



प्लाज्मा अनुसंधान संस्थान
Institute for Plasma Research

भाट, इंदिरा पुल के पास , गांधीनगर - 382 428

Bhat, Nr Indira Bridge,
Gandhinagar – 382 428. GUJARAT (INDIA)

Tel. : + 91 – 23962000

Fax : + 91 – 23962277

दो बोली प्रणाली

Two Bid System

(वस्तु दर आधारित निविदा दस्तावेज़)

(Item Rate Tender Document)

भाग-I तकनीकी बोली

Part-I TECHNICAL BID

ई-निविदा सूचना सं.: IPR/TN/CIVIL-PR/०२/२०२५

E-Tender Notice No.: IPR/TN/CIVIL-PR/02/2025

कार्य का नाम: आईपीआर परिसर, गांधीनगर में व्यापक परामर्श सेवाएं जैसे की आर्किटेक्चरल, सिविल एवं स्ट्रक्चरल, पाइपलाइन, इलेक्ट्रिकल, एचवीएसी, फायर डिटेक्शन, फायर फाइटिंग एवं सेफ्टी, इंटिरियर, ईएलवी सिस्टम, ध्वनिक, जनरल विकास कार्य, सहित मल्टीपर्वोस प्रशासनिक ब्लॉक और संबंधित सहायक कार्यों के निर्माण के साथ उपयोग में सुविधा प्रदान करना।

Name of Work: Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.

निविदा आमंत्रण प्राधिकारी डीन (प्रशासन),
का नाम और पता: प्लाज्मा अनुसंधान संस्थान (IPR), इंदिरा पुल के पास, भाट, गांधीनगर- 382428

Name and Address of **Dean (Administration)**
Tender Inviting Authority: Institute for Plasma Research (IPR), Near Indira Bridge, Bhat, Gandhinagar-382428

Contact Person: **Ms. Priyadarsini Gaddam,**
Officer In-charge, e- Tender, IPR
(E-mail id: etender.icdc@ipr.res.in)
Telephone No. -079-2396 2000 – 2396 2296
Fax No. -079 -2396 2277

नोट : इस दस्तावेज़ के अंग्रेजी तथा हिंदी संस्करण में किसी भी विसंगति के मामले में अंग्रेजी संस्करण प्रबल रहेगा।

NOTE: In case of any discrepancy between English and Hindi version, English version shall prevail.

Index

Sr. No.	Particulars	Page No.
1	(i) ई-निविदा सूचना / E-Tender Notice	03
2	(II) निविदा आमंत्रण सूचना के विवरण / Detailed Tender Notice	
Part A	A) ई-निविदा और ऑनलाइन जमा करने संबंधी जानकारी एवं निर्देश A) Information and Instructions for E- Tendering and online submission	04-06
Part B	बी) मेक इन इंडिया के प्रावधानों के संबंध में बोलीदाताओं को निर्देश B) Instructions To Bidders Regarding Provisions of Make in India	07-09
Part C	C) निविदा आमंत्रण सूचना के विवरण C) Detailed Tender Notice.	10-13
Part D	कार्य संबंधी संक्षिप्त वर्णन D) Brief Particulars of the works	14-16
3	(III) पात्रता के लिए आवश्यकताएं मानदंड Requirements for Eligibility criteria	17-19
4	पात्रता और मूल्यांकन के लिए प्रारंभिक मानदंडों के प्रमाण के लिए आवेदक द्वारा स्कैन और अपलोड किए जाने वाले दस्तावेज Documents to be scanned and uploaded by Bidder for proof of Initial criteria for Eligibility and Evaluation.	20-22
5	(IV) बोली की मूल्यांकन विधि Bid Evaluation method	23-28
6	(V) बोलीदाताओं के लिए सूचना एवं निर्देश Information & Instructions for bidders	29-33
7	(VI) सामान्य नियम एवं निर्देश General Rules and Directions	34-38
8	प्रसारण पत्र Letter of Transmittal	39-40
9	बोलीकर्ता (कंसल्टेंट) द्वारा भरा जानेवाले फार्म "A" से "L" Form "A" to "L to be filled up by the Bidders (Consultant)	41-60
10	(VII) डिजाइन और विस्तृत इंजीनियरिंग डिजाइन के लिए कंसल्टेंसी सेवाओं संबंधी नियम एवं शर्तें Terms & Conditions for Consultancy Services for Design and Detailed Engineering Design.	61-74
11	(VIII) सामान्य नियम एवं शर्तें General Terms and Conditions	75-80
12	(IX) परियोजना के लिए समय अनुसूची Time Schedule for Project.	81-82
13	Annexure - I, Self-Certification under preference to Make in India order Certificate.	83
14	Annexure-II, Self-Certification under Eligibility declaration from specified countries.	84
15	बोलीकर्ताओं (सहालकार) द्वारा घोषणा Declaration by Bidders (Consultant)	85
16	निष्पादन गारंटी का स्वरूप Form of Performance Security (Guarantee)	86



भाट, इंदिरा पुल के पास , गांधीनगर - 382 428
Bhat, Nr Indira Bridge,
Gandhinagar – 382 428. GUJARAT (INDIA)
Tel. : + 91 – 23962000
Fax : + 91 – 23962277

निविदा आमंत्रण सूचना के विवरण II- Details of Tender Notice

TENDER NOTICE NO: IPR/TN/CIVIL-PR/02/2025 (Two Bid System)

निम्नलिखित कार्य के लिए ई-निविदा मोड के माध्यम से योग्य बोलीकर्ताओं से दो भागों में ऑनलाइन निविदाएं आमंत्रित की जा रही हैं।

Online tenders are invited in **Two Parts** THROUGH e-tendering mode from Eligible Bidders for the following work.

कार्य का नाम: Name of Work	आईपीआर परिसर, गांधीनगर में व्यापक परामर्श सेवाएं जैसे की आर्किटेक्चरल, सिविल एवं स्ट्रक्चरल, पाइपलाइन, इलेक्ट्रिकल, एचवीएसी, फायर डिटेक्शन, फायर फाइटिंग एवं सेफ्टी, इंटीरियर, ईएलवी सिस्टम, ध्वनिक, जनरल विकास कार्य, सहित मल्टीपॉस प्रशासनिक ब्लॉक और संबंधित सहायक कार्यों के निर्माण के साथ उपयोग में सुविधा प्रदान करना। Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.
-----------------------------------	---

निविदा दस्तावेज विस्तृत निविदा सूचना के साथ <https://eprocure.gov.in/eprocure/app> पर निशुल्क देखने तथा डाउनलोड करने के लिए उपलब्ध है।

Detailed tender notice and Tender Document for the respective work is available on website <https://eprocure.gov.in/eprocure/app> for free view and downloading.

इस निविदा सूचना की प्रति देखने के लिए संस्थान की वेबसाइट पर भी उपलब्ध है।

A copy of this tender notice is also available on the Institute's website for viewing only <http://www.ipr.res.in/documents/tenders.html>

support.civiltenders@ipr.res.in

भाग-ए: ई-निविदा और ऑनलाइन जमा करने संबंधी जानकारी एवं निर्देश

PART-A: INFORMATION AND INSTRUCTIONS FOR e-TENDERING AND ONLINE SUBMISSION

Instructions for Online Bid Submission

(Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

Additional Notes:

1. Bids shall be submitted online only at CPP Portal website :
<https://eprocure.gov.in/eprocure/app>
2. The agency shall download the pre bid clarification if any for the work and upload the same (scanned copy) duly signed and sealed. The revised documents (if any) shall be uploaded in e tender portal.
3. Tenderers are advised to upload their documents well in advance, to avoid last minutes rush on the server or complications in uploading. Institute for Plasma Research, in any case, shall not be held responsible for any type of difficulties during uploading the documents including server and technical problems whatsoever.
4. Submission of the tender documents after the due date and time (including extended Period, if any) shall not be permitted.
5. Intending Bidders are advised to visit this website regularly till closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment.

Institute reserves the right to accept or reject the tender(s) in full or in part, without assigning any reason thereof.
Tenders with any conditions including conditional rebate shall be rejected forthwith.

भाग-बी: मेक इन इंडिया के प्रावधानों के संबंध में बोलीदाताओं को निर्देश।

PART-B: INSTRUCTIONS TO BIDDERS REGARDING PROVISIONS OF MAKE IN INDIA.

The bidder shall submit their bid in compliance with the following provisions for Make in India.

1. MAKE IN INDIA

- i. As defined under the Public Procurement (Preference to Make in India), order 2017, Revised order dated: 16/09/2020 or as being revised from time to time, in procurement of goods or services in respect of which the Nodal Ministry/Department has communicated, that there is sufficient local capacity and local competition, only “Class-I local supplier”, as defined under the said order, shall be eligible to bid irrespective of purchase value.
- ii. Only “Class-I local supplier” and “Class-II local supplier”, as defined under the above said order, shall be eligible to bid in procurements under taken by this Institute, except where the mode of procurement is by issue of Global Tender Enquiry. The bidding supplier shall indicate the percentage of local content for the item being offered in their bid.
- iii. Where the procurement is by issue of Global Tender enquiry, Non local suppliers, shall also be eligible to bid along with “Class-I local suppliers and Class-II local suppliers”. Suppliers/bidders offering imported products will fall under the category of Non-local suppliers.
- iv. Subject to the provisions of the above said order, and to any specific instructions issued by the Nodal Ministry or in pursuance of the said order, purchase preference shall be given to “Class-I local Suppliers” in procurements under taken by this Institute, in the manner specified there in the order.
- v. The bidders along with their bid/tender shall be required to provide a self-declaration certificate of the local content (where the procurement value is Rs.10 Crore or less) for the item offered and their status as Class-I/Class-II/Non-Local supplier and their eligibility to participate in the tender. In cases of procurement for a value in excess of Rs.10 crores, the “Class-I local supplier”/“Class-II local supplier” shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of Contractors other than companies) giving the percentage of local content.
- vi. Self-declaration certificate should quantify the percentage of local content of the offered product only. It should also indicate the location. However, claiming the services such as transportation, insurance, installation & commissioning, training and after sale service support like AMC/CMC etc., shall not be considered as local content as per OM N.P-45021/102/2019-BE-II-Part (1) (E- 50310) dated:4/03/2021 issued by Ministry of Commerce and Industry, DPIIT.
- vii. False declarations/violation of this order terms shall be deemed to be breach of code of integrity resulting in debarment of the firm for a period up to 2 years. Under such circumstances, the supplier shall not be considered for any preferences as proposed in the order.

viii. Wherever the bids are received without accompanying the above said requisite certificate such offers shall be treated as incomplete and not considered.

ix. Bidders/contractor are divided into three categories based on Local Content (The total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent):

1. Class-I local supplier is with local content equal to or more than as prescribed by the Nodal Ministry/ NIT, if prescribed, for the item being procured or 50% whichever is higher.
2. Class-II Local supplier is with local content equal to or more than as prescribed by the Nodal Ministry/NIT, if prescribed, for the item being procured or 20% whichever is higher, but less than that applicable for class-I local supplier.
3. Non-local supplier is with local content less than that applicable to class-II local supplier, as stated above.

***Note:** Where the estimated value of the procurement is less than Rs.5 Lakhs (or as being amended by the competent authority from time to time) is exempted from the provisions of the above Make in India policy as stated therein the order.*

Self-certification under preference to “Make in India” order **as per Annexure-I** should be submitted along with Tender document.

2. ELIGIBILITY OF BIDDERS FROM SPECIFIED COUNTRIES:

- i. Orders issued by the Government of India restricting procurement from bidders of certain countries which shares a land border with India shall apply to this procurement.
- ii. Any bidder from a country which shares a land border with India (<https://mea.gov.in/india-and-neighbours.htm>), excluding countries as listed in the website of Ministry of External Affairs (<https://meadashbaord.gov.in/indicators/92>), to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects – hereinafter called “Restricted countries”) shall be eligible to bid in this tender only if the bidder is registered (<https://dipp.gov.in/sites/default/files/Revised-Application-Format-for-Registration-of-Bidders-15Oct2020.pdf>) with the Registration committee constituted by the Department for promotion of Industry and Internal Trade(DPIIT). The bidders shall enclose valid registration certificate along with their offer. Wherever the bids are received without accompanying the above said requisite certificate such offers shall be treated as incomplete and not considered.

Additional Clause:

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
- II. “Bidder” (including the term ‘tenderer’, ‘consultant’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. “Bidder from a country which shares a land border with India” for the purpose of this Order means:

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

IV. The beneficial owner for the purpose of (iii) above will be as under:

- 1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation –

- a. “Controlling ownership interest” means ownership of or entitlement to more than twenty-five percent. Of shares or capital or profits of the company.
 - b. “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
- 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 - 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - 5. In case of trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

VI. (To be inserted in tenders for Works contracts, including Turnkey contracts). The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the competent Authority.

Self-certification under **ELIGIBILITY DECLARATIONS FROM SPECIFIED COUNTRIES** order as per **Annexure-II** should be submitted along with Tender document.

Contractor’s signature and seal

Date:

भाग- सी: विस्तृत निविदा सूचना।
PART-C: DETAILED TENDER NOTICE.

Tender Notice No: IPR/TN/CIVIL-PR/02/2025 (Two Bid System)

निदेशक, प्लाज्मा अनुसंधान संस्थान, इंदिरा ब्रिज के पास, भाट, गांधीनगर - गुजरात - 382824, की ओर से डीन (प्रशासन) निम्नलिखित कार्य के लिए पात्र ठेकेदारों से दो बोलियों में ई-निविदा मोड के माध्यम से ऑनलाइन आइटम दर निविदाएं आमंत्रित की जाती हैं।

On Behalf of the Director, Institute for Plasma Research, Nr. Indira Bridge, Bhat, Gandhinagar – Gujarat – 382 428, the Dean (Admin) invite online item rate tenders through e-tendering mode in two bids, from eligible contractors for the following works.

1	एनआईटी न. NIT No.	IPR/TN/CIVIL-PR/02/2025
2	कार्य का नाम Name of work	आईपीआर परिसर, गांधीनगर में व्यापक परामर्श सेवाएं जैसे की आर्किटेक्चरल, सिविल एवं स्ट्रक्चरल, पाइपलाइन, इलेक्ट्रिकल, एचवीएसी, फायर डिटेक्शन, फायर फाइटिंग एवं सेफ्टी, इंटीरियर, ईएलवी सिस्टम, ध्वनिक, जनरल विकास कार्य, सहित मल्टीपर्पोज प्रशासनिक ब्लॉक और संबंधित सहायक कार्यों के निर्माण के साथ उपयोग में सुविधा प्रदान करना। Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.
3	बयाना राशि (EMD)	₹ 3,00,000/- की ईएमडी (तीन लाख मात्र) बीमा जमानत बांड/ डिमांड ड्राफ्ट / पे ऑर्डर / सावधि जमा रसीद के रूप में अनुसूची बैंकों द्वारा प्लाज्मा अनुसंधान संस्थान, भाट, गांधीनगर - 382428 के पक्ष में जमा की जानी है। नोट: i) चेक के रूप में ईएमडी स्वीकार नहीं की जाएगी।

	Earnest Money Deposit (EMD)	<p>ईएमडी दस्तावेजों की स्कैन कॉपी अपलोड करने के बाद ही बोली जमा की जा सकती है और बोली जमा करने की अवधि के भीतर मूल ई-निविदा अधिकारी के कार्यालय में जमा की जानी चाहिए।</p> <p>बोली अपेक्षित ईएमडी के बिना प्राप्त बोलियों को सरसरी तौर पर खारिज कर दिया जाएगा।</p> <p>EMD of Rs.3,00,000/- (Three Lakh only) to be submitted in the form of Insurance Surety Bond/Demand Draft / Pay order / Fixed Deposit Receipt by Schedule banks in favour of Institute for Plasma Research, Bhat, Gandhinagar-382428.</p> <p>Note: EMD in the form of cheque will not be accepted.</p> <p>The bid should be submitted only after uploading the scanned copy of EMD Documents and original should be deposited in office of e-tender officer, within the period of bid submission as mentioned.</p> <p>Bids received without requisite EMD shall be summarily rejected.</p>
4	कार्य समापन की अवधि Completion period	<p>48 Months (जबतक प्रोजेक्ट समाप्त नहीं हो जाता)</p> <p>48 Months (Till Project closure)</p>
5	निविदा प्रक्रिया शुल्क Tender Processing Fee	<p>शून्य NIL</p>
6	निष्पादन गारंटी Performance Guarantee	<p>निविदा मूल्य का 5 % स्वीकृति पत्र जारी होने के 15 दिनों के भीतर और कार्य आदेश देने से पहले जमा किया जाना है।</p> <p>5 % of Tendered Value to be submitted within 15 days by the successful tenderer upon issue of Letter of Acceptance and before placing work order.</p>
7	सुरक्षा जमा राशि	<p>निविदा मूल्य का 2.5%। सफल निविदाकर्ता आईपीआर को अनुबंध के तहत किए गए कार्य के लिए भुगतान करते समय प्रत्येक चालू बिल की कुल राशि का 2.5% की दर से कटौती करने की अनुमति देगा, जब तक</p>

	Security Deposit	<p>कि सुरक्षा जमा की पूरी राशि की कटौती न हो जाए।</p> <p>2.5 % of the Tendered Value. The successful tenderer shall permit IPR to deduct a sum @ 2.5 % of gross amount of each running bill at the time of making payment to them for work done under the contract till deduction of full amount of Security deposit.</p>
8	<p>https://eprocure.gov.in/eprocure/app CPP Portal वेबसाइट पर देखने तथा डाउनलोड करने के लिए निवेदा दस्तावेज़ की उपलब्धता</p> <p>Availability of Tender Documents for view and download on CPP portal website https://eprocure.gov.in/eprocure/app</p>	<p>दि. 03/12/2025 को 15:00 से 06/01/2026 को 15:00 बजे तक</p> <p>From 15:00 Hours on 03/12/2025 Up to 15:00 Hours on 06/01/2026</p>
9	<p>साइट विज़िट, यदि हो तो</p> <p>Site Visit, if any</p>	<p>एजेंसियों द्वारा साइट विज़िट (यदि हो)- दि. 12/12/2025 को 15:00 बजे तक। संपर्क अधिकारी - सुश्री प्रियदर्शिनी गदाम, प्रभारी अधिकारी, e-tender, प्लाज़्मा अनुसंधान संस्थान, इंदिरा पुल के पास, भाट, गांधीनगर-382428. प्राथमिकता से ईमेल द्वारा: etender.icdc@ipr.res.in या दूरभाष नंबर: -079-2396 2000, 2396 2296 के माध्यम से संपर्क किया जा सकता है।</p> <p>Site visit by Agencies (if any) – up to 15:00 Hours on 12/12/2025.</p> <p>Contact officer Ms. Priyadarsini Gaddam, officer in-charge, e-tender, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428. Preferably by email: etender.icdc@ipr.res.in or through Tel No: 079-2396 2000, 2396 2296</p>
10	<p>निविदा दस्तावेज़ पर बोली पूर्व स्पष्टीकरण की मांग</p> <p>Seeking pre-bid clarification on Tender document</p>	<p>आवेदक CPP portal वेबसाइट https://eprocure.gov.in/eprocure/app पर अपने प्रश्नों को अपलोड करके दि. 14/12/2025 को 15:00 बजे तक निविदा दस्तावेज़ के बारे में स्पष्टीकरण मांग सकता है।</p> <p>The applicant can seek clarifications regarding Tender document up to 15:00 Hours on 14/12/2025 by uploading their queries on CPP portal website https://eprocure.gov.in/eprocure/app</p>

		<p>स्पष्टीकरण दि. 24/12/2025 को 15:00 बजे तक उसी वेब पोर्टल पर अपलोड किया जाएगा।</p> <p>The clarifications will be uploaded on the same web portal by 15:00 Hours on 24/12/2025</p>
11	<p>निविदाओं के ऑनलाइन जमा करने की आरंभ तारीख और समय</p> <p>Start date and time of online submission of tenders</p>	<p>दि. 25/12/2025 को 15:00 बजे से</p> <p>From 15:00 Hours on 25/12/2025.</p>
12	<p>निविदाओं के ऑनलाइन जमा करने की अंतिम तारीख और समय</p> <p>Last date and time of closing of online submission of tenders.</p>	<p>दि. 06/01/2026 को 15:00 बजे तक</p> <p>15:00 Hours on 06/01/2026</p>
13	<p>EMD जमा करने की अंतिम तारीख।</p> <p>Last date for submission of EMD.</p>	<p>सुश्री प्रियदर्शिनी गदाम, प्रभारी अधिकारी (e-tender) प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर - 382428 के कार्यालय में दि. 07/01/2026 को 15:00 बजे या उससे पहले।</p> <p>दूरभाष सं. 079 23962000, 079-23962296</p> <p>On or before 15:00 Hours on 07/01/2026 in the Office of Ms. Priyadarsini Gaddam, Officer In-charge (e-tender), Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 Phone no. 079 23962000, 079-23962296</p>
14	<p>तकनीकी बोली (भाग-I) के ऑनलाइन खोलने की तारीख और समय</p> <p>Date and time of online opening of Technical Bid (Part –I)</p>	<p>दि. 08/01/2026 को 15:00 बजे तकनीकी बोली (भाग-I) प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर-382428 में ऊपर दर्शाई गई तारीख और समय पर खोली जाएगी।</p> <p>On 08/01/2026 at 15:00 Hours Technical bid (Part-I) will be opened at Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 at the stipulated date and time as above.</p>
15	<p>अर्हता प्राप्त बोलीकर्ताओं की वित्तीय बोलियों (भाग-II) के खुलने की तारीख और समय।</p> <p>Date of opening of Price Bids (Part –II) of Technically qualified bidders</p>	<p>इसकी सूचना बाद में दी जाएगी।</p> <p>Will be notified at a later date.</p>

कार्य संबंधी संक्षिप्त वर्णन

PART-D: BRIEF PARTICULARS OF THE WORK

A. The Institute desires to construct following infrastructure including all utilities at its campus situated at Bhat, Gandhinagar, Gujarat-382428.

1. A RCC framed structure Building consisting of Basement + G+5 Storey, housing the Canteen and Office Space, and allied utility space, with total built up area ~3000 Sqm, and basement area ~500 sqm.

The Canteen kitchen & allied spaces shall be on the ground floor and dining hall arrangement shall be on the First floor to accommodate seating requirements of **~300 regular seats**. It shall accommodate dumbwaiter, i.e. freight elevator for transporting goods, including food, dishes, and other items between floors, accommodating kitchen and seating arrangement.

The second, third, fourth and Fifth Floor etc shall accommodate office spaces for seating arrangement of staffs, corresponding 3 nos of meeting rooms (20-25 pax), 2nos of Committee Room (20-25 pax), 1 no Lecture Room (30pax), 1no Board room- 40-50 pax Capacity, VIP Dining Space for 50 pax and office space for Officers.

2. Existing building infrastructure shall be upgraded into a seminar hall to accommodate 200+ persons seating arrangement and a podium. Design Consultancy, acoustic consultancy to renovate and adapt the existing Infrastructure space into 200+ seating capacity seminar hall. The foot print area of the space available is ~240 Sqm. (Existing constructed area ~ 184 Sqm) + (Open space ~ 17 Sqm) + (Corridor Area ~ 33 Sqm)
3. Planning, Architectural & Structural Design of proposed “Plant Room”, an RCC framed structure, with foot print area ~400 sqm , with Built up area ~ 1200 Sqm (G+2 configuration with a provision of Vertical Extension for additional 3 floors)
4. Providing conceptual design(s) with preliminary cost estimates for multi-storeyed vehicle parking of 400+ Cars and 300 two wheelers. The scheme will be reviewed by IPR for consideration or otherwise. (Foot print of open land available is 100m x18 m = ~ 1800 Sqm) Scope of the architect is to provide the Architectural Design services, along with preliminary cost estimate. No additional fees shall be paid for the same, the

Consultant shall include the cost in their quoted percentage fees. The estimated total cost for fees calculation for consultancy services shall be exclusive of estimated amount of Multilevel Vehicle parking.

The above particulars of works are tentative. Institute may add or delete any scope of work as per requirements. The Consultant/ Architect can come up with planning of spaces/utility at various floors, subject to approval of IPR.

- B. To carry out Geotechnical Investigation of site, and surveys.
- C. The Site is situated at Institute for Plasma Research, Bhat Gandhinagar Gujarat-382428.
- D. **General features and major campus facilities are as under:**

IPR is an internationally recognized Institute for its contributions to fundamental and applied research in plasma physics and associated technologies. The overall land area of the Institute is around 50 acres. The campus is having thick green vegetation & landscaping with natural contours. The total built-up area of existing campus is about ~62,000 Sqm. Consisting of offices, laboratories, residential facilities comprising of Guest house and Hostels. The campus is having two level of entries i.e. First gate and Second gate. Residential buildings are located between first gate and second gate while the offices and laboratories are located inside the second gate. The existing campus buildings are having different external finishes such as sand stone cladding, textured plaster and exposed RCC and Brick works.

- E. For the proposed building works, land is available within campus situated at Bhat Gandhinagar. The Parking facility to be built shall be outside second gate.
- F. The time period for Designing, Tendering and Construction is 48 months/ **Project closure** whichever is later.
 - I) 6 months (For Admin Block) + (3 months for Up-gradation & allied work), for Designing, Preparing Detailed design including proof checking, Tender Documents & Schedule of Quantities and working drawings etc.,
 - II) Approx. 6 months for Tendering Procedure of Construction work contractor(s) (For Admin Block)+ Approx 3 months (for Up-gradation & allied work)
 - III) 24 months for Construction work and obtaining permissions)+ (approx. 6 months for construction of Upgradation works)+ (approx. 12 months for construction of allied works to be considered in Parallel with Admin Block)

G. Scope of the consultancy services is mentioned in the Terms & Conditions of Consultancy Services in this document.

H. Objective of the Project:

In planning and designing of proposed building construction, the Architect shall understand the specialized needs of the Institute and available Budget; all-round energy efficiency including an emphasis on green building technologies; full compliance to safety norms; universal accessibility to persons with reduced mobility; and a high sense of aesthetics in harmony with the natural landscape and surrounding existing building of IPR in conformance with all applicable national building codes, relevant IS standards as well as statutory norms of local bodies. The Architect is expected to create sustainable structures, interiors and exteriors that, through function, form and flow, will enhance efficiency, interaction, creativity while improving cost efficiency.

(III) REQUIREMENTS FOR ELIGIBILITY CRITERIA:

1. The Bidders shall fulfil the following eligibility requirements on their own. Joint ventures are not accepted. The Bidders cannot apply as joint venture / consortium but the Bidder can have Associates / Expert services providers associated with their firm under their sole responsibility.

Sr. No.	Initial Criteria for Eligibility.	Documentary proof for the eligibility (To be Scanned and Uploaded) Note: The Bidders are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.
1.a	<p>Should have satisfactorily completed comprehensive Consultancy assignment (i.e. consultancy Services for Architectural Design and Detailed engineering) in India, having construction cost of Project for Building(s) as mentioned below, during last 7 years as on ending previous day of last date of bid submission:</p> <ol style="list-style-type: none"> One project costing not less than Rs. 17 Crores (or) Two projects each costing not less than Rs.13 Crores (or) Three projects each costing not less than Rs. 9 Crores <p>Note:</p> <p>“Similar Work” shall mean Providing design consultancy services for the construction of Office/ Institutional/ Residential building projects.</p> <p>The value of executed works will be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to last date of receipt of tender.</p>	<p>Work Order(s) & Completion certificate(s) for each completed work(s) issued by an officer not below the rank of Executive Engineer or Equivalent officer or Owner or Client, submitted by the bidder with the bid for qualification.</p> <p>Note:</p> <p>Completion certificates for works issued by Private parties shall be supported by TDS (Tax deducted at Source) Certificates for the said cost.</p>
1.b	<p>Work executed should cover the allied services including Structural, Electrical, HVAC, Public Health works, Fire-fighting directly or through associates in at-least one work mentioned above.</p>	<p>Proof of services provided, work orders, & completion certificate (indicating the allied services) should be submitted.</p>

2	Should have valid minimum Bank solvency of a Scheduled Bank of Rs. 67 lakh or Net worth Certificate of Rs 17 Lakhs .	Annexure Form “L”- Form of Bankers Certificate from a scheduled Bank , or Net Worth Certificate from a Chartered Accountant.
3	Should have had minimum average annual financial turnover of Rs. 50 Lakhs of the Consultancy works during the immediate last three years ending 31 st March, 2025 For the purposes of turnover only the “consultancy fee” received on account of relevant consultancy services shall be taken in account. Year in which no turnover is shown or Zero turnover, would also be considered for working out the average.	Annexure -Form “A”: Financial information, Chartered Accountant certificate for the Annual financial turnover showing Profit & Loss.
4	Should not have incurred any loss in more than two years during the last consecutive five years ending on 31 st March, 2025.	Annexure -Form “A”: Chartered Accountant certificate for the Annual financial turnover showing Profit & Loss.
5	The firm should have Architect(s) having valid registration with Council of Architecture, India.	Valid Registration certificate with Council of Architecture.

Note:

1. Any entity that has been barred by the Central/ State Government, or entity controlled by them from participating in any project and the bar subsists as on the date of Tender, would not be eligible to submit an bid individually. A **Bidders** should, in the last three years prior to the last day of submission of tender, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract nor have had any contract terminated for breach by such **Bidders** / Consortium member.
2. The firm has a valid working license (not expired) and a valid registration on certificate showing that the company is legally established under the law of government of India.
3. The Firm should be qualified and not black listed by any government department / agencies.
4. The Consultant/ Consultancy Firms should have executed similar nature of project as mentioned in India only.
5. The **Bidders** should not be under liquidation, court receivership or similar proceedings.

6. FIRM'S RESPONSIBILITY BEFORE PROPOSAL SUBMISSION

- a. The Bidder shall be responsible for costs associated with the preparation of the Proposal and participation in the selection process. IPR will not be in any way liable for such costs, regardless of the conduct or outcome of the selection process.
- b. The Bidder shall ensure that he fulfil the eligibility criteria(s), the bid is complete in all respects and he conforms to all requirements indicated in the Tender document. Incomplete bids are liable for rejection.

Documents to be scanned and uploaded by -Bidder for proof of Criteria for Eligibility and Evaluation.

Prospective Bidders shall satisfy themselves of fulfilling all the eligibility criteria and in possession of all the documents required before submission of online tender document. The interested Bidders are required to scan / fill in and upload the documents as per following lists within the period of bid submission.

Scanned Copy of the following documents shall be submitted along with Technical Bid, failing which the Bidders (Consultants) are liable to be rejected.

Note: The Bidders (Consultants) are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.

1	Proof of Eligibility Criteria No. 1.a: Work orders & Completion certificates.
2	Proof of Eligibility Criteria No. 1.b: Work orders & Completion certificates.
3	Proof of Eligibility Criteria No.2: Annexure Form “L”- Form of Bankers Certificate from a scheduled Bank or Networth Certificate from a Chartered Accountant.
4	Proof of Eligibility Criteria No.3 & 4: Annexure -Form “A”: Financial information, Chartered Accountant certificate for the Annual financial turnover showing Profit & Loss Note: Entire Balance sheet need not be uploaded.
5	Proof of Eligibility Criteria No.5, Valid Registration certificate with Council of Architecture.
6	Declaration by Bidders as per Tender Format
7	Form “B 1” Details of all Consultancy works completed during last 7 years ending last day of submission of tender. No works shall be left out. Completion certificates and Work Order issued by the authority concerned to establish work on hand shall be uploaded.
8	Form “B 3” Details of works for which Green Building including GRIHA/ any other rating system rated buildings obtained.
9	Form “C 1” Details of project Under Execution (Ongoing project) (Include details of all ongoing consultancy works) Work Order issued by the authority concerned to establish work on hand shall be uploaded.
10	Performance Reports as per Form “D” for works mentioned in 1a, 1b.
11	Form “E”- Organizational Structure.
12	Annexure Form “F”: Details of available In-House services.
13	Annexure Form “G” along with Agreement(s) with i) Associate firms for specialized services; ii) completion certificates iii) work orders for the consultancy works executed by Associate firms.
14	Form “H” Details of Technical & Administrative Personnel available with the firm.
15	Form 'J' Details of Office equipment available with the firm.

16	Form “K” Form of Curriculum Vitae (CV) of Key Personnel
17	Form “L”: Form of Banker’s Certificate from a Scheduled Bank
18	Information regarding Registration/ Empanelment with Government / Semi Government / Government Undertaking / Autonomous Bodies of Government.
19	PAN (Permanent Account Number) Registration / TAN Registration details
20	Form “I”- NEFT/RTGS Mandate Form for Payment as per Format given.
21	Integrity Pact – letter from bidder to the Institute as per format in Tender.
22	GST Registration Certificate
23	Earnest Money Deposit of Rs.3,00,000/-
24	Letter of Transmittal as per Format given in this document.
25	Annexure - I , Self-Certification under preference to Make in India order Certificate.
26	Annexure-II - Self-Certification under Eligibility declaration from specified countries.
27	<p>The bidder has to upload the following in pdf format:</p> <ul style="list-style-type: none"> a) Presentation on the past works and proposed buildings of this tender. b) Conceptual Design drawings of the proposed buildings of this tender. c) Brief Design Basis Report for the proposed buildings. d) Layout Plans and Building’s floors plans, sections & elevation drawings, for the proposed buildings of this tender. e) Any other details & drawings (including walk through/ 3D drawings/ models if bidder desires for better understanding for the proposed buildings of this tender). <p>In case the walkthrough/3D drawings is not getting uploaded due to file size/of file type issue, the same shall be shown during the presentation.</p> <p>However, the bidder MUST mention beforehand while uploading tender, that he/she intends to show the same walkthrough/3D drawings etc, at the time of his/her presentation to IPR.</p>

Note:

1. The **Bidder** may furnish any additional supporting information necessary to establish their eligibility to bid and capability to successfully complete scope of work included in this tender. No additional information shall be entertained after last date of online bid submission unless it is called by the competent authority. If any information furnished by the **Bidder** is found incorrect at a later stage, they shall be liable to be debarred from tendering / taking up of work in IPR. IPR reserves the right to verify the particulars furnished by the Bidder independently and reject any application without assigning any reason. Prospective bidders shall ensure themselves of fulfilling all the eligibility criteria prior to submission of bid. The Institute reserves the right to not consider the bid submitted by the bidders not fulfilling and complying the stipulated criteria(s).
2. It is mandatory that bidder fill up essential data required to assess their compliance with eligibility criteria. The technical evaluation shall be done based on the data submitted in the form of relevant documents in the bid to support the same. In case where specific information is not filled in the uploaded sheets while commensurate supporting documents are uploaded, the supporting documents shall not be considered in evaluation.

The bidders in their own interest shall fill in all specific information in excel sheets and upload relevant documents. IPR may ask for clarification(s) on the contents of documents/information submitted in the bid, but shall not accept any new document after bid opening.

The submitted documents shall be evaluated to assess bidder's compliance with the eligibility criteria stated in section III above. After bid verification a list of qualified bidders shall be prepared, who fulfils the eligibility criteria and their bids shall be considered for further evaluation and processing.

(IV) BID Evaluation Method

Technical Bid of all the bidders participating in the Tender Procedure who have uploaded their Bids as per the Instruction in NIT shall be opened, and Technical Evaluation shall be carried out.

1. Technical evaluation, which will be carried out prior to opening any Financial Bid;

After verification of bids based on the Initial criteria for Eligibility stated in section III, a list of qualified bidders shall be prepared, who fulfil the Initial criteria for Eligibility, and their bids shall be further evaluated based on the Scoring method for Attributes A, B, C, D & E as mentioned (IV- (i)) for total of 100 marks.

The bidder(s) shall be asked to present their past works and proposed works covered in this tender to the committee appointed by the TIA. The Date of Presentation by the bidder(s) who has submitted the presentation and documents shall be communicated in due course during the tender process. Each consultant shall be allotted 30 minutes - 20 minutes for presentation & 10 minutes for queries, clarification (if any).

The Bidder must secure at least the percentage specified for each criterion for Attributes A, B, C, D & E, and the minimum percentage in **aggregate**, for qualification for further evaluation.

Sum of the marks scored for A, B, C, D and E shall be added to arrive at Total Technical marks Scored (T) of the bidder.

The bids of short-listed bidders who qualify shall be evaluated for further process.

The Highest point scored among the bidders shall be called as '**T_{high}**', and the same shall be used in obtaining 'Evaluated Bid Score' during QCBS.

The weightage for above shall be given 80% during QCBS evaluation.

2. Financial /Price Bid opening:

The Financial/ Price Bids of technically qualified bidders after Technical Evaluation as mentioned in section IV (i) shall be opened, and their Financial Bids shall be evaluated as per details set out in section IV (ii).

The weightage for above shall be given 20% during QCBS evaluation.

3. Final Selection:

The Quality and Cost Based Selection (QCBS) shall be as per section IV (iii).

4. Acceptance of the concept design

The Concept Design as submitted by the successful applicant for the competition may not be deemed to be the final acceptable design proposal. The successful Bidder who is awarded the work must meet and discuss with the Institute and provide comprehensive architectural services as per the scope of work after duly understanding the requirements of the Institute. The actual requirement or location for the construction of the proposed building(s) may change depending on the requirement of the Institute.

IV - (i) EVALUATION CRITERIA: for Scoring Method- Attributes (A, B, C, D& E)

For the purpose of short listing, Bidders will be evaluated in the following manner:

- a. Initially criterion prescribed in Section (III) above ‘Requirements and Initial Criteria for Eligibility’, will be scrutinised to determine bidder’s eligibility for the work.
- b. The Bidders qualifying this initial criterion **as set out in Section (III)**—will be evaluated for following criteria by scoring method on the basis of details furnished by them. During this evaluation, marks shall be awarded which will be counted for shortlisting. The Bidder must secure specified least percentage to qualify for further evaluation.

ATTRIBUTE - **A: ORGANISATION** **25 Marks** (to be assessed based on documents submitted)

1	Organisation set up & Office Locations Form "E"	5 Marks
2.a	In-House or Associates Service for Assignment Form "F"	15 Marks
2.b	Associates related to the Assignment and their Experience Form "G" Note: Maximum 15 Marks of combined score of Form "F" and Form "G"	
3	Technical Personnel for the Assignment Form "H"	5 Marks
	TOTAL	25 Marks

EXPERIENCE (B, C and D) **60 Marks**

ATTRIBUTE -**B**..... **25 Marks** (to be assessed based on documents submitted)

(to be assessed based on documents submitted)

B1	<div>Experience in similar nature completed of Work during last Seven years Form "B 1":</div> <table> <tr> <td>(a) 1 Similar Work costing not less than Rs 17 Crores each</td> </tr> <tr> <td>(b) 2 Similar Works costing not less than Rs 13 Crores each</td> </tr> <tr> <td>(c) 3 Similar Works costing not less than Rs 9 Crores each</td> </tr> </table>	(a) 1 Similar Work costing not less than Rs 17 Crores each	(b) 2 Similar Works costing not less than Rs 13 Crores each	(c) 3 Similar Works costing not less than Rs 9 Crores each	15 Marks*
(a) 1 Similar Work costing not less than Rs 17 Crores each					
(b) 2 Similar Works costing not less than Rs 13 Crores each					
(c) 3 Similar Works costing not less than Rs 9 Crores each					
B2	Experience in providing allied services including Structural, Electrical, HVAC, Public Health works, Fire-fighting directly or through associates.	6 Marks			
B3	Green Building including GRIHA /any other rating system related building exposure	4 Marks			
	TOTAL	25 Marks			

ATTRIBUTE - C. Performance Evaluation..... 15 Marks

(to be assessed based on documents submitted)

C	Performance of Works as per Form "D": Performance of work is evaluated w.r.t. overall performance report submitted:		15 Marks
	1	Excellent / Very Good/ Good/ Satisfactory	
	2	Average/Fair	
	3	Unsatisfactory/Poor	
	4	None	
	<p>Note:</p> <p>Average of the qualifying works under Eligibility criteria 1.a, 1.b, (1 work or 2 works or 3 works) mentioned in letter of Transmittal.</p> <p>Marks for averaging shall be considered based on the respective work's Performance report submitted.</p> <p>If performance report of any work is not submitted the Marks shall be assigned zero for the said work and it shall be considered in average Marks</p>		
	Total		15 Marks

ATTRIBUTE - D. CONCEPTUAL DESIGN for the Proposed work 20 Marks

(to be assessed based on submitted documents, drawings, walkthroughs etc. at the time of uploading Tender and clarifications (if any) during presentation)

Sl No	Description	Max. Marks
1	Innovative concept	4 Marks
2	Organization of different facilities & utility services.	2 Marks
3	Conceptual site development & infrastructure design. (to have minimum disturbance to existing features like road, contour & trees)	2 Marks
4	Adherence to green building norms.	2 Marks
5	Utilization of natural resources and integration of renewable energy systems/resources	1.5 Marks
6	Optimum utilisation of locally available material etc	1.5 Marks
7	Cost effective approach.	2 Marks
8	Ease in Operation/maintenance.	2 Marks
9	Ease in Construction	1.5 Marks
10	Overall Safety in design.	1.5 Marks
	Total	20 Marks

ATTRIBUTE - E. FINANCIAL CAPABILITY 15 Marks
(to be assessed based on documents submitted)

1	Average annual turnover (gross) Form "A"	5 Marks*
2	Net profit	5 Marks*
3	Solvency Certificate/ Net worth Certificate	5 Marks*
	TOTAL	15 Marks

Total of Attributes A, B, C, D and E	100 Marks
---	------------------

Note: -

*1. Evaluation Criteria for above,

- (i) 60% Marks for minimum eligibility
- (ii) 100% Marks for twice the minimum eligibility criteria or more
- (iii) in between (i) & (ii) on pro rata basis.

2. For shortlisting, the Bidder must secure at least **Sixty percent** (60%) in each of attributes (A), (B), (C), (D) & (E) above and **Seventy Five percent** (75%) Marks in **aggregate**.

The combined score of each attribute A, B C, D and E shall be added for deriving at the **Total Technical Score (T)** of each bidder.

The Highest Marks scored by the bidder shall be called as '**T_{high}**', and the same shall be used in obtaining 'Evaluated Bid Score' during QCBS.

IV (ii) FINANCIAL/ PRICE Bid Opening:

The bidders who qualify through technical evaluation stage shall be intimated of the date and time for opening of Financial /Price bid through on the CPP Portal.

The financial bid of all technically qualified bidders shall be opened.

The lowest price bid shall be called as ‘C_{low}’, and the same shall be used in obtaining ‘Evaluated Bid Score’ during QCBS.

The weightage for above scoring shall be given 20% during QCBS evaluation.

IV- (iii) FINAL SELECTION (QCBS):

Under QCBS selection, weightage of technical bid shall be 80% (Eighty percent) while the weightage of financial bid shall be 20% (Twenty per cent)

The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up.

An Evaluated Bid Score (B) will be calculated for each Bid using the following formula, for comprehensive assessment of the Bid price and the technical merits of each Bid:

$$\text{Evaluated Bid Score (B)} = \left\{ \frac{T}{T_{\text{high}}} \right\} \times 80 + \left\{ \frac{C_{\text{low}}}{C} \right\} \times 20$$

Where -

C = Quoted Bid price

C_{low} = The lowest bid price among all bids.

T = The Technical score obtained by the Bidder.

T_{high} = the Highest Technical score achieved by the Bidder among all Bids.

On the basis of the ‘Evaluated Bid Score’ (combined weighted score) for quality and cost, the bidders shall be ranked in terms of total score obtained. The bidder obtaining the highest ‘Evaluated Bid Score’ (combined weighted score) in evaluation of quality and cost will be ranked as H-1 bidder and subsequent bidders securing lower score in descending order shall be ranked as H-2, H-3 ...etc.

The bid securing the highest ‘Evaluated Bid Score’ (combined weighted score) ranking H-1 shall be selected.

In the event of two or more bidders securing same score in ranking, the bid with highest technical score will be selected.

Note:

- (1) All information in the bid shall be in English/Hindi. Supporting documents and printed literature furnished by bidders with the Proposal may be in any other language provided that they are accompanied with appropriate translations in the English language. Any document, which is not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Proposal, the English language shall prevail.
- (2) Even though Bidder qualify the above requirements, he/she/they would be liable to disqualification if he/she/they has/have:
 - (i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures submitted in the bid.
 - (ii) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures /weaknesses etc.
- (3) The bidders shall upload the Financial Bids and Technical bid on the e-tender portal within due dates mentioned in the NIT. No other mode of submission is permissible.
- (4) The Institute reserves the right, without being liable for any damages or obligation or informs the Bidder, to:
 - (a) Amend the scope and value of work to the Bidder.
 - (b) Reject any or all of the applications without assigning any reason.
- (5) Any effort on the part of the Bidder or his agent / representative to exercise influence or to pressurise the Institute would result in rejection of his application. Canvassing of any kind is strictly prohibited.
- (6) Amendment (s) to the Tender:

At any time before the deadline for submission of applications, the Institute may modify the Tender contents by amendment(s), for any reason whether at its own initiative or in response to a clarification requested by a prospective bidders. The amendment(s) if any shall be uploaded on the same e-tendering web portal.

(V) INFORMATION & INSTRUCTIONS FOR BIDDERS

1. The tender should be valid for **minimum period of 180 days** from NIT specified bid opening date. If any bidder withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, the bidder shall not be allowed to participate in the retendering process of the work and EMD submitted shall be forfeited.
2. On concluding the tender, an agreement shall be drawn with the successful bidder.
3. **Earnest Money Deposit (EMD):**

- a. EMD to be submitted in the form of Insurance Surety Bond/Demand Draft / Pay order / Fixed Deposit Receipt by Schedule banks in favour of Institute for Plasma Research, Bhat, Gandhinagar-382428.
- b. Note: The bid can only be submitted after uploading the scanned copy of EMD Documents and original should be deposited in office of e-tender officer, within the period of bid submission as mentioned. Bids received without requisite EMD shall be summarily rejected.

4. **Performance Guarantee:**

The successful bidder shall submit an irrevocable Performance Guarantee of 5% (Five percent) of the tendered amount in addition to other deposits mentioned elsewhere in the contract to ensure his performance of the contract agreement, (notwithstanding and/or without prejudice to any other provisions in the contract) within 15 days of issue of Letter of Acceptance (LoA). This guarantee shall be in the form of Insurance Surety Bonds, banker's cheque of any schedule bank / Demand draft of any schedule bank/ pay order of any schedule bank or Fixed Deposit Receipt or Guarantee bond of any schedule bank.

The Performance Guarantee shall be initially valid for a period covering the stipulated date of completion plus 60 days. In case the time for completion of work gets extended, the Consultant shall extend validity of Performance Guarantee to cover such extended time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the Consultant firm, without any interest.

The Engineer-in-Charge shall make a claim under the performance guarantee for amounts to which the Institute is entitled under the contract (notwithstanding and/ or without prejudice to any other provisions in the contract agreement) in the event of:

- a. Failure by the consultant to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in-Charge may claim the full amount of the Performance Guarantee.
- b. Failure by the consultant to pay the Institute any amount due, either as agreed by the consultant or determined under any of the Clauses/Conditions of the agreement, within 30 days of the service of notice to this effect by the Engineer-in-Charge.

In the event of the contract being determined or rescinded under provision of any of the Clause/ Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the Director, IPR

On substantial Completion of any work which has been completed to such an extent that the intended purpose of the work is met and ready to use, then a provisional Completion certificate shall be recorded by the Engineer-in-Charge. The provisional certificate shall have appended with a list of outstanding balance item of work that need to be completed in accordance with the provisions of the contract.

- i. This provisional completion certificate shall be recorded by the concerned Engineer- in-charge with the approval of TIA after recording of the provisional Completion Certificate for the work by the competent authority, the 80 % of performance guarantee shall be returned to the contractor, without any interest.
- ii. However, in case of contracts involving Maintenance of building and services / any other work after construction of same building and services/ other work, then 40% of performance guarantee shall be returned to the contractor, without any interest after recording the provisional Completion certificate.

5. Security Deposit –

The bidder whose tender may be accepted shall permit the Institute at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 2.5% of the gross amount of each running bill and final bill towards security deposit. No interest shall be payable on the amount deducted from the running bill and final bill for the security deposit.

Such deductions will be made and held by the Institute by way of Security Deposit unless he /she /they has /have deposited the amount of Security at the rate mentioned above in advance.

The security deposit shall be collected from the running bills and final bill of the consultant at the rates mentioned above. The same shall be released after completion of defect liability period of 1 year, subject to settlement of dispute (if any) raised by consultant or by arbitration, where in it shall be refunded after settlement of arbitration.

6. Contract Agreement shall be drawn with the successful bidder incorporating Terms & Conditions of Contract along with full set of documents. Bidders shall quote his rates as per various terms & conditions of tender which will form part of the Agreement.
7. Price Bid is to be separately uploaded.
8. Any information furnished by the Bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/ taking up of work in **IPR**.

9. If any clarification is required by bidder, the bidder should upload their queries on e-Tender portal by due date for raising pre-bid queries, prior to submission of their bid, Institute shall upload the clarification on the e-Tender portal.
10. Additionally, Institute may also upload document in the form of corrigendum if necessary on the e-Tender Portal.
11. Prohibition against use of **IPR's** name without permission for publicity purposes: The consultants, or associates, or the employees engaged by the consultants or associates shall not use **IPR's** name for any publicity purpose through any media including Press, Radio, TV or Internet without approval of IPR.
12. **Definitions:**
- i. In this document the following words and expressions have the meaning hereby assigned to them.
 - ii. **Applicant/ Tenderer/ Consultant/ Bidder** means the firm who is submitting the bid.
 - iii. **Year** means "Financial Year" unless stated otherwise
 - iv. **Employer or IPR or Institute** means Institute for Plasma Research, Bhat, Gandhinagar
13. **Director, IPR** means Director, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar.
- a. **Dean (Admin), IPR:** means Tender Inviting Authority, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar.
 - b. **TIA:** means Tender inviting Authority.
 - c. **The Chairman PMRC:** means Chairman, Project Monitoring and Review Committee, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar.
 - d. **EIC:** means Engineer in Charge for the assigned work.
14. **Final Decision Making Authority:**
- On behalf of The Director, IPR, TIA reserves the right to accept or reject any or all bid(s) and to annul the tender process and reject all applications at any time, without assigning any reason or incurring any liability to the Bidder(s).
- The Director, Institute for Plasma Research reserves the right to accept or reject the tenders in full or part without assigning any reason thereof.
15. The bidders who do not fulfil all or any of the tender conditions or if the tender is incomplete in any respect, will be summarily rejected.
16. Filled in Tender document with Counter terms & conditions may be rejected.
17. All documents relating to the bid shall be in the English or Hindi language, unless stated otherwise

18. One bid per bidder

Any bidder can submit only one bid. If a bidder submits or participate in more than one bid, it will result in disqualification of the bidder from all related bids.

19. General:

All information called for in the enclosed forms should be furnished in the relevant columns. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “Nil” or “no such case” entry should be made in that column. If any particular(s) / queries are not applicable in case of the Bidder, it should be stated as “Not Applicable”. The Bidders may please note that giving incomplete/ unclear inputs for information called for in the forms, or making any change in the prescribed forms, or deliberately suppressing any information, may lead to disqualification of the Bidder.

Applications duly filled in / scan copies of original documents shall be uploaded on e-tender web site: <https://eprocure.gov.in/eprocure/app> before due date of bid submission online. **No applications shall be received in physical form.**

20. The Bidder should stamp and sign on each page on the bid along with enclosures before uploading.
21. Avoid overwriting, corrections, if any, should be made by neatly crossing out and shall be rewritten with initials and date. Pages of the Tender document should be numbered. Additional sheets, if any added by the Bidder, should also be numbered. They should be uploaded along with transmittal letter.
22. References, information and certificates from the respective clients certifying suitability, technical know how of the Bidder should be signed by Executive Engineer or equivalent rank officer.
23. The Bidder may furnish any additional information, which he/ she thinks is necessary to establish his/ her capabilities to successfully complete scope of work. He/she are however, advised not to furnish superfluous information. No information shall be entertained after bid submission unless the Institute calls for it.
24. Any information furnished by the Bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in **IPR**.
25. Bid submission: Online Mode- through e-Tender Portal only.
 - Individual Bidder should sign himself above his full typewritten name and current address.

- If the Bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of the firm with its current address.
- If the Bidder is partnership firm, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- If the Bidder is a limited company or corporation, the application shall be signed by a duly authorised person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The Bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.
- In all the scenario the Bidders should upload all the documents for their eligibility criteria

26. Particulars Provisional

The particulars of the work stated in “Brief Particulars of the work” are provisional. These particulars may change during while finalising the scope and hence to be considered as an advance information to assist the Bidder to prepare their bid for proposed work.

27. Site Visit & Other studies and field investigations, if any:

It is strongly recommended to all the prospective Bidders to visit work site, in his/ her / their own interest to examine it and its surroundings and collect all information necessary for assessment of the prospective assignment.

28. Costs associated with Visits and Field Investigations, if any:

Cost associated with the site visit and undertaking any further studies and investigations shall be at the bidder’s own expense. The Bidders or assigned representatives can visit site with prior information to Institute. The request to be made to the Tender inviting Authority through e-tender officer.

(VI) GENERAL RULES & DIRECTIONS

1. Scope of bid :

The Institute for Plasma Research (referred to as IPR in these documents) invites bids for the work. The successful bidder should provide the services throughout the period of work execution as per NIT specified terms and conditions, Terms and conditions and schedules mentioned in the tender document.

2. Eligible bidders

Bidding is open to bidders complying with the eligibility criteria stated in this tender. Bidder should note the eligibility criteria specified in the notice inviting tender (NIT).

Incomplete bids and bids not complying with the eligibility criteria shall be summarily rejected. It may be noted that mere submission of bid does not imply that your offer shall be considered. Bids are considered only after assessment of the documents submitted in the bid by the bidder fulfil eligibility criterion specified in notice inviting e-tender during evaluation of bid.

The bidder who has been blacklisted / de-registered by IPR/ DAE, or any other government department shall not be eligible to submit their bid.

3. Cost of bidding

The bidder shall bear all costs associated with the preparation and submission of the bid and the Institute will in no case be responsible and liable for these costs.

4. Content of bidding documents

Bid submission by bidder implies that he/ she has read this notice and all other information, clarification, addendum, corrigendum and has made himself/ herself aware of the scope of work and terms and conditions of the work to be executed.

The bidder shall submit the bid, which satisfies each and every condition laid down in the bid documents, failing which, the bid is liable to be rejected.

5. The documents listed below comprise one set of bid document:

- Technical Bid
- Price Bid

6. Pre-bid Clarification: As per detailed NIT

7. Amendment of bid documents

IPR may issue corrigendum on web site any time before due date of bid submission.

Any addendum so issued shall be part of the bid documents (and contract document as well).

To give prospective bidders reasonable time to understand contents of an addendum, IPR may consider to extend bid submission due date, if necessary.

Corrigendum, addendum or any other information regarding tender shall be uploaded only on web site. Hence, the bidders are requested to visit the web site [site \(https://eprocure.gov.in/eprocure/app\)](https://eprocure.gov.in/eprocure/app) regularly. The above documents shall become part of bid and agreement. Submission of bid shall imply that bidder has noted and accepted content of all the corrigendum/addendum/clarifications and effect of same has been included in price bid.

8. Language of the bid

9. All documents relating to the bid shall be in the English & Hindi language, unless stated otherwise.

10. Earnest Money Deposit

The Earnest Money Deposit (EMD) amount may be paid in the modes described in this Document. The IPR shall not pay interest on the same in any case. The bidder shall ensure timely submission of Earnest Money Deposit so as to it is received by IPR before due date and time. Even though Bidder submit the EMD within the due date and time, and it is not received by the IPR due to reasons beyond control of the bidder, bid will be considered as non-responsive and rejected.

The bid should be submitted after uploading the scanned copy of EMD and original document should be deposited in office of Tender Inviting Authority within due date of EMD submission. The bidder is solely responsible for timely deposition of Earnest Money Deposit.

- The Earnest Money Deposit of technically unqualified bidders after technical evaluation shall be returned.
- Earnest Money Deposit of qualified unsuccessful bidders will be returned to them within a month (30 days) from the date of acceptance of bid of the successful bidder.
- Earnest Money Deposit of successful bidder will be returned after submission of the performance guarantee amount.
- Earnest Money Deposit of the bidder who has withdrawn the bid before opening shall be returned after opening of the bid.
- The Earnest Money Deposit shall be forfeited, if;
- The bidder withdraws / modifies his bid or any part thereof after opening of bid.
- The successful bidder fails within the specified time limit to submit the performance guarantee and commence the work.

The IPR at its discretion shall refund the Earnest Money Deposit by RTGS/NEFT or through any other electronic mode to the account number registered by the bidder himself on e –tendering portal.

11. Bid prices, rates & taxes

The bidder should quote fees in percentage in figures only.

All due payments to the consultant, shall be made from time to time with statutory deduction of Income Tax at source (IT TDS) & GST TDS, as prescribed by the Government of India.

12. GST Clause:

The tendered consultancy fee shall be inclusive of GST. Further, if any new tax or levy or cess is imposed by Statute, after the last stipulated date for the receipt of the bids including extensions if any and the consultant thereupon necessarily and properly pays such taxes/levies/cess, the consultant shall be reimbursed the amount so paid, on submission of documentary proof, provided such payments, if any, is not, in the opinion of the Engineer-in-Charge (whose decision shall be final and binding on the consultant) attributable to delay in execution of work within the control of the consultant.

13. Currencies of bid and payment

The prices shall be quoted by the bidder in Indian rupees, unless otherwise specified in the Tender.

14. Bid validity

The bids submitted shall remain valid for acceptance for a period of **180 days** from NIT specified bid opening date. During bid validity period, the bidder shall not be entitled to revoke or cancel his bid or vary / modify the submitted bid or any item thereof. In case of bidder revoking or cancelling his bid, varying any terms in regard thereof, the EMD paid by the bidder shall be forfeited by IPR.

In exceptional circumstances, prior to expiry of the original bid validity period, IPR may request the bidders to extend the validity period for a specified additional period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting its Earnest Money Deposit but his bid will not be considered. A bidder agreeing to the request will not be permitted to modify their bid, but will have to extend the validity of EMD for the period of the extension.

15. Proposal by bidders

Bidders shall submit offers that comply with the requirements specified in the tender documents. No modification in the bid document or alternate bid proposal will be accepted after bid submission.

16. Submission of the bids

The date and time of on-line bid submission shall remain unaltered even if the specified date for the submission of the bid is declared as holiday for the office of tender inviting authority.

The IPR may extend due date of bid submission by issuing an amendment, in which case, all rights and obligations of the corporation and the bidders previously subject to the original deadline will then be subject to the new deadline.

- Bids received after due date of bid submission will be rejected.
- The bidders shall note the following before submission of bid
- If the digital signature certificate (DSC) holder is sole proprietor of the firm, power of attorney need not be submitted.
- In case DSC holder is bidding on behalf of partnership firm, power of attorney or any other legally acceptable document viz. partnership deed, board resolution etc authorizing DSC holder to bid on behalf of the bidder is to be uploaded. In case of non-submission, the bid shall be summarily rejected.

17. Bid opening

Tender opening shall be done on-line. On opening, the Bidders can see their bid status. The authorized representative of Bidders may remain present (if so desires) during opening of Bid. The authorized representative should have valid photo identity and original authority letter issued by competent authority of their company. If the date of opening is declared as holiday then bid will be opened on next working day. In exceptional cases opening of tenders can be done on any day or time after scheduled date and time of opening. Corrigendum issued for opening of tender shall be uploaded on website.

The bids received without stipulated EMD and other mandatory documents specified in NIT shall be summarily rejected.

In two-part bidding, financial bids of technically qualified bidders shall be opened.

18. Clarification of bids

To aid evaluation of received bids, TIA may, at its discretion, seek clarification of his/ her/ their bids from the bidder, including breakup of quoted fees. The request for clarification and the response shall be in writing or by email / fax, but no change in the price or substance of the bid shall be sought, offered, or permitted. If the bidder does not respond within the stipulated time, then the bid of the bidder will be evaluated on its own merit.

Bidder shall not contact the IPR on any matter relating to his bid from the time of the bid opening till the time the Evaluation period is in progress and successful bidder is decided.

Any effort by the bidder to influence TIA during bid evaluation, bid comparison or contract award decisions, may result in the rejection of his bid.

19. Examination of bids and determination of responsiveness

Prior technical evaluation of bids, the TIA will ensure that bid fulfil following -

- (a) The Initial Criteria for Eligibility.
- (b) Is accompanied by specified Earnest Money Deposit
- (c) Is responsive to the requirements of the bidding documents
- (d) Bid documents are signed by authorized signatory.

A responsive bid is one which conforms to all the terms and conditions of the tender.

20. Notification of award and signing of agreement

The bidder whose bid has been accepted for award of work will be notified prior bid validity period expires. The notification may be made through letter of intent, followed by work order.

21. Contract Negotiation

Invitation to Negotiate

The negotiations may be held at the date and address announced after the selection of the successful Consultant with their representative(s), who must have written power of attorney to negotiate and sign a contract on behalf of the Consultant. During the negotiations, it shall be ensured that no undue advantage accrues to the Consultant and that nothing shall vitiate the basis on which he has been declared successful. The minutes of negotiations shall be signed by the Procuring Entity and the Consultant's authorized representative.

22. The summary of technical evaluation and award of work can be seen on e-tender web site.

23. Bidder will sign an agreement with IPR. The agreement will incorporate all correspondence between the IPR and the successful bidder, bid documents etc. The bid document as uploaded on website CPP portal shall form part of agreement. The successful bidder shall submit non-judicial stamp paper of appropriate value after adjudication and be responsible for compliance at his own cost with the stamp duty act of the state where the agreement is being executed.

24. Corrupt or fraudulent practices

The IPR requires that bidders under this contract, observe the highest standard of ethics throughout the period of contract execution. In pursuance of this policy, the IPR: defines, for the purpose of these provisions, the terms set forth below as follows:

- "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the IPR, and

includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the IPR of the benefits of free and open competition.

- will reject a proposal for award of work if it became evident that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing at any point of time.
 - will declare a bidder ineligible, either indefinitely or for a stated period of time, to be awarded contract(s) if at any time it became evident that the bidder has engaged in corrupt or fraudulent practices in competing for, or in executing, the contract.
25. The bidder may make representation in connection with processing of tender directly and only to the competent authority (inviting tender) specified in the tender. However, if such representation is found to be not substantive and/ or frivolous and if the tender has to be closed because of the delays / disruptions caused by such representations and the work has to be re-tendered, then such bidder will be debarred from participation in re-invited tender.
26. In case, any bidder while making such representation to competent authority also involves other officials of IPR and / or solicits/ invokes external intervention other than as may be permitted under the law and if the tender has to be closed because of the delays / disruptions caused by such interventions and has to be re-tendered, then such bidder will be debarred from participation in re-invited tender..

27. Disclosures

Any change in the constitution of the Consultants' firm, where it is a partnership firm, as declared in the bid should be disclosed to the IPR, at any time between the submission of bids and the signing of the contract.

28. Estimated Cost of works provided in the tender is for a rough guide to the bidder.
29. If the bid submitted by bidder becomes invalid, cost of bid processing fee (if any) shall not be refunded if:
- The bidder is found ineligible.
 - The bidders do not upload all the documents as stipulated in the TENDER document.
 - If any discrepancy is noticed between any submitted documents by the bidder.
30. The Consultant /contractor shall not be permitted to bid for works in the IPR, responsible for award and execution of contracts, in which his near relative is posted as equivalent to Accounts Officer or as an officer in the grades Scientific Officer "C" and above. Bidder shall intimate the names of persons who are working with him/ her in any capacity or are subsequently employed by him/ her and who are near relative to any officer in the Institute for Plasma Research. Any breach of this condition by the contractor would render him/ her liable to be barred from tendering in the Institute.
31. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a bidder / employee of bidder for a period of **one** year after his retirement from Government Services, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the bidder or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
32. The bidders shall follow all guidelines related to any pandemic issued by the Government of India from time to time. Strict compliance should be adhered to all instructions related to the same.

Formats to be scanned and uploaded by the Bidders.

LETTER OF TRANSMITTAL

From:

To
The Dean (Admin),
Tender Inviting Authority,
Institute for Plasma Research,
Bhat, Gandhinagar – 382428

Kind Attention: Dean (Admin) / Ms. Priyadarshini Gaddam, Officer In-charge (e-tenders)

Reference: **E-Tender Notice No.: IPR/TN/CIVIL-PR/02/2025**

Name of the Work: Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.

Sir / Madam,

Having examined the details given in Detail Tender Notice and Tender document for the above work, I/We hereby submit the bid document and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms “A” to “L” and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorise the Institute to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorise Institute to approach individual, employers, firms and corporation to verify our competence and general reputation.
4. I/We also authorize IPR officials to approach individuals, employers, firms and corporation to verify our competence and general reputation.
5. I/We submit the following documents/certificates in support of our Eligibility for having successfully completed the following works:

Sr.No	Name of work	Certified by/from
.		

It is certified that the information given in the enclosed eligibility bid are correct. It is also certified that I / We shall be liable to be debarred, disqualified / cancellation of enlistment in case any information furnished by me / us is found to be incorrect.

Enclosures.

Seal of Bidder

Date of submission:

Signature(s) of Bidder(s)

FORM “A”

FINANCIAL INFORMATION

- I. Financial Analysis** - Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant. (copies to be attached).

Particulars	Financial Year				
	20-21	21-22	22-23	23-24	24-25
i) Gross Annual turnover on consultancy work Rs. (In Lakhs)					
ii) Net Profit/Loss (In case of Loss, figure should be entered with negative sign) Rs. (In Lakhs)					

Signature of Chartered Accountant with seal

Signature of Bidder(s)

For Design Consultancy Work
FORM 'B 1'

**DETAILS OF ALL WORKS OF SIMILAR NATURE OF ASSIGNMENT COMPLETED
DURING LAST SEVEN YEARS ENDING LAST DAY OF BID SUBMISSION**

SIMILAR NATURE OF ASSIGNMENT COMPLETED				
Sr. No.	Description	1	2	...
1.	Name of work /project with location			
2.	Name & Address of Employer/ organisation			
3.	Cost of work in Rs. Crores			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Litigation /arbitration pending /in progress with details*			
8.	Name and address/ telephone number of officer to whom reference may be made.			
9.	Remarks / Scope of consultancy contract.			

*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Bidder(s) with date & seal

FORM 'B 3'

**DETAILS OF ALL GREEN BUILDING WORKS COMPLETED DURING LAST SEVEN
YEARS ENDING LAST DAY OF SUBMISSION OF TENDERS
(For Green Building including GRIHA / any other rating system rated buildings
works)**

SIMILAR NATURE OF ASSIGNMENT COMPLETED				
Sr. No.	Description	1	2	...
1.	Name of work /project with location			
2.	Name & Address of Employer/ organisation			
3.	Cost of work in Rs. Crores			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Litigation /arbitration pending /in progress with details*			
8.	Name and address/ telephone number of officer to whom reference may be made.			
9.	Remarks / Scope of consultancy contract.			
10.	GRIHA / any other rating awarded			

*Indicate gross amount claimed and amount awarded by the Arbitrator.

Note: Copy of GRIHA rating Certificates to be attached

Signature of Bidder(s) with date & seal

For Design Consultancy Work
FORM 'C 1'

PROJECTS UNDER EXECUTION (Ongoing works)

Sr. No.	Description	1	2	...
1.	Name of work /project and location			
2.	Name & Address of Employer/ organisation			
3.	Cost of work in Rs. Crores			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Up to date percentage progress of work			
7.	Name and address/ telephone number of officer to whom reference may be made.			
8.	Remarks / Scope of consultancy contract.			

Signature of Bidder(s) with date & seal

FORM'D'

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B1" & "C1 "

Sl. No.	DETAIL	INFORMATION
1.	Name of work/Project & Location.	
2.	Agreement No	
3.	Estimated Cost	
4.	Tendered Cost	
5.	Date of start	
6.	Date of Completion (i)Stipulated date of completion (ii)Actual date of completion	
7.	Amount of compensation levied for delayed completion, if any.	
8.	Overall performance of the consultants	Excellent / Very Good / Good / Satisfactory/ Average / Fair / Unsatisfactory / Poor

Dated:

equivalent

Signature of Executive engineer or

#Note:-Certificate for each work completed/under execution shall be obtained as per
"FORM D"

FORM "E"

ORGANISATIONAL STRUCTURE

1	Name & Address of the Bidder:		
2	Telephone No./Telex No./Fax No/Email/ Website		
3	Legal status of the Bidder (attach copies of original document defining the legal status) i. A firm in proprietary / partnership (or similar) ii. A limited company / Corporation (or similar)		(Marks Attributed) 4.0 5.0
4	Particulars of registration with various Government bodies (attach attested photocopy)	Organisation /Place of registration.	Regis tratio
5	Names and Titles of Director & Officers with designation to be concerned with this work:		
6	Designation of individuals authorised to act for the organisation.		
7	Was the Bidder ever required to suspend assignment for a period of more than six months continuously after you commenced the assignment? If so, give the name of the project and reasons of suspension of work.		
8	Has the Bidder or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.		
9	Has the Bidder, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organisation at any time? If so, give details.		
10	Has the Bidder, or any consultant partner in case of partnership firm, ever been convicted by a court of law? If so, give details		
11	In which fields of Consultancy assignment the Bidder has specialisation and interest?		
12	Details of Association/tie-ups with Indian Partner [in case of Foreign Consultancy firm]		
13	Details of Association/tie-ups with Foreign Partner [in case of Indian Consultancy firm]		
14	Any other information considered necessary but not included above.		

Signature of Bidder(s) with date & seal

FORM 'F'**DETAILS OF AVAILABLE IN-HOUSE SERVICE - Total 15 Marks**

Sr. No.	DESCRIPTION	AVAILABILITY OF IN-HOUSE SERVICES (STRIKE OUT WHICHEVER IS NOT AVAILABLE)	(If Yes) Marks attributed
1	ARCHITECTURAL-CIVIL	YES / NO	6.0 Marks
2	STRUCTURAL ENGG	YES / NO	2.0 Marks
3	PUBLIC HEALTH ENGINEERING	YES / NO	1.25 Marks
4	ELECTRICAL	YES / NO	1.25 Marks
5	MECHANICAL / HVAC	YES / NO	1.5 Marks
6	ACOUSTIC	YES / NO	0.5 Marks
7	FIRE FIGHTING ENGG	YES / NO	0.5 Marks
8	LANDSCAPING	YES / NO	0.5 Marks
9	INTERIORS	YES / NO	0.5 Marks
10	LAN & NETWORKING, IBMS	YES / NO	1.0 Marks

Note:

“Zero Score” shall be assigned where In House service is not available, provide details of Proposed Associates Services (if any) in Form “G” - Marks shall be assigned accordingly to attributes in Form-G.

FORM 'G'**DETAILS OF PROPOSED ASSOCIATE SERVICES, IF ANY - Total 3.5 Marks**

Sr. No.	PROPOSED ASSOCIATE FOR	NAME & ADDRESS OF ASSOCIATE	EXPERIENCE (in Year)	ASSOCIATION WITH THE BIDDER (In Year)	Marks attributed
1.	ARCHITECTURAL-CIVIL				No Marks
2.	STRUCTURAL ENGG				0.75 Marks
3.	PUBLIC HEALTH ENGINEERING				0.5 Marks
4.	ELECTRICAL				0.5 Marks
5.	MECHANICAL/ HVAC				0.5 Marks
6.	ACOUSTIC				0.25 Marks
7.	FIRE FIGHTING ENGG				0.25 Marks
8.	LANDSCAPING				0.25 Marks
9.	INTERIORS				0.25 Marks
10.	LAN & NETWORKING, IBMS				0.25 Marks

FORM'-H'

DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL AVAILABLE WITH THE FIRM- Total Maximum 5 Marks

Sr. No	Manpower Designation	Experience	Total Number	Number available for this work	Name	Qualifications.	Professional experience and details of work carried out	How these would be involved in this work	Since when associated with firm	Remarks
1	2		3	4	5	6	7	8	9	10
1	Designer	≥ 10 years								
		< 10 years								
2	Engineer	≥ 10 years								
		< 10 years								
3	Draftsman	≥ 5 years								
		< 5 years								
4	Quantity Surveyor	≥ 5 years								
		< 5 years								
5	Administrative									

Sr No.	Description	Marks (each staff)	Maximum Score
	Architect/ Designer		
1	Experience ≥ 10 years	1.0	1.5
1.a	Experience < 10 years	0.75	
	Engineer		
2	Experience ≥ 10 years	1.0	1.5
2.a	Experience < 10 years	0.75	
	Draftsman		
3	Experience ≥ 5 years	0.5	1
3.a	Experience < 5 years	0.25	
	Quantity Surveyor		
4	Experience ≥ 5 years	0.25	0.5
4.a	Experience < 5 years	0.1	
5	Administrative	0.25	0.5

FORM 'J'

DETAILS OF OFFICE EQUIPMENT AVAILABLE WITH THE FIRM

Sr No	Name of Equipment	N o s.	Capacit y or Type	Age	Condi tion	Ownership status			Current Location	Remarks
						Presentl y owned	Leased	To be purchase d		
1	2	3	4	5	6	7	8	9	10	11
A	<u>1. Hardware</u> i) Computer ii) Plotters <u>2. SOFTWARE</u> (Please mention the software proposed for project work)									
2	<u>Any other Office Equipment.</u> (Please mention the equipment proposed to be used for project work)									

FORM 'K'**Curriculum Vitae (CV) OF KEY PERSONNEL**

Sl. NO.	Detail	
1.	Name:	
2.	Date and place of birth:	
3.	Nationality	
4.	Address (phone/fax/e-mail):	
5.	Education: (i) Institutions: (ii) From (month/year (iii) To (month/year)	
6.	Degree:	
7.	Language known:	
8.	Membership of professional bodies:	
9.	Other skills (e.g. computer literacy, etc.):	
10.	Present position:	
11.	Years of professional experience	
12.	Key qualifications:	
13.	Specific experience Date: From - To (i) Brief description	

FORM “L”

FORM OF BANKER’S CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s. _____ (with address) a customer of our bank are / is respectable and can be treated as good for any work engagement up to Rs. _____ (Rupees _____).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)
For the Bank

NOTE:

1. Bankers certificates should be on the bank letter head.
2. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

Form "I" Mandate Form

MANDATE FORM FOR ELECTRONIC PAYMENT THROUGH RTGS/NEFT/ECS

To,
Accounts officer,
Institute for Plasma Research
Near Indira Bridge, Bhat
Gandhinagar - 382 428

Dear Sir,

Sub: Authorization for release of Payment due from **Institute for Plasma Research** through Electronic fund transfer
RTGS/NEFT/ECS

(Please fill in the information in CAPITAL LETTERS. Please TICK wherever it is applicable)

1. Name of the Party :

2. Address of the Party :-

.....

City:.....Pin Code:.....

E-mail Id:.....

Permanent Account Number:.....

3. Particulars of Bank :

Bank Name		Branch Name	
Branch Place		Branch City	
Pin Code		Branch Code	
MICR NO			
(9 Digits code number appearing on the MICR Band of the Cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name and code number)			
Account Type	Savings	Current	Cash Credit
Account Number(as appearing in the Cheque Book)			
RTGS / IFSC Code			

4. Date from which the mandate should be effective:

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, **IPR** shall not hold responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose credit of amount through RTGS /NEFT/ECS

Place :

Date : _____ Signature of the Party / Authorized Signatory

Certified that particulars furnished above are correct as per our Records

Bank's Stamp :

Date : _____ (Signature of the Authorized Official from the Bank)

N.B : RTGS Charges, if any, will be borne by the Party

Integrity Pact.

To,

Subject: E tender Notice No. IPR/TN/CIVIL-PR/02/2025 for the work Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.

Dear Sir,

It is hereby declared that Institute for Plasma Research is committed to follow the principle of transparency, equity and competitiveness in public procurement.

The subject Notice Inviting Tender is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender/ bid document, failing which the tenderer/ bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of Integrity Agreement on the behalf of Institute for Plasma Research.

Yours faithfully,

The Dean (Admin)

Integrity Pact

To,
The Dean (Admin),
IPR

Subject: Submission of Bid for the work of Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.

Dear Sir,

I/We acknowledge that Institute for Plasma Research is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender /bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I /We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE OF THIS CONDITION OF THE NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by Institute for Plasma Research. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my /our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, IPR shall have unqualified, absolute and unfettered right to disqualify the tenderer /bidder and reject the tender/bid in accordance with terms and conditions of the tender/bid.

Yours faithfully,

(Duly Authorized signatory of the Bidder)

**To be signed by the bidder and same signatory competent / authorized to sign
the relevant contract on behalf of IPR**

INTEGRITY AGREEMENT

This Integrity Agreement is made at on thisday of20...

BETWEEN

Director, IPR represented through Dean (Admin) Institute for Plasma Research, Bhat Gandhinagar-382428

.....,
(Hereinafter referred as the '**Principal/ Owner**', which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

AND

.....

(Name and Address of the Individual/firm/Company)

through (Hereinafter referred to as the

(Details of duly authorized signatory)

"Bidder/Consultant" and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns).

Preamble

WHEREAS the Principal /Owner has floated the Tender (NIT No. IPR/TN/CIVIL-PR/02/2025) (hereinafter referred to as "Tender/Bid") and intends to award, under laid down organizational procedure, contract for

Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar. (Name of Work)

hereinafter referred to as the "Contract".

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder(s) and Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as "Integrity Pact" or "Pact"), the terms and

conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

Article 1: Commitment of the Principal/Owner

- (1) The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - (a) No employee of the Principal/Owner, personally or through any of his/her family members, in connection with the Tender, or the execution of the Contract, will demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - (b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.
 - (c) The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.
- (2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

Article 2: Commitment of the Bidder(s)/Consultant(s)

- (1) It is required that each Bidder/Consultant (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.
- (2) The Bidder(s)/ Consultant(s) commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:
 - (d) The Bidder(s)/ Consultant(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.
 - (e) The Bidder(s)/ Consultant(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission

of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.

- (f) The Bidder(s)/ Consultant(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/ Consultant (s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- (g) The Bidder(s)/ Consultant (s) of foreign origin shall disclose the names and addresses of agents/representatives in India, if any. Similarly, Bidder(s)/ Consultant(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participates in a tender on behalf of one manufacturer, he/she shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.
- (h) The Bidder(s)/ Consultant(s) will, when presenting his bid, disclose any and all payments he/she has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.
- (3) The Bidder(s)/ Consultant(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (4) The Bidder(s)/ Consultant(s) will not, directly or through any other person or firm indulge in fraudulent practice means a wilful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.
- (5) The Bidder(s)/ Consultant(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/ her reputation or property to influence their participation in the tendering process).

Article 3: Consequences of Breach

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/ Consultant(s) and the Bidder/ Consultant accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

- (1) If the Bidder(s)/ Consultant(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 day notice to the contractor shall have powers to disqualify the Bidder(s)/ Consultant (s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/ Consultant from future contract award processes. The imposition and

duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.

- (2) Forfeiture of EMD/Performance Guarantee/Security Deposit: If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/ Consultant.
- (3) Criminal Liability: If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Consultant which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

Article 4: Previous Transgression

- (1) The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.
- (2) If the Bidder makes incorrect statement on this subject, he/she can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/ Contractor as deemed fit by the Principal/ Owner.
- (3) If the Bidder/ Consultant can prove that he/she has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors

- (1) The Bidder(s)/ Consultant (s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/ Consultant shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/sub-vendors.
- (2) The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Consultant.
- (3) The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

Article 6- Duration of the Pact

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded.

If any claim is made/lodged during the time, the same shall be binding and continue to be valid

despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, IPR.

Article 7- Other Provisions

- (1) This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.
- (2) Changes and supplements need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.
- (4) Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

Article 8- LEGAL AND PRIOR RIGHTS

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

.....
(For and on behalf of Principal/Owner)

.....
(For and on behalf of Bidder/Consultant)

WITNESSES:

1.
(Signature, name and address)

2.
(Signature, name and address)

Place:

Dated:

(VII) Terms & Conditions for Consultancy Services for Designing and Detailed Engineering.

DEFINITIONS

Tenderer/ Consultant/ Applicant/Bidder means:	The firm that submit the bid / the one retained for consultancy.
Institute/ IPR means:	Institute for Plasma Research Bhat, Gandhinagar – 382 428 represented by the Director or any authorized representative.
Work/Said Work/ Project means:	The work for which Tender has been called for.
Clauses means:	Details as mentioned in points in respective sections.

1. **Fee and reimbursement:**

The Institute shall pay to the Consultant as remuneration for the professional services to be rendered, by the Consultant in relation to the said work and in particular for the services hereinafter mentioned, fees as quoted in price bid – Fees for Consultancy services for Design & Detailed Engineering Design) the said fees being hereinafter called the ‘Fees’.

2. **Scope of services of Consultant:**

In consideration of the fees, Consultant as aforesaid, the Consultants shall faithfully, expeditiously and honestly perform the following services appertaining to the said work.

Consultant will provide the following services within the consideration of the fees hereby agreed to be paid to the Consultant, as aforesaid.

- (a) Consultant will Provide Architectural Design services.
- (b) Consultant will provide Structural Design services.
- (c) Consultant will provide service for Proof Checking of Structural design by any IIT/IISc/NIT/Govt. Engineering College / NIRMA University/ PDE University duly approved by IPR.
- (d) Consultant will provide design for Heating, Ventilation & Air-Conditioning, Acoustic, Public Announcement System and Electrical services.
- (e) Consultant will provide Interior Designing services (wherever deemed required).
- (f) Consultant will provide Design services for Plumbing & sanitary, Sewerage, Drainage, Water supply, Fire Fighting & Safety etc.
- (g) Consultant will provide all Services and Utilities including, Roads, street lighting, External services, General Development works & other engineering aspects as deemed necessary.
- (h) Consultant will provide the Landscaping services (where applicable and required).
- (i) Consultant shall carryout Pre design study including requirement analysis, location & site analysis etc.
- (j) Consultant will provide necessary services to provide drawings and details (Autocad, Pdf files etc) to get all permissions from Statutory Authorities.
- (k) Consultant will provide services for Periodical Supervision.
- (l) Consultant will prepare tender documents with specifications, BOQ and detailed estimate.

In addition to above-mentioned services, Consultant will also provide the following additional special services (Clause 3 to 20) within the consideration of the fees.

Consultant shall provide managerial, administrative, design and engineering services and any other items related to the said work within the consideration of the fees.

3. DETAILED SCOPE OF WORK

Detailed scope of work for Architect/ Consultant shall comprise of following but not limited to:

4. ARCHITECTURAL, CIVIL, PUBLIC HEALTH AND STRUCTURAL WORK.

Ascertain Institute's requirements and examine site constraints & potential for individual buildings, external and internal systems/ services and prepare brief for Institutes review/ recommendations including conceptual/ control designs/ drawings/ documents and incorporate required changes, if any as per IPR's recommendations.

Study project requirements and control drawings and preparation of design philosophy, basis & criteria for individual buildings, structures, external and internal services & systems for Institutes review/ recommendations and approval from Institute.

- a) Carry out Soil Investigation, Study and interpret soil investigation report and finalize input data for structural and foundation design for individual buildings/ structures/ equipment etc.
- b) Consultant shall get detailed Topological survey done of the site to scale and contour interval determined by the Consultants (if necessary) or any allied survey required by designer. The survey shall include all the necessary data related to the existing public Utility Services underground service, lines of streets and pavements, building lines, adjoining properties, Rights of Lights, restrictions, basements, walls and boundaries. The quoted percentage fees shall be inclusive of the cost for the same. All survey drawings shall be the property of IPR.
 - i. Prepare detailed architectural working drawings including but not limited to, dimensioned plans, elevations, internal layout, sections, details etc. for individual buildings/ structures.
 - ii. Preparation of door/ window schedules, fitting schedules, finishing schedules, colour schemes, flooring patterns, reflected ceiling plans, joinery, installation details etc. for individual buildings/ structures/ equipment/ internal services etc.
 - iii. Furnish necessary architectural norms, calculations to corroborate architectural details
 - iv. Prepare architectural and construction details such as fixing details, installation details, joinery, inserts, cut-outs, pockets, standard details and other construction details as required by site Engineers for successful completion of the construction project.
 - v. Study input data and prepare design calculations, schematic drawings and construction drawings for all external services, individual buildings

pertaining to internal services such as:

1. External & Internal Plumbing System.
 2. External & Internal Sewerage Piping System.
 3. External & Internal Waste Water Piping system.
 4. External and Internal Rain Water System.
- vi. The detailed working drawings to include flow/schematic diagrams, plans, elevations, sections, blow-ups etc. for individual services complete with material take off.
 - vii. Designate a qualified Structural Engineer, who shall be wholly responsible for structural engineering and safety of the buildings/ structures design under its scope.
 - viii. Perform detailed structural analysis & structural design calculations (including seismic design as per applicable codes) based on design output, preparation of detailed structural drawings. The Consultant will provide necessary details and get proof checked the Structural Design from the Proof Checking Agency. The consultant will incorporate the observations of Proof Checking Agency duly approved by IPR, and obtain the report from them stating that the Structural design is safe and obtain design approval with seal & Signature on all Working drawing /Good for Construction Drawings (GFC).
 - ix. Collect input data from Institute for the structural designs to cater for specialized requirements pertaining to special equipment (if any).
 - x. Prepare bar bending schedules and/ or detailed reinforcement drawings sufficient to enable the contractor to procure the steel from the market and cutting/ bending and placing of the reinforcement.
 - xi. Prepare fabrication/ construction/ shop drawings including material take off etc. complete.
 - xii. Detailed design, considering load data, Noise and Vibrations of equipment (if any), drawings, cost estimates and specifications to cover all civil works associated with installation of all mechanical/ electrical equipment, services and systems.
 - xiii. Preparation of detailed specifications and data sheets for materials, work items, systems and services etc.
 - xiv. Preparation of detailed quantity estimates supported by detailed measurement sheets/ material take off sheets based on detailed drawings.
 - xv. Preparation and submission of detailed cost estimates for buildings, structures, services & systems based on latest SAC SOR rates/ CPWD Schedule of Rates, with necessary indices and correction slips, if any, applied thereupon. Preparation of rate analysis for the items, which are not available in SOR/ CPWD, based on market rate quotations. Any deviation in quantity of items also required to be supported by rate analysis. Also preparation of abstract of quantities building wise or package wise, as required.

- xvi. Preparation of detailed “Bill of Quantities” for Tender purposes for individual buildings/ structures and a consolidated statement thereof.
- xvii. Preparation of list of recommended makes/ manufacturers for recommendations & approval of Engineer/ PMC/Institute.
- xviii. Preparation and Approval of “As-built” drawings (on the basis of actual construction at site) including services and structures prepared by the Contactor.
- xix. The consultant will provide all required consultancy services until project work completion.
- xx. The consultant shall submit at least two conceptual designs, of the Multilevel Vehicle Parking for Institute’s Perusal.

5. ELECTRICAL WORKS

Load estimation and optimization, calculations, design of system/ equipment, selection, description, Preparation of technical specifications, BOQ, drawings, SLD, schematics, blank data sheets recommended vendors list, rate analysis (with back up offers), cost estimates, obtaining clearances and certificates from statutory authorities wherever required for the following works:

a) INTERNAL ELECTRIFICATION WORKS FOR INSTITUTIONAL BUILDINGS

The major items shall include:

Lighting calculations for buildings, Lighting & telephone layout drawings, conduit layout drawings, mounting details of lighting fixtures and other fittings, Load calculations for internal electrification, LT Panels, DB/ SDB details of different circuits for lighting fixtures, fans, exhaust fans, sockets etc., earthing and Lightning protection system calculations & drawings, cable sizing details, cable schedule. Details of protection switch gear, calculation of breaking capacity of upstream tripping, assessment of requirement of residual current circuit breaker and other special requirement of switch gear for scientific equipment along with specific requirement of zero halogen fire retardant and flame proof cables and switchgear in laboratory.

b) Centralized UPS System The major items shall include:

Sizing calculations of UPS, Floor wise UPS power distribution drawing, cables, conduits and cable tray. Layout drawing for cables, conduit and cable trays.

c) Audio-Visual System and Sound Reinforcement System

The major items shall include:

Conference room projection system, microphone, amplifier, speakers, DVD

Player, acoustics, cables, conduits, cable trays and floor-wise layout drawings and system layout drawings.

d) Internal Communication System

Detailing of internal communication system. Design and distribution drawing of PABX Line.

e) Access Control System (Pc Based) For Multi-Level Access

The major items shall include:

Card reader and biometric device, system and application software, cables, conduits and floor-wise layout drawings and system layout drawing.

f) Local Area Networking

The major items shall include:

Topology of networking, local area networking (Structured cabling), cables, conduits, raceways, sockets and layout drawings floor wise.

6. MECHANICAL WORKS

Design and preparation of system/equipment description, technical specifications, BOQ, GA & layout drawings, data sheets and calculations ensuring compliance with the latest codes/ standards as applicable, detailed cost estimates, rate analysis with back-up quotations, obtaining clearances from statutory authorities, wherever applicable, any other information required to be included to complete the specification for the following works.

➤ **Lifts**

- a. Preparation of Technical specification as per relevant standard and codes with capacity calculations, material of construction of various items.
- b. Prepare layout drawings indicating location of lifts, shaft, pit, machine room & floor levels.
- c. Preparation of bill of quantities (BoQ).
- d. Preparation of blank data sheet to be filed by vendors.
- e. Traffic Analysis.
- f. Preparation of specification of panels & other electrical equipment.

➤ **Rolling shutters and Cranes etc.**

➤ **HVAC Systems**

- a. It includes buildings proposed by Institute.
- b. Preparation of technical specifications of the system with capacity calculation along with basis for calculations.

- c. Preparation of technical particulars of each component of the system along with material of construction.
- d. Heat load calculation for summer and winter.
- e. Layout of each building showing the location of each constituent component of the system.
- f. Ducting size calculations and AHU layout, plant room control panel and equipment layout.
- g. Preparation of SLD, scheme GA drawing for the electrical panel, control desk and specification of electrical equipment.
- h. Blank data sheets of components, system to be filled by vendors.
- i. Any other Buildings/ services as directed by Institute.

7. EXTERNAL SERVICES & GENERAL DEVELOPMENT WORKS

➤ The overall scope of work covers the following: -

- a. Site evaluation, analysis of architectural character, social issues & heritage.
- b. Feasibility study.
- c. Preliminary proposal for development and their impact on immediate environs.
- d. Volumetric study and urban form recommendations including pedestrian/ vehicular movement and parking.
- e. Architectural control guidelines and their approval from the statutory bodies.
- f. Concept design of services and their inner connectivity, preliminary & detailed drawings, designs, specifications, detailed estimates, working drawings, and periodic supervision for ensuring smooth work progress for scope of work.
- g. Landscape architecture, site planning, suitability & appraisal, landform including preparation of detailed design & drawings of landscaping elements, open space design, plant structure, illumination design, street furniture, and graphic design and signage's.
- h. Conceptual & detailed design, specifications, estimates of non-conventional use of energy (wherever applicable).
- i. Conceptual & detailed design, specifications, estimates of rain water harvesting of the entire site along with its approval from the concerned bodies (if any essential).
- j. Recycling of waste water, its appraisal, suitability study & preparation of detailed design/ schemes along with specifications & estimates.
- k. Preparation of detailed design schemes along with estimates, specifications, implementation methodology and facilitating Institute for getting concerned approvals (if any) for garbage disposal & solid waste management.

➤ Preliminary Concept Design Stage:

- a. Study existing land use in and around the project area.
- b. Study contextual issues, socio-cultural aspects, landscape features and built form etc.

- c. Study existing infrastructure, accessibility, circulation pattern and parking.
- d. Prepare report on site evaluation and analysis with basic approach to circulation, activity distribution and interconnectivity and external linkages including rough estimate of the project cost based on allowable FAR.
- e. Furnish report on measures required to be taken to mitigate the adverse impact, if any, of the proposed development on its immediate environs.

➤ **Preliminary Planning Stage:**

- a. Prepare conceptual design of the area showing circulation Pattern, zoning of various land uses, and relevant details including development strategy.
- b. Assessment of utility services and their inter-connectivity.
- c. Preparation of three-dimensional form in relation to open spaces, model showing the proposal and surrounding areas.
- d. Submission of model and conceptual design to the Institute/ Statutory bodies for approval ensuring compliance with codes, standards and legislation of local bodies, as applicable. Where necessary, incorporate necessary changes required as per statutory body advisory.
- e. Obtain approvals from local statutory authorities for the master plan & building plans.
- f. Obtaining necessary approvals from Forest department and other local/ statutory authorities required prior commencement of project execution for construction of proposed infrastructure.

➤ **Detailed Design Stage:**

- a. Preparation of drawings showing the common facilities for circulation, parking, open spaces and external architectural form.
- b. Preparation of drawings showing architectural controls, features, specifications and obtaining statutory approvals.
- c. These shall include all floor plans, sections and elevations for all buildings to sufficiently explain the urban design.
- d. Assessment of impact of development plan on immediate environs.
- e. It shall further be supplemented by large scale details and models of the proposed architectural vocabulary along with information on selection of materials and construction techniques.
- f. The architect shall prepare detailed network of all services and its interconnectivity including water supply, drainage, sewerage, electrical, communication, fire detection and firefighting, garbage disposal, rain water harvesting, recycling of waste water, irrigation system, use of renewable (solar) energy source and other services as may be indicated by Institute as well as recommended by statutory authorities to ensure necessary compliances.
- g. Preparation of necessary details and drawings showing landscape, street furniture and graphic signage including site appraisal and suitability, site-planning, land form and grading, surface drainage design and water management, irrigation design, open space design-roads, parking, hard & soft areas, walls, gates, & fences, design of

plant structures & feature, garden furniture design, illumination design, graphic design and signage, co-ordination of external services, inspection & evaluation of construction works along with detailed estimate and specifications.

- h. Furnish urban design report including implementation strategy.
- i. Prepare detail designs of various external elements & components.
- j. Presentation of urban design study and submission of design, drawings, calculations, reports etc. to the statutory bodies for approval and ensure compliance with codes, standards and legislation, as applicable and incorporate necessary changes as may be required.
- k. Firefighting & detection, garbage disposal etc. separately.
- l. Furnish revised project cost.

➤ **Implementation stage**

- a. Review and certify detailed architectural design of each of the constituent components of additional infrastructure developed within the area under urban design, before approval by the statutory authorities.
- b. Supply to the employer such further drawings, specifications or details which may be required for proper execution of work.
- c. Obtain employer's approval for any material deviation in design, cost, working drawings, schedule and specifications from approved scheme.
- d. Obtain service connections and NOC & occupying certificate from local authorities on behalf of the Institute.

Scope of work may be extended depending upon the requirements.

8.

- a) Consultant shall take Institute's instructions on the project requirements as a whole.
- b) Consultant shall visit the site on requisition by IPR as per the requirements of the site.
- c) Consultant shall examine legislation, code and standards which affect the project, and give advice to the Institute to ensure compliance.
- d) Consultant shall obtain the detailed requirements & prepare a preliminary design and submit to the Institute for approval where necessary by way of drawings and notes adequate to explain the general planning and nature of the works with basic dimensions and inclusive of ducts, shafts and other features required for provision of all building services.
- e) Consultant shall prepare a list of material proposed as well as Proposed Schedule of finishes.
- f) Consultant shall furnish a preliminary estimate cost in detail siting basis of estimates.
- g) Consultant shall discuss the preliminary design with the Institute and revise (e), (f), and (g) above if necessary and obtain the Institute's final approval to the same.

9.

Consultant shall provide all required drawings & details for obtaining approvals from all Statutory Authorities/ Bodies including construction permission, local and other bodies /

agencies (MOEF, AUDA/ GUDA/ AMC/ GMC, Fire Department, Civil Aviation (AAI), Forest Department, Environment and Pollution control board, Town planning, etc.), including signing the drawings by license architect / Structural Engineer etc.

10.

- a) Consultant shall appoint associates for Structural, Interior, HVAC, Electrical, Fire Safety, Plumbing, Acoustic, Interior, Landscaping & all Utilities etc. (if required). Consultant shall replace these associates if IPR does not find their performance satisfactory.
- b) Consultant shall get done a detailed Topological survey of the site to scale and contour interval determined by the Consultants (as necessary) as well as any other survey required by designer. The survey shall include all the necessary data related to the existing public Utility Services, underground service, lines of streets and pavements, building lines, adjoining properties, , restrictions, basements, walls and boundaries. The quoted percentage fees shall be inclusive of the cost for all such activities. All survey drawings and associated documents shall be the property of IPR.
- c) Consultant shall get done the Geotechnical Investigations through NABL accredited labs. The detailed survey may include broadly site boring, soil test and such other tests or investigations required to provide essential design data from subsoil conditions. Additional mandatory tests if any required by designer/ Institute shall be undertaken as directed by the Structural Engineer and the quoted percentage fees shall be inclusive of the cost of same. The Geotechnical Investigation detailed report shall be the property of IPR.
- d) Consultant will prepare a scale display model/ walk through of the said work (duly approved by Institute in prior) if required by IPR and the quoted percentage fees is inclusive of the cost of same, and the output shall be the property of the Institute.
- e) Consultant will prepare working (GFC) drawings and details for all aspects of the work including Architectural, Interior, Structural, Electrical, Air-conditioning, Heating, Ventilation, Acoustic, Plumbing, Fire Fighting & Safety, all utility services including Roads, Sewerage, Drainage, Water supply, street lighting, Landscaping and other utilities & services and obtain the clearance from the Institute for the same.
- f) Consultant shall carry out overall designing, drawing and detailing work pertaining to Architectural, Interior, Structural, Electrical, Air-conditioning, Heating, Ventilation, Acoustic, Plumbing, Fire- Fighting & Safety, all utility services including Roads, Sewerage, Drainage, Water supply, street lighting, Landscaping, other utilities & services and other Engineering aspects as may be necessary for the project by the Institute.
- g) All design and drawing must confirm to national building codes (NBC), relevant IS standards and local statutory norms.
- h) All submission of models/ walkthrough/ drawings/ designs/ calculations/ reports etc shall be the property of the Institute.

11.

Consultant will prepare and submit the specifications, the detailed schedule of quantities, detailed cost estimation, Tender Documents and compile tender documents and drawings for the said work, incorporating structural and other aspects of the infrastructure being

developed.

The consultant shall prepare detailed estimated cost based on the quantities worked from Tender drawings / Working Drawings and SOR (SAC -SOR/ CPWD SOR), Items which are not included in SOR , estimate shall be prepared based on Market rate with supporting documents. The Consultant shall be responsible to contain the actual cost of the project & it should not exceed the overall funds sanctioned by the Institute.

The Tender document shall be in line with the latest CPWD guide lines.

12.

- a) Consultant shall prepare and submit detailed Tender documents along with all enclosures /annexures required for inviting the tenders for construction work.
- b) Consultant shall prepare and supply all such further drawings/ sketches, specifications or details which may be required for execution of the work.

13.

- a) Consultant shall check and approve shop drawings submitted by the Contractors & Drawings & Design submitted by them within 7 days or days in consultation with IPR Institute.
- b) Consultant shall check and recommend for approval by IPR, for each & every sample (Civil, Electrical, HVAC, Plumbing, Fire Detection, Fire Fighting & Safety, Acoustic, etc.) & also G.A. Drawings & Design submitted by the Contractor
- c) Consultant along with their respective designers/ associates etc, shall periodically visit the site (at least Twice in fortnight in addition to as and when called for / required) to ensure the works execution is in accordance with approved design and specifications. Consultant should attend all meeting related to said work at Institute's office/ site as and when called.
- d) Consultant shall advise the Resident Engineer/Technical Supervisor and other site Supervisory staff, if appointed, to provide constant superintendence to ensure that the work is progressing strictly in accordance with the working drawings, specifications and schedule.
- e) Consultant shall timely inform Institute on the slippage on schedule of work progress.
- f) Consultant shall timely inform (well in advance) the Institute if the total of authorised expenditure is likely to exceed over approved expenditure.
- g) Consultant shall inform well in advance the Institute if the contract period is likely to get extended.
- h) Consultant shall periodically (duration quarterly) prepare Interim projected cost statements of the work throughout project execution.
- i) Consultant shall certify the final work completion in accordance with approvals provided.

14.

On Completion of work, Consultant will submit soft Copies (CAD – AutoCAD and .pdf) along with six (06) hard copies of As built Drawings.

15. Consultant should participate in all the periodical meetings related to the said work at Institute's office as and when called.

16.

When asked by IPR, the Consultant shall submit all the design calculations including design data of all services including Structural, Electrical, HVAC, Plumbing, Fire Detection, Fire Fighting, Safety, Acoustic etc. The Consultant will certify for the safety & performance of all designs.

17.

The consultant shall appoint Proof Checking Agency for Structural design by any IIT/IISc/NIT/Govt. Engineering College / NIRMA University/ PDE University duly approved by IPR to vet structural design and associated drawings. The fees to the agency shall be paid by the consultant, and the fees quoted by the consultant should include it. The Consultant will provide necessary details and document to the agency to get proof checked the Structural Design. The consultant will incorporate the observations of Proof Checking Agency, and seek certification stating the Structural design is safe along with design approval and obtain seal & Signature on all Working drawing / Good for Construction Drawings (GFC).

18.

Green Building" concept in line with "GRIHA" rating system shall be incorporated in the design and it will be the responsibility of the Consultant to obtain minimum GRIHA 3-star rating for the buildings. The fees for registration for GRIHA will be paid by Institute directly to GRIHA, all other related expenses to engage expert/ energy consultant etc. shall be borne by the consultant.

19. No Claim Certificate and Release of Contract Securities

The Consultant shall submit a 'No-claim certificate' to the Procuring Entity in such form as shall be required by the Procuring Entity after the Services are finally accepted and before the final payment/ performance securities are released. The Procuring Entity shall release the contractual securities without any interest if no outstanding obligation, asset, or payments are due from the Consultant. The Consultant shall not be entitled to make any claim whatsoever against the Procuring Entity under or arising out of this Contract, nor shall the Procuring Entity entertain or consider any such claim, if made by the Consultant, after he shall have signed a "No Claim" Certificate in favour of the Procuring Entity. The Contactor shall be debarred from disputing the correctness of the items covered by the "No Claim" Certificate or demanding arbitration.

20. Post Payment Audit

Notwithstanding the issue of the Completion Certificate and release of final Payment, the Procuring Entity reserves the right to carry out within 180 days (unless otherwise stipulated in the contract) of such completion/ final payment, a post-payment audit and/ or technical examination of the Services and the final bill including all supporting vouchers, abstracts etc. If any over-payment to the Consultant is discovered due to such examination, the Procuring Entity shall claim such amount from the Consultant.

21. Fees:

The Institute shall pay Consultant the fees quoted by them of all-inclusive percentage rate of the actual construction cost of the said work, worked out in the manner described in clause 22 of hereof, subject to the ceiling hereinafter provided.

Provided further that in no case the Consultant shall be entitled to a total sum by way of fees, which exceeds of the detailed estimates of the Consultant (as defined in Clause 2 above) or actual cost of construction worked out in the manner described in clause 22 of hereof, whichever is low. i.e. The Value of work to be considered for calculation of fee shall be lower of (i) Technically Sanctioned Cost for consultancy contract and or (ii) Actual executed corresponding construction cost. In case of IPR include additional works over and above the technically sanctioned one, this component (of additional work) will also be included in the calculation of architectural fee.

The fee is inclusive of fees payable by the consultant to any other sub consultant and associated consultant appointed by the main consultant, nothing extra shall be payable by the Institute. The Consultant will have to make all arrangements for the staff at their own cost. The consultant shall acquaint itself with all the legislation, courts and standards prescribed from time to time.

Schedule of payments:

Milestone/Stage to be achieved	Payable amount (% of Quoted fee)
I) On Submission and approval of preliminary design, drawings & list of preliminary basic materials and Preliminary cost Estimates.	10 % of total fees payable. (Calculated on Preliminary estimated cost of works worked out on CPWD Plinth Area Rates (PAR), duly approved by IPR).
II) On submission and approval of Final Design, Model(s) (as required), Layout of utility services	25 % of total fees payable less payment already made. (Calculated on Preliminary estimated cost of works worked out on CPWD Plinth Area Rates (PAR), duly approved by IPR).
III) On submission and approval of detailed specification, detailed schedule of quantities, detailed estimated cost, tender Documents & drawings.	35 % of total fees payable less payment already made. (Calculated on detailed estimated cost of works)
IV) On preparation, furnishing and approval of detailed working (GFC) drawings along with details pertaining to Architectural, Interior, Structural, electrical, Fire Detection, Fire Fighting & Safety, HVAC, ELV, Plumbing & Sanitary, all Utilities, Landscaping, and other engineering aspects as may be necessary including coordination of overall detailed design, drawings and submission of Proof checking report.	45 % of total fees payable less payment already made. (Calculated on detailed estimated cost of work)

V) On completion of tender procedure and award of works contract for construction of additional infrastructure.	60 % of total fees payable less payment already made. (Calculated on detailed estimated cost of work)
VI) During construction	80 % of total fees payable (Calculated on actual cost of work done) worked out in the manner described in Cause 22 less payment already made hereof to be paid as work progresses, but not more frequently than once in three months
VII) On completion of work & Handing Over to Institute	Balance due fees, based on total cost of the work as worked out on the basis of the cost as detailed in Clause 22.

22. Total Construction Cost:

The total construction cost certified by Institute for Civil, Interior, Electrical, Fire Detection, Fire Fighting & Safety, Air-conditioning, Heating, Ventilation, Acoustic, Public Announcement, Plumbing, & Sanitary, Mechanical works, Landscaping work, including site works, custom built in furniture, installation and equipment executed in their scope subject to the following conditions.

The following shall be excluded in the Construction cost (For Calculation of consultancy fees)

- (a) Cost of site development, including cost of land.
- (b) Cost of installations & fixtures in detailed layout not designed by the Consultant.
- (c) Cost of external services (covered in utility services) not designed by the Consultant.
- (d) Cost of roads and external works not designed by the Consultants.
- (e) Cost of building construction supervisory manpower deployed by the Institute.
- (f) Periodical payments (Total amount paid as fees) made to the Consultant.
- (g) Cost of any other services which are not designed by the Consultants.
- (h) Cost of furniture, furnishing and works of art if not designed by the Consultant.
- (i) Fees paid to other parties or external Consultants appointed by the Institute.

23. Out of pocket Expenses:

No additional fees for Out-of-pocket Expenses shall be paid.

24. Hotel and Travelling Expenses:

No Hotel and travelling expenses to be paid, quoted Fees includes the same.

25. Authorised Personal for Work from Institute side:

On behalf of the institute the executive control of the work, shall be with the authorised officer for the scope of work covered in this. Consultant shall address all communications to authorised officer through their authorized person who shall take appropriate action on behalf of the consultant. The Consultant shall act only on written communications, in case of an emergency, if actions are through oral communications it should be confirmed thereafter in writing by the officer authorized by the Consultant.

26. Drawings:

The Consultant shall provide soft copies (AutoCAD .dwg & pdf format) to the Institute, Four sets of approved preliminary drawings, Eight sets each of tender drawings and Eight sets of execution drawings in hard copy of all the Drawings.

On Completion of work, Consultant will submit soft Copies (CAD – AutoCAD and .pdf) along with six (06) hard copies of “As built Drawings”

27. Copy Right:

Architectural design is an intellectual property of the Architect. The drawings, specifications, documents and models as instruments of service are the property of the Institute/ Architect whether the project, for which they are made, is executed or not. IPR will have full authority to use it for execution of the project & shall retain copies of the Architect's models, drawings, specifications and other documents for execution of the project. These shall not be used for any other project by IPR or the Architect or any other person, except for the repetition.

Consultant will be responsible to contain the actual cost of the project & it should not exceed the Budgetary provision approved by the Institute.

Consultant should prepare all designs confirming to relevant Bureau of Indian Standards, National Building Code & in accordance with byelaws / acts prescribed / notified other regulations by stipulated Statutory Bodies.

Consultant will not make publicity / presentation of the Drawings / Project / Layouts to any other Parties or media without prior written consent of Institute.

The validity period is until the project is complete in all respect. Additional remuneration shall not be paid for Consultancy Services for Designing and Detailed Engineering Design in case of delayed period of the project.

(VIII) GENERAL TERMS AND CONDITIONS

1. It shall be open to the Institute to relinquish or to abandon or give up at any stage of the construction of any of the site buildings or any part thereof. In case of such abandonment or situation arises or in the event of termination of the agreement, the Consultant shall be paid fees up to project stage managed by them, as decided by the Institute.

2. **Termination of Contract:**

If the CONSULTANT fails to perform any of its obligations covered in this tender and subsequently under the agreement or if Institute is not satisfied with the services of the CONSULTANT, Institute may issue seven days written notice intimating the CONSULTANT of deficiencies in their services and draw attention of the CONSULTANT to overcome them within such time as may be specified in the notice and if the CONSULTANT fails to perform such obligation or make good such deficiencies as pointed out to the CONSULTANT in the notice, Institute may terminate the services of CONSULTANT.

Institute may also terminate the CONSULTANT's services hereunder:

- a. if the firm is adjudged as bankrupt or
- b. if the firm make a general assignment for the benefit of their creditors or
- c. if a receiver is appointed on account of their insolvency or
- d. they disregard law, ordinances, rules, regulations or orders of any public authority having jurisdiction on the works.

The termination shall be without prejudice to all rights, liabilities and remedies that have arisen or accrued till date of such termination or that may arise on account of such termination and Institute may get the project completed by whatever method they may deem expedient. In such case, the CONSULTANT shall not be entitled to receive any further payment, if due, until the loss damage or expense incurred by Institute due to breach of this agreement by CONSULTANT have been settled by them.

3. In case the CONSULTANT abandons the work during the course of the project, the Institute has the right to appoint an alternate CONSULTANT or make an arrangement for carrying out the work of CONSULTANT.
4. Travelling / daily allowances shall not be payable to the CONSULTANT or their representatives or associates for their visit to construction site, offices of local authorities, Institute's office or any other place in Gandhinagar/ Ahmedabad.
5. The scope of work broadly described herein and assigned to CONSULTANT, as their area of responsibility is inclusive of all consultancy and other services required to complete work whether specifically mentioned herein or not and rendering such consultancy services will not entitle the CONSULTANT to charge any additional fees in as much as the same are included in the overall professional fees payable to them.

6. All the applicable Taxes shall be deducted from Fees payable to the consultant as per Government Rules.

7. Sub-letting of professional services

No sub-letting of services shall be permitted by the Institute.

8. Third Party Liability

The Institute shall not be liable for any injury / death, caused to any official, employee, representative or agent of the CONSULTANT or their consultants working at the site or damage to their properties for any reason whatsoever and Institute shall not entertain any claim from any person on that behalf. It would be the responsibility of the CONSULTANT to get their officials, employees, representatives, agents or their consultants insured against the possible risks involved in the discharge of their duties at the work site.

9. Confidentiality

The CONSULTANT and their representatives at any time shall not communicate to any person or entity the confidential information disclosed to them for the purpose of the services. The CONSULTANT shall not publicise any information pertaining to Institute which is discussed with them during course of execution of work in the interest of project completion.

10. A. The consultant shall advise and assist Institute (if Institute Desires) for preparing replies for disputes/ any observations of Chief Technical Examiner's /CV and arbitration/ court cases between Institute and the Contractors (if any) even after closer of the contract between consultant and Institute.

B. The consultant shall advise and assist the Institute in arbitration proceedings, the appeal of arbitration or litigation relating to the works, whenever required during and/or after the Consultancy assignment until 3 (three) years after expiry of the Defect Liability Period or till closure of such proceedings whichever is earlier.

C. The consultant shall provide full coordination including required administrative/ secretarial support and full assistance to the Institute and or other agencies appointed by the Institute, in project related all legal and other mandatory compliance matters including but not limited to preparation and processing of responses to all audit authorities/ vigilance authorities/ RTI (Right to Information) questions, Arbitration matters with Contractors (if any) and other matters, handling all related communications and facilitating inspections by such authorities, to the extent as and when desired by the Institute, or as may be required for closure of any observations or paras/ audit authorities / vigilance authorities.

11. Abandonment, Postponement or Curtailment of work:

In case it is decided to relinquish, postpone or curtail the work at any stage, interim fees due to Consultant up to that stage will be paid proportionately based on the estimated cost of the work prior to the decision. The Institute reserves the right to appoint an alternate Consultant or make an alternate arrangement for carrying forward the work of Consultant. The designs, drawings and Tender documents for which payments has been made to the Consultant can be used in full and continued by IPR or

alternate consultant may be appointed by IPR for further continuation and completion of works.

12. Discharge of Functions to be performed by the Consultant:

The Consultant hereby agree that the fees to be paid as per the terms provided herein will be in full discharge of functions to be performed by them and no claim whatsoever shall lie against the Institute in respect of intellectual property rights on the part of any other party relating to the design, plans, models and drawings. The Consultants shall indemnify the Institute against any such claims and against all costs and expenses paid by the Institute in defending itself against such claims. The Consultants shall always keep the Institute indemnified against any claims arising out of the Consultants consulting any other parties in connection with the discharge of their responsibilities under the Agreement.

14. Arbitration:

Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, design, drawings and instructions here-in before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

- i) If the consultant considers any work demanded of him to be outside the scope requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge or Institute or if the Engineer in Charge or Institute considers any act or decision of the consultant on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable and is disputed, such party shall promptly within 15 days of the arising of the disputes request the Tender Inviting Authority (TIA) who shall refer the disputes to Dispute Redressal Committee (DRC) within 15 days along with a list of disputes with amounts claimed if any in respect of each claim. The Dispute Redressal Committee (DRC) shall give the opposing party two weeks for a written response, and, give its decision within a period of 60 days extendable by 30 days by consent of both the parties from the receipt of reference from TIA. The Dispute Redressal Committee (DRC) shall be as constituted by Director IPR. Provided that no party shall be represented before the Dispute Redressal Committee by an advocate/ legal counsel etc.

If the Dispute Redressal Committee (DRC) fails to give its decision within the aforesaid period or any party is dissatisfied with the decision of Dispute Redressal Committee (DRC) or expiry of time limit given above, then either party may within a period of 30 days from the receipt of the decision of Dispute Redressal Committee (DRC), give notice to the Director IPR, for appointment of arbitrator on prescribed format under intimation to the other party.

It is a term of contract that each party invoking arbitration must exhaust the aforesaid mechanism of settlement of claims/ disputes prior to invoking arbitration.

The Director IPR, shall in such case appoint the sole arbitrator within 30 days of receipt of such a request and refer such disputes to arbitration. It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed, if any, in respect of each such dispute along with the notice for appointment of arbitrator and giving reference to the decision of the DRC.

Parties, before or at the time of appointment of Arbitrator may agree in writing to fast track arbitration as per the Arbitration and Conciliation Act, 1996 (26 of 1996) as amended in 2015.

Subject to provision in the Arbitration and Conciliation Act, 1996 (26 of 1996) as amended in 2015 whereby the counter claims if any can be directly filed before the arbitrator without any requirement of reference by the appointing authority,

The arbitrator shall adjudicate on only such disputes as are referred to him by the appointing authority and give separate award against each dispute and claim referred to him. In all cases, where the total amount of the claims by any party exceeds Rs. 1,00,000/-, the arbitrator shall give reasons for the award. It is also a term of the contract that if any fees are payable to the arbitrator, these shall be paid as per the said Act.

The place of arbitration shall be **Institute for Plasma Research, Bhat, Gandhinagar, Gujarat- 382428.**

15. A. It is specifically agreed that the Consultant shall continue (if Institute desires) to render its services provided herein with all due diligence, professional skill and tact not withstanding that any matter, question or dispute has been referred to arbitration.

B. Gandhinagar Courts alone shall have the exclusive jurisdiction.

16. Compensation of Delay:

If the Consultant fails to maintain the required progress as per the time period mentioned to complete the work on or before the contract or justified extended date of completion, he shall, without prejudice to any other right or remedy available on account of such breach, pay as agreed compensation the amount calculated at the rates stipulated below as the authority (whose decision in writing shall be final and binding) may decide on the amount for the stage of the work for every completed day/ week/ month (as applicable) that the progress remains below that specified in the Time Schedule as provided in Technical Bid or that the work remains incomplete.

This will also apply to items or group of items for which a separate period of completion has been specified.

Compensation for delay of work @ 1.0 % per month of delay to be computed on per day basis.

Provided always that the total amount of compensation for delay to be paid under this Condition shall not exceed 10% of the Tendered Value of work

In case no compensation has been decided by the Authority, during the progress of work, this shall not mean that there be a waiver of right of the institute to levy compensation by the said authority if the work remains incomplete on final justified extended date of completion. If the Chairman PMRC/ Dean (Admin) decides to give further extension of time allowing performance of work beyond the justified extended date, the Consultant shall be liable to pay compensation for such extended period. If any variation in amount of contract takes place during such extended period beyond justified extended date and the consultant becomes entitled to additional time, the net period for such variation shall be accounted for while deciding the period for levy of compensation. However, during such further extended period beyond the justified extended period, if any delay occurs by events liable on account of consultant, then the consultant shall be liable to pay compensation for such delay.

The compensation for delay, if not decided before the determination of contract, shall be decided after of determination of contract.

The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Institute. In case, the contractor does not achieve a particular milestone mentioned in time schedule, or the re-scheduled milestone(s), the fees corresponding to that stage of payment against that milestone shall be withheld, to be adjusted against the compensation levied as above. - With-holding of this amount on failure to achieve a milestone, shall be automatic without any notice to the consultant. However, if the consultant catches up with the progress of work on the subsequent milestone(s), the withheld amount shall be released. In case the consultant fails to make up for the delay in subsequent milestone(s), stage of payment mentioned against each milestone missed subsequently also shall be withheld. However, no interest, whatsoever, shall be payable on such withheld amount.

17. Consultant shall keep all the information / procedures etc. fully confidential and he/ she / they should not act to the detriment of the Institute either directly or indirectly.
18. No sub-letting of services shall be permitted.

19. Secrecy:

The Consultant shall not disclose any information furnished to them by the employer nor any drawings, reports and any other information prepared by the Consultant without the prior written approval of Institute except in so far as disclosure is necessary for the performance of Consultant's work and service under this agreement. The Consultant shall be subject to the provision of the official Secrets Act 1923, and amendments thereof pertaining to such information at all times.

- 21 The fee shall include comprehensive consultancy services for subject work (i.e. planning, designing, detailed architectural & structural designing and Construction management & supervision during construction of the Project, travel expenses for attending meetings & visits to site and visits to local authorities, etc.) by the Consultant and or by their technical persons. In addition to above, the fees should also include cost of providing local representative (Architect / engineer) for day to day liaising and all expenses shall be borne

by the consultant. In case of non-deployment of staff and/or if staff is absent for continuous for more than 7 days, recovery @ Rs. 1,000/- per day shall be made from the running bills of the Consultants.

- i) The above fee should be inclusive of fee payable by the consultant to any other Associate(s) and nothing extra shall be payable by the client for this purpose.
- ii) The cost of getting the approval/ vetting of structural design and drawings, MEP services etc. from renowned institute such as IIT/IISc/NIT/Govt. Engineering College / NIRMA University/ PDE University shall be borne by the consultant and is deemed to be included in their fees quoted.

22. This work shall be awarded as a comprehensive consultancy service.

(IX)- TIME SCHEDULE FOR PROJECT

The Consultant shall prepare the drawings & details at every stage keeping in view the priorities of the Institute as well as according to requirements of drawings & details for actual execution of work at site. However, detailed schedules to be followed for the work shall be finalized considering the priorities of the employer at the time of commencement of the work.

Sl. No.	Schedule of activity	Indicative time schedule to be stipulated for individual works
1	Visit by Consultant to Institute office and/or work site, discussion with Institute and finalize user requirements.	Within 02 weeks from issue of work order.
2	Furnish concept design by the Consultant and obtaining Approval / comments of Institute.	Within 02 weeks from Sl no 1 above.
3	Furnish preliminary design drawing & list of preliminary basic materials with preliminary cost estimated by the consultant for review and comments.	Within 03 weeks from Sl No 2 above.
4	Revise preliminary drawings along with proforma / preliminary estimates by the consultant and submit for approval.	Within 03 weeks from the Sl No 3 above.
5	Furnish Final Design drawings, Model (as required), Layout of all utility services by the Consultant for review to the Institute.	Within 03 weeks from the Sl No 4 above.
6	Revise Final Design drawings considering comments and seek approval from Institute.	Within 03 weeks from the Sl No 5 above.
7	Furnish Structural Design Calculations and model Structural working Drawings to Proof checking agency for review.	Within 02 weeks from the Sl No 6 above.
8	Revise Structural Design Calculations and Structural working Drawings considering comments received from proof checking Agency and obtaining approval.	Within 03 weeks from the Sl No 7 above.
9	Furnish detailed working (GFC) drawings with details pertaining to Architectural, Interior, Structural, electrical, HVAC, Plumbing & Sanitary, All utilities, Landscaping and other engineering aspects	Within 04 weeks from the Sl No 8 above.

	as may be necessary including coordination of overall designing, drawing and detailing by consultant to the Institute for review.	
10	Revise Working drawings (GFC) considering comments received from Institute and submit to the Institute for approval.	Within 03 weeks from the SI No 9 above.
11	Furnish detailed specification, detailed schedule of quantities with estimated cost, Tender Documents & drawings to the Institute for reviews and approval on the same from Institute.	Within 04 weeks from the SI. No 10 above.
12	Furnish revised detailed specifications, schedule of quantities with estimated cost, Tender Documents & drawings incorporating comments for submission for all approvals from Statutory Bodies.	Within 03 weeks from the SI. No 11 above.
13	Furnish working drawings (GFC) including details necessary for execution of work.	Within 01 week from the SI. No 12 above.
	Total Designing as above for Admin Block, Up-gradation work and allied works	9 Months
14	Tender Process : i. Admin Block ii.Up-gradation & allied works as per scope.	6 Months (Approx.) 3 Months (Approx)
15	Duration for Construction Activities including provision of all services. i. Admin Building ii.Up-gradation & allied works as per scope.	24 Months 6+ 12 Months (in parallel to 15 (i) above)
16	Furnish completion drawings / documents along with soft copy and issue of Final Completion certificate.	Within 02 weeks from completion of works by contractor. (in parallel to 15 above)

(To be printed in letter head)

ANNEXURE-I

Self-Certification under preference to Make in India order Certificate

In line with Government Public Procurement Order No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and its amendments, we hereby certify that we M/s. _____ are local supplier meeting the requirement of minimum local content i.e., _____% excluding transportation, insurance, installation, commissioning, testing, training and after sales service support like AMC/CMC etc. as defined in above orders for the material against IPR Enquiry/Tender No IPR/TN/CIVIL-PR/02/2025. Details of location at which local value addition will be made as follows: _____.

We also understand, false declarations will be in breach of the code of integrity under rule 175(1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Thanking You,

(Signature with date)

(Name and designation)

Duly authorized to sign Bid for and on behalf of

(Name & address of the Bidder and Seal of Company)

ANNEXURE-II
Annexure to Bid Form: Eligibility Declaration

(To be submitted as part of tender/Technical Bid)
(On company letter head)
(Along with supporting documents, if any)

Tender No: IPR/TN/CIVIL-PR/02/2025

Tender Title: Providing Comprehensive Consultancy Services including Architectural, Civil & Structural, Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting & safety, Interior, ELV Systems, Acoustic, General Development works, & to make facility in use for Construction of Multipurpose Administrative Block and related allied works at IPR campus Gandhinagar.

Bidder's Name: _____

(Address and contact details)

Bidder's Offer No. _____

Date: _____

Restrictions on procurement from Bidders from a country or countries, or class of countries under Rule 144(xi) of the General Financial Rules 2017.

1 – Certificate for Tenders:

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that _____ (Bidder name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that _____ (Bidder name) fulfill all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached)”.

2 – Certificate for sub-contracting:

“ I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that _____ (Bidder name) is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that _____ (Bidder name) fulfill all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)”

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and also undertake to advise any further changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of Code of integrity and would attract penalties as mentioned in this tender document, including debarment.

(Signature with date)

(Name and designation)

Duly authorized to sign Bid for and on behalf of

(Name & address of the Bidder and Seal of Company)

DECLARATION BY THE BIDDER

CERTIFICATE

I _____, working as _____ in this organization and authorized to issue this certificate and certify that:

1. We have gone through the contents of Notice Inviting Tender and related documents for this Tender and fulfil all the eligibility criteria as per Tender Document and understood the Terms & Conditions of Contract, relevant formats and Evaluation criteria mentioned in the Part-I Technical bid.
2. All relevant documents are enclosed with our Bid.
3. The details and contents of our Bids are authenticated and based on actual work carried out by our agency, as per record.
4. We have understood that in case it is found that our agency is not fulfilling any of the laid down criteria, or relevant details/ supporting documents are not found to be enclosed, we will not be given any opportunity for any clarifications and our BIDS will be evaluated based on the available documents.
5. We also confirm that the offer now submitted is totally in agreement with the Terms & Conditions of Contract read in conjunction with the documents, terms & conditions issued for this particular tender.
6. We hereby declare that we are not black listed by any government department / agencies.
7. We hereby declare that our firm is not under any liquidation, court receivership or similar proceedings.
8. We hereby declare that, in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor have been expelled from any project or contract nor have had any contract terminated for breach.
9. I have gone through GCC, Terms and conditions which will be followed during execution.
10. I do hereby undertake that our firm shall abide by the Integrity Pact.

Signature of Authorized Signatory.

Name: Dated:

Designation:

[Please Affix Rubber Stamp]

Form of Performance Security (Guarantee)
Bank Guarantee Bond

Inconsideration of the Director ,IPR (hereinafter called The Institute) having offered to accept the terms and conditions of the proposed agreement between Institute For Plasma Research, Bhat, Gandhinagar and _____ (hereinafter called "the said Contractor(s)") for the work _____ (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. _____ (Rupees _____ only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, _____ (hereinafter referred to as "the Bank") hereby undertake to pay to the Institute an amount not exceeding Rs. _____ (Rupees only) on demand by the Institute.
2. We, _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the Institute /Government stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____ only)
3. We, the said bank further undertake to pay the Institute / Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Contractor(s) shall have no claim against us for making such payment.
4. We, _____ (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Institute / Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in-Charge on behalf of the Institute / Government certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We, _____ (indicate the name of the Bank) further agree with the Institute / Government that the Institute / Government) shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Institute/Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the Institute/Government or any indulgence by the Institute/Government to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).
7. We, _____ (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the Institute / Government in writing.
8. This guarantee shall be valid up to _____ unless extended on demand by the Institute / Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. _____ (Rupees _____ only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the _____ day of _____ for _____ (indicate the name of the Bank)