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## TENDER FORM

### प्लाज्मा अनुसंधान संस्थान

(भारत सरकार के परमाणु ऊर्जा विभाग का सहायता प्राप्त संस्थान)

इंदीरा ब्रिज के पास, भाट, गांधीनगर - 382428, भारत

दूरभाष: 079-23962020/23962021, फैक्स: 079-23962277

निमंत्रण निविदा और निविदाकारों को निर्देश करने के लिए

### **Invitation to Tender and Instructions to Tenderers**

The Purchase Officer, Institute for Plasma Research invites tenders in **TWO PART** for supply of stores as detailed in the Purchaser's Tender documents. The conditions of contract and instructions to tenderers which will govern the contract pursuant to tender are given below.

If you are in a position to quote for the supply in accordance with the requirements stated in the attached Tender Form please submit your quotation as per the details given in the tender documents.

Kindly ensure that your quotation reaches us on or before the due date indicated in the tender notice.

Yours faithfully,

D.Ramesh  
Purchase Officer-II

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## INSTRUCTION SHEET

**TENDER NOTICE No.IPR/TN/PUR/TPT/18-19/8**  
**DATED 10/5/2018**  
**(TWO PART)**

**For Manufacturing, testing at vendor's site and supply of 15 kVA, 3 Phase, 350 kV Isolation Transformer – 1 No.**

1. Full details and specifications of the items and general instructions to be followed regarding submission of tenders are indicated in the tender documents.
2. **Proof for fulfillment of eligibility criteria mentioned hereunder should be submitted along with the tender. If the tender is submitted without valid documents, we shall not consider your offer. Tenders received without proof of eligibility criteria will be rejected.**
3. Tender documents can also be obtained by submitting a written request to the Purchase Officer together with prescribed tender fee, provided that the eligibility criteria is fulfilled. Last date for issue of Tender documents is 15-6-2018.
4. While requesting for Tender Documents, such request shall indicate **the “REQUEST FOR TENDER DOCUMENTS AGAINST TENDER NOTICE NO. IPR/TN/PUR/TPT/18-19/8 DATED 10/5/2018”.**
5. **Tender Fee:** The tender fee of Rs.300/- (non refundable) should be made in the form of **DEMAND DRAFT** issued by **SBI/nationalized banks or any one of the scheduled banks mentioned in the bracket (Axis Bank, HDFC Bank, ICICI Bank and IDBI Bank) drawn in favour of Institute for Plasma Research and payable at Ahmedabad.** Vendor's name and tender number shall be indicated on the reverse side of the Demand Draft.
- 5.1 **Exemption from payment of Tender Fee:** The firms registered with NSIC, DPS or Micro & Small Enterprises (MSEs) which are actual producers/manufacturers of tendered items are exempted from payment of Tender Fee provided valid registration certificate is submitted along with the offer.

6. **DD should not be prior dated to the date of advertisement. Separate request letter and separate Demand Draft shall be sent for each tender.**
7. **Those who use the downloaded tender documents from IPR Website may submit the prescribed Tender Fee keeping in a separate envelope along with the tender.**
8. **Tenders received without the prescribed tender fee will be rejected.**
9. No request for the extension of due date will be considered.
10. Late/Delayed offers will not be accepted.
11. **Tender in a sealed envelope (Technical Bid, Commercial terms and conditions and EMD [Part-I] in one envelope and Price Bid [Part-II] in another envelope) superscribing the envelope with the above tender no., date, due date and brief description of tendered item should be submitted to the Purchase Officer at the above address by 1.00 p.m. on 20<sup>th</sup> June, 2018. Part-I (Technical Bid along with Tender Fee of Rs.300/-, commercial terms and conditions and EMD for Rs.59,000/-) received upto 1.00 p.m. on 20-6-2018 will be opened on the same day at 3.30 p.m. in the presence of attending tenderers.**
12. IPR will not be responsible for any delay/loss of documents in transit.
13. Tenders received without the details asked for including proof of eligibility for participating in the tender may not be considered.
14. Tenderers should furnish/enclose full technical details/literature, delivery period and confirm the terms and conditions attached with the tender.
15. **Those who do not meet with the eligibility criteria need not submit Tender.**
18. The Director, IPR reserves the right to accept or reject any offer in full or part thereof without assigning any reason thereof.
19. **Quotations received without EMD will not be considered.**