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INSTITUTE FOR PLASMA RESEARCH

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MINOR FABRICATION WORKS ENQUIRY

Office Copy

ENQUIRY NO :IPR/MFW/21-22/128

Date : 17-02-2022

Due Date : 03-03-2022 13:00 IST

Please send your offer in sealed envelope specifying Inquiry No, Date & Due Date, ALONG WITH your credentials for the following items:

Important Note:

Please note that e-mail quotations are not acceptable however you may send your queries (if any) to **sunilg@ipr.res.in**

Please Ensure that your sealed quotation reaches this office not later than above mentioned due date and time.

Kindly go through the following document properly before Quoting which are available on the IPR web portal i.e., <http://www.ipr.res.in/documents/tenders.html/> attached here with.

1. Technical specification as enclosed.
2. Instruction to the bidders & terms and Condition (refer Form NO:**IPR-MFW-01-V1**)
3. Bidding format(refer Biddingformat MFW-Bid.pdf)

GST fro Goods and Services (IGST/CGST/SGST TAX BENEFITS): PLEASE REFER clause no:8 of Form No:**IPR-MFW-01-V1**

QUOTATION SHOULD BE ADDRESSED TO **SUNIL KUMAR** ONLY.

Sr.No.	Description	Quantity	Rate
1	Fabrication of wooden boxes, supply of packing materials, on-site packing of various components	1	No.

Free Issue Material

Sr.No.	Description	Quantity	Unit	Value
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Note : Please quote with complete technical details (Technical Compliance sheet and product data sheet)

Encl:As per attachment

Sd/-
SUNIL KUMAR
Scientific Officer-G

Technical Specifications for the Fabrication of wooden boxes, supply of packing materials, on-site packing of various components.

Introduction: RF source, which is presently installed in one of the experimental building shall be packed in appropriate boxes with appropriate packing materials to be later shifted to the new location. The detailed scope of the vendor is tabulated in the table-1.

Table-1: Scope of work

Sr.	Description of Job	Scope of Vendor
1	Supply of wooden boxes of various sizes to securely place the components as per table-2 with specifications of the boxes in table-2A	All raw materials required to be sourced by vendor
2	Packing	All separate items as in table-2 shall be packed in wooden boxes and others with protective bubble wrap, stretch film, EPE foam sheet, ratchet belt etc. as per requirement at site.
3	Unpacking	Unpacking of items at the new location.

Table-2: List of items to be Packed

Items	Description of Items	Inside Dimensions			Equip. Weight	Gross Weight	Box Weight	Box Y/N	Can be tilted?
		L	W	H					
		Inches	Inches	Inches	Kg	Kg	Kg		
Item-1	HPA-3 output section	104	48	48	158	272	114	Y	NO
Item-2	HPA-3 input section	64	48	48	262	340	78	Y	NO
Item-3	HPA-2 output section	80	48	48	89	181	93	Y	NO
Item-4	HPA-2 input section	64	48	48	148	227	78	Y	NO
Item-5	Transmission line sections, PS etc.	110	48	48	186	227	41	Y	YES
Item-6	Power Supply cabinet 4 PS	72	32	78	856	952	97	N	NO
Item-7	Control Cabinet	36	26	76	129	181	52	N	NO
Item-8	Filament Power Supply cabinet HPA3 PS	60	36	55	838	907	69	N	NO
Item-9	Plumbing/cooling system	48	24	84	390	453	63	Y	YES

Item-10	Miscellaneous installation supplies	58	41	45	209	272	63	Y	NO
Item-11	LCU rack	40	55	118	433	500	67	N	NO
Item-12	SSPA	32	47	95	237	300	63	N	NO
Item-13	Tube for final stage	58	41	45	148	272	125	N	NO
Item-14	Tube for final stage	58	41	45	188	272	84	N	NO
Item-15	Tube for driver stage	29	29	44	14	45	32	N	NO
Item-16	Tube for driver stage	29	29	44	14	45	32	N	NO

Table-2A: Specifications of the Boxes

Sr.	Specifications	Values
1	Type	Fully covered by plywood with pallet at the bottom to lift it in forklift and lifting slings
2	Plywood size for covering	9mm or equivalent
3	Side runner (Polished Pinewood, Jungle wood)	40mmx40mm, 24" – 30" gap as per space
4	Bottom runner (Polished Pinewood, Jungle wood)	120mmx75mm, 30" – 36" gap as per space
5	Box assembly	With nut-bolt arrangement
6	Inner packing supports	Polished pine wood bars to be fixed at appropriate places to secure the items 1 to 4 (table-1).

Table-2B: Specifications and approx. quantity of packing materials

Sr.	Specifications	Minimum Quantity to be supplied
1	Bubble sheet Roll 1 meter width x 100 meter length or equivalent	20 rolls
2	EPE armor sheet: 1400mm x 1800mm or equivalent	90 sheets
3	Stretch film 1ft width x 50 meters roll or equivalent	20 rolls

Table-2C: Typical Workflow

Sr.	Description	Time line
1	Work order	Work order date
2	Intimation of delivery of materials at IPR site	t0
3	Supply of pallets, walls, wooden stiffeners, packing materials	t1= t0 + 2 weeks
4	Intimation for doing on site packing	t2=t1 + 2 weeks

5	On site packing	$t_3=t_2 + 2$ days
6	Unpacking at the new location	$t_4=t_3 + 2$ days
7	Inspection and acceptance	$t_5=t_4 + 1$ days

General Conditions:

1. The vendors are **encouraged to make a site visit** before submitting their competitive bids by sending a **request email to sunilg@ipr.res.in** along with the name of persons to visit **at least 1 day in advance..**
2. Vendor has to supply all the required skilled manpower to carry out this job.
3. IPR personnel shall only give required technical guidance with respect to handling of the equipment.
4. The packing materials in table-2B are indicative, the vendor must supply all the additional materials required by him.

QUOTATION FORMAT:

Sl. No.	Description of Items	Quantity	Unit Price	Total Price
		Nos.	Rs	Rs
1	Seven Boxes for Item-1-5, 9-10	7	xxx	
2	Bubble sheet Roll 400micron thick 1 meter width x 100 meter length or equivalent	10 rolls		
3	EPE armor sheet: 1400mm x 1800mm , 20mm thick or equivalent	90 sheets		
4	Stretch film 1ft width x 3 kg roll or equivalent	10 rolls		
5	Packing and unpacking charge per items as in table-2	7 box packing and other accessories	xxx	
6			Sub total	
7			P&F	
8			GST	
9			TOTAL	



Form No: IPR-MFW-01.V1

INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS

1. The Quotation and any order resulting from this enquiry shall be governed by our Conditions of Work Order and Contractor quoting this enquiry shall be deemed to have read and understood the same completely.
2. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by IPR unless our specific written acceptance thereof is obtained.
3. **Quotation:** Quotation should be submitted in the prescribed QUOTATION FORMAT attached with this Enquiry and the same should be submitted in a sealed envelope super-scribing the same with our enquiry No., date, due date and brief description of item on or before the due date. Late/delayed/incomplete/unsigned quotations will not be considered. Envelopes received without Enquiry number, date, due date and brief description of item may be rejected. The quoted prices should be firm for a period of 90 days from due date for placing order. IPR is not bound to accept lowest rate/s. IPR reserves the right to place on one or more parties. The scope of supply includes insurance by the Contractor.
4. **Specifications:** Goods should be offered strictly conforming to our specifications/drawings. Deviation, if any, should be clearly indicated by the contractor in their quotation. The Tenderer should also indicate the Make/Type number of the goods offered and catalogues, technical literature and samples, wherever necessary should accompany the quotation. Clarification/s on drawings should be obtained before submitting quotation.
5. **Terms of Prices:** Quotation should be submitted on door delivery basis without extra charge wherever possible. For quotations on Ex-Works, Ex-godown basis the approximate packing and forwarding charges should be indicated by the contractor. In the case of local contractors, the goods are to be delivered at our stores free of charge.
- 5.1 In respect of tenders on Ex-works basis, in case the tenderer has not mentioned in the offer packing, forwarding and transportation charges for safe delivery up to Purchaser's site, 2% of the price quoted towards packing (in respect of both local and outstation firms), 1% of the basic price quoted towards safe delivery charges in respect of local tenderer and 3% of the basic price quoted towards safe delivery charges in respect of outstation firm will be added for comparison of offers on safe door delivery at Purchaser's site.
- 5.2 Prices are required to be quoted according to the units indicated in the tender form/Enquiry. When Quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished
6. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected. If there is a discrepancy between the unit price and total price, unit price shall prevail.
7. IPR shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rate quoted.
8. **Goods & Services Tax (GST):** The details of Taxes/GST and other levies legally applicable and intended to be claimed should be clearly indicated in the tender. Where this is not done, no claim on these accounts would be admissible later.
 - a) **GST for Goods (IGST/CGST/SGST TAX BENEFITS):**

IPR is entitled to avail tax benefit as per the following notifications issued by Ministry of Finance, Department of Revenue, Government of India:
(1) No: 47/2017-INTEGRATED TAX (RATE) DATED 14/11/17 for IGST
(2) No: 45/2017-CENTRAL TAX (RATE) DATED 14/11/17 for CGST

And,

IPR is entitled to avail tax benefit as per the following notifications issued by Finance Department, Government of Gujarat:
(1) No. 45/2017-STATE TAX (RATE) DATED 15/11/17 for SGST

As per above notifications IPR will bear only 5% IGST for procurement of goods from outside Gujarat & 2.5% CGST and 2.5% SGST (total 5%) for procurement of goods within Gujarat. Vendors are required to charge tax as per these notifications while quoting/supplying the goods. Deviations, (if any) should be clearly mentioned in the quotation/offer.

Please specify the HSN codes while quoting.
 - b) **GST for Services:**

As applicable. **Specify the SAC codes wherever services are involved.**
9. **Delivery Date:** Delivery period is essence of the Contract. Contractor must indicate the firm delivery date by which the goods will be dispatched or delivered by them from the date of our order. Delivery period shall be clearly indicated against each item separately.
10. **Price/ Purchase Preference:** Purchase/Price preference to industries will be given as per the policy of the Government of India in force at the time of evaluation provided their offer is in compliance with the conditions of the policy.



11. **Liquidated Damages:** The successful Vendor/Bidder should pay liquidated damages @ ½% (half percent) of the total work order value for the delay of each week in the scheduled date of completion of the work envisaged in the Work Order subject to a maximum of 5% (Five percent) of the total Work Order value.
12. **Inspection:** Goods on its arrival at IPR will be inspected by Stores, and his decision in the matter will be final. However, where the items are required to be inspected at the Contractors Premises, Contractor has to give advance notice regarding readiness of the Goods to enable us to depute our representative for inspection.
13. **Payment:** Payment will be arranged for accepted goods only within 30 days from the date of receipt of goods at IPR and bills in our accounts section, completed in all respects.
14. No correspondence will be entertained within 30 days from the date of receipt of good and bills, whichever is later.
15. **Guarantee:** The Stores offered should be guaranteed for a minimum period of twelve months, from that date of acceptance, against defective Goods, design, workmanship, operation or manufacture. For defects noticed and communicated during the Guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notifications. In case where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
16. **Performance Bank Guarantee:** If demanded by IPR, the successful bidder will have to furnish Performance Bank Guarantee for 10% of the order value (basic price) from a Nationalized/Scheduled Bank/State Bank of India, valid throughout the Guarantee/Warranty period. The scheduled banks approved by IPR are Axis Bank, HDFC Bank, ICICI Bank and IDBI Bank. Bank Guarantees submitted other than from banks approved by IPR will not be accepted.
17. **Security Deposit:** If demanded the successful Bidder will have to furnish to the Purchaser an interest free security deposit for 10% (Ten percent) of the order value in the form of Bank Guarantee of an equivalent amount from a nationalized/ scheduled Bank/State Bank of India within 15 days from the date of work order and the said Guarantee should be valid till the goods are accepted by IPR. The scheduled banks approved by IPR are Axis Bank, HDFC Bank, ICICI Bank and IDBI Bank. Bank Guarantees submitted other than from banks approved by IPR will not be accepted. The Security deposit shall be forfeited in case the selected Bidder does not start the work within the time limit specified or fail to complete the work within the stipulated delivery period or fail to comply with any of the terms and conditions in the work order. On successful completion of scope of work and its acceptance by IPR, Contractor should send a letter requesting return of the original BG.
18. The Contractor shall at all times indemnify the purchase against all claims which may be made in respect of the stores for infringement of any right protected by Patent Registration of design or Trade Mark and shall take all risk of accidents or damage, which may cause failure of supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfilment of the contract.
19. **Free Issue Material (FIM):** Successful tenderer will have to arrange insurance showing beneficiary as "Institute for Plasma Research" at their risk and cost towards adequate security for the materials/property provided/issued by the Purchaser as Free Issue Material for the due execution of the contract.
20. The Director, IPR reserves the right to accept or reject any quotations fully or partly or to cancel the enquiry without assigning any reason.
21. **Jurisdiction:** The contract shall be governed by the Laws of India for the time being in force. The Courts of Gandhinagar only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract.

(This need to be printed in Bidders letter head)

1. Please quote with complete technical details along with technical compliance sheet.
2. Quotation should be submitted in the format given below, else IPR shall not consider the offer by the vendor.

NAME OF PARTY : _____

ENQUIRY NO: _____

QUOTATION No. & DATE : _____

Currency of Quotation: **Indian Rupees**

Sr. No.	Item Description	HSN/SAC Code	Quantity	Unit Rate (Basic)	Packaging & forwarding (P&F)	Applicable GST	Rate (incl P&F and GST)	Total Value
			a	b	c	d	e = b + c + d	f = a * e
1								
2								
3								
4								
5								
6								

Sr. No.	Particular	Remarks
I.	Ex-works / FOR Destination	
II.	Freight	
III.	Insurance	
IV.	Delivery Period	
V.	Payment (IPR terms will apply)	
VI.	Guarantee / Warrantee	
VII.	Validity Period	
VIII.	Discount (if any)	
IX.	Remarks	

Place: Authority Signatory

Date: Company Seal

Note:

1. Bidder should submit the copy of GSTIN / ARN Certificate along with the offer
2. Bidder should specify the SUPPLY and SERVICE rates/ charges separately wherever applicable