

**INSTITUTE FOR PLASMA RESEARCH
NEAR INDIRA BRIDGE, GANDHINAGAR HIGHWAY
BHAT, GANDHINAGAR 382 428
GUJARAT STATE**

TENDER NOTICE No.IPR/TN/PUR/059/06-07 dated 22-2-2007

Sealed tenders are invited from reputed manufacturers/authorized dealers/distributors for supply and installation of 10 Nos. of Pentium-IV Computer System. Tender documents are available on IPR website www.ipr.res.in/purchasetenders.html. Interested and eligible parties may at their option, download the tender documents from the website and submit their offer along with a **tender fee of Rs.200/- (Non refundable)** in the form of Demand Draft from any nationalized/scheduled bank drawn in favour of **Institute for Plasma Research** and payable at **Ahmedabad** as per the details given in the tender documents. In case party desires to collect the tender documents by post, they may contact the Purchase Officer along with prescribed tender fee. Tender documents will be issued upto 2-3-2007.

Tenders in a sealed envelope superscribing the envelope with the above tender no., date, due date and brief description of tendered item along with Tender Fee of Rs.200/- and EMD for Rs.10,000/- by way of Demand Draft from any nationalized/scheduled bank drawn in favour of **Institute for Plasma Research** and payable at **Ahmedabad** should be submitted to the *Purchase Officer* at the above address by 1.00 p.m. on **12-3-2007** which will be opened on the same day at 2.30 p.m. in the presence of attending tenderers.

TENDER NOTICE No.IPR/TN/PUR/059/06-07 DATED 22-2-2007

For supply and installation of Pentium-IV Computer System – Qty. 10 Nos.

NOTE:

1. Full details and specifications of the items and general instructions to be followed regarding submission of tenders are indicated in the tender documents.
2. **Proof for fulfillment of eligibility criteria mentioned hereunder should be submitted along with the tender. If the tender is submitted without valid documents, we shall not consider your offer. Tenders received without proof of eligibility criteria will be rejected.**
3. Tender documents can also be obtained by submitting a written request to the Purchase Officer together with prescribed tender fee, provided that the eligibility criteria is fulfilled. Last date for issue of Tender documents is 2-3-2007.
4. While requesting for Tender Documents, such request shall indicate **the “REQUEST FOR TENDER DOCUMENTS AGAINST TENDER NOTICE NO.IPR/TN/PUR/ 059/06-07 DATED 22-2-2007”.**
5. **The tender fees of Rs.200/- (non refundable) should be made in the form of DEMAND DRAFT from any nationalised/scheduled bank drawn in favour of Institute for Plasma Research and payable at Ahmedabad.** Vendor's name and tender number shall be indicated on the reverse side of the Demand Draft.
6. **The date of DD should not be prior to the date of advertisement. Separate request letter and separate Demand Draft shall be sent for each tender.**
7. Those who use the downloaded tender documents from IPR Website may submit the prescribed Tender Fee keeping in a separate envelope along with the tender.
8. **Tenders received without the prescribed tender fee will be rejected.**
9. No request for the extension of due date will be considered.
10. Late/Delayed offers will not be accepted.
11. Tenders in a sealed envelope superscribing the envelope with the above tender no., date, due date and brief description of tendered item along with EMD for Rs.10,000/- by way of Demand Draft from a nationalized/scheduled bank drawn in favour of ***Institute for Plasma Research*** and payable at ***Ahmedabad*** should be submitted to the *Purchase Officer* at the above address by 1.00 p.m. on **12th March, 2007.** Tenders received upto 1.00 p.m. on 12-3-2007 will be opened on the same day at **2.30 p.m.** in the presence of attending tenderers.

12. In the event of any date indicated above is a declared Holiday, the next working day shall become operative for the respective purpose mentioned herein.
13. IPR will not be responsible for any delay/loss of documents in transit.
14. Tenders received without the details asked for including proof of eligibility for participating in the tender may not be considered.
15. Tenderers should furnish/enclose full technical details/literature, delivery period and confirm the terms and conditions attached with the tender.
- 16. Those who do not meet with the eligibility criteria need not submit Tender.**
- 17. Those who are quoting on behalf of their foreign Principals should submit a Proforma Invoice of Foreign Principals in foreign currency.**
18. The Director, IPR reserves the right to accept or reject any offer in full or part thereof without assigning any reason thereof.
- 19. Quotations received without EMD will not be considered.**

ELIGIBILITY CRITERIA: The vendor (i) should be a manufacturer or authorized dealer/distributor (in case of authorized dealer/distributor, attach valid dealership/distributorship certificate); (ii) must be based in Ahmedabad/ Gandhinagar with full fledged office set-up; (iii) The dealer must be dealing in reputed brands of PCs/MNCs and (iv) must have supplied similar type of systems to reputed Government organizations (copy of purchase order to be attached).

NOTE: Issue of tender documents does not mean that a vendor is qualified to submit tenders. IPR's decision to consider as to whether a vendor has met with the eligibility criteria is final.

INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS

1. The quotation and any order resulting from this tender/enquiry shall be governed by our Conditions of contract and supplier quoting this enquiry shall be deemed to have read and understood the same in toto.
2. Where counter terms and conditions have been offered by the supplier, the same shall not be deemed to have been accepted by us, unless our specific written acceptance thereof is obtained.
3. **Tender Fee:** Tenders received without the prescribed Tender Fee will be rejected.
4. **Clarifications:**
Any technical and commercial questions, information, clarifications, etc. that may be required pertaining to this Tender/enquiry may be obtained from the Purchaser before submitting the tender.

- 4.1 Bids shall be complete in all respects and shall include properly filled in prices, other specifications, schedules, relevant drawings and catalogues as necessary alongwith the bid covering letter, all in duplicate.
5. **Quotation:** Your quotation superscribing our tender/enquiry No., date, due date and short description of item should be submitted to the Purchase Officer, IPR in a sealed envelope on or before the due date. Late and delayed quotations will not be considered. IPR will not be responsible for postal delays or any other delays in receipt of quotation. Envelopes received without Tender number, date, due date and short description of item may be rejected. The quoted prices should be firm for a period of 120 days from due date for placing order. IPR is not bound to accept lowest rate/s. IPR reserves the right to place order on one or more parties irrespective of whether he is lowest or not. The scope of supply includes insurance by the Contractor/Supplier.
6. **Specifications:** Material should be offered strictly conforming to our specifications/drawings. Deviation, if any, should be clearly indicated by the supplier in their quotation. The supplier should also indicate the Make/Type number of the materials offered and catalogues, technical literature and samples, wherever necessary should accompany the quotation.
7. **Terms of prices:** Quotation should be submitted on door delivery basis without extra charge wherever possible. For quotations on Ex-Works, Ex-godown basis the approximate packing and forwarding charges should be indicated by the supplier. In the case of local suppliers, the material is to be delivered at our stores free of charge. Unit rate/s should be valid throughout the validity of purchase order/contract period for addition/deletion purposes. Break-up of price should be furnished. The quoted price should not be subject to price escalation for whatsoever reasons. The quoted price shall be firm, fixed and non-revisable during the validity/extended validity of purchase order/contract.
 - 7.1 Prices are required to be quoted according to the units indicated in the tender form. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
 - 7.2 Wherever options are specified in the tender documents, IPR reserves the right to accept any option/s irrespective of whether all the vendors have quoted for all the options or not. The decision of IPR in this regard will be final.
8. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail.
9. IPR shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
10. **Sales Tax etc.:** We have no "C" or "D" form. The percentage of sales-tax, surcharge, if applicable, and other levies legally leviable and intended to be claimed should be clearly indicated in the tender. Where this is not done, no claim on these accounts would be admissible later.

- 10.1 **VAT Registration:** You may submit a copy of VAT Registration certificate along with your quotation (if applicable).
- 10.2. **Service Tax:** Wherever Service tax is applicable, it should be mentioned clearly. You may indicate percentage of Service Tax in your quotation.
- 10.3 **Excise Duty:** As per Notification No.10/97-CE (Central Excise) dated 1-3-1997, the Purchaser is entitled for availing Excise Duty exemption at present. Excise Duty Exemption Certificate, wherever applicable, and as per rules will be issued at the appropriate time. Hence Excise Duty should not be included in the BID. However, prevailing percentage of Excise Duty may be indicated.
- 10.4 **Octroi:** IPR is situated in Gandhinagar District (Gujarat) and hence Octroi is not applicable at present.
11. **Delivery Date:** The supplier must indicate the firm delivery date by which the materials will be despatched/delivered by them from the date of our order.
12. **Inspection:** Materials on its arrival at IPR will be inspected by Stores In-charge, and his decision in the matter will be final.
13. **Earnest Money Deposit (EMD):** Tenderer should furnish EMD for Rs.10,000/- by way of Demand Draft from a nationalized/scheduled bank drawn in favour of **Institute for Plasma Research** and payable at **Ahmedabad** should be submitted along with quotation. Tender received without EMD may not be accepted.
- 13.1 **EMD of unsuccessful Bidder will be returned after finalizing the Contract/placing Purchase order.**
14. **Payment:** Within 30 days from the date of acceptance. Wherever, advance payment is involved, it will be paid only against Bank Guarantee from Nationalised/Scheduled Bank.
15. No correspondence will be entertained within 30 days from the date of receipt of material and bills, whichever is later.
16. Quotation should be valid at least for 120 days from the date of opening of the tender.
17. Delivery period be clearly indicated.
18. **Guarantee:** You may refer to the attached specification sheet.
19. **Security Deposit:** The successful Bidder will have to furnish to the Purchaser an interest free security deposit for 10% (Ten percent) of the order value in the form of Bank Guarantee of an equivalent amount from a nationalised/scheduled Bank within 15 days from the date of LOI/Purchase order and the said Guarantee should be valid till the goods are accepted by IPR. The Security deposit shall be forfeited in case the selected Bidder does not start the work within the time limit specified or fail to complete the work within the stipulated delivery period or fail to comply with any of the terms and conditions in the purchase order/contract.
20. **Liquidated Damages:** In addition to forfeiting Security Deposit, Liquidated Damages for the delay shall be 1/2% (half percent) of the total order value for the

delay of each week in the scheduled time of supply or the scheduled date of final completion for the work as the case may be, subject to a maximum of 5% (five percent) of total order value. Liquidated Damages will be recovered from the payment due to the supplier.

21. **Performance Bank Guarantee:** The Contractor/Supplier will have to furnish to the Purchaser (IPR) an interest free performance bank guarantee for 10% (Ten percent) of the order value/ contract value by Demand Draft or by way of providing a Bank Guarantee from a Nationalised/Scheduled Bank valid for a period of 12 months/guarantee period mentioned in the order from the date of installation/acceptance for satisfactory performance of the work carried out by the Contractor.
22. The Contractor/Supplier shall at all times indemnify the purchaser against all claims which may be made in respect of the stores/material/goods/equipment for infringement of any right protected by Patent Registration of design or Trade Mark and shall take all risk of accidents or damage, which may cause failure of supply from whatever cause arising and the entire responsibility for sufficiency of all means used by him for the fulfillment of the contract.
23. **BAR/PERT Charts:**
To be provided as per the requirement of Purchaser.
24. **Sub-Contract:** All sub-contractors are required to be appraised and approved by the Purchaser before placement of orders by the Vendor.
25. **Jurisdiction:** The contract/Purchase order shall be governed by the Laws of India for the time being in force. The Courts of Ahmedabad only shall have jurisdiction to deal with and decide any legal or dispute arising out of this contract.
26. **Settlement of disputes:** Any disputes or difference arising out of or in connection with the Contract/Purchase order shall be to the extent possible settled amicably between the parties.

If amicable settlement cannot be reached then all disputed issues shall be settled by arbitration.
27. **Arbitration:** In the event of any dispute or difference arising under this Contract, the matter shall be referred to the Arbitrators

provided/issued by the Purchaser as Free Issue Material (FIM) for the due execution of the contract. Successful bidder shall submit Bank Guarantee from a nationalized bank and arrange insurance for the cost of FIM at his expenses.

30. Late/delayed tenders will not be accepted. Incomplete tenders may be rejected at the discretion of IPR.
31. **IPR is not bound to accept the lowest tender. IPR reserves the right to select any vendor at its sole discretion.**
32. **Result of the tenders:** Unsuccessful tenderers will not be informed of the result of their tenders.
33. The Director, IPR reserves the right to accept or reject any quotation/tenders fully or partly without assigning any reason.
34. IPR reserves the right to place order on a single party or to split the order at its sole discretion.

We agree to the above terms and conditions.

Place:

Signature of Bidder with seal

Date:

Note: A copy of our terms and conditions duly signed should accompany your quotation.

Specification for Intel Pentium D 3.4 GHz

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|-------------------|--|
| Processor | : Intel Pentium D 3.4 Ghz |
| Cache | : 4 MB L2 cache |
| Mother Board | : Intel Mother Board |
| FSB | : 800 MHz FSB |
| RAM | : 4 GB RAM DDR2 |
| HDD | : 80 GB SATA |
| FDD | : 1.44 MB FDD |
| Optical Drive | : Combo drive 52x32x52x16 |
| Audio | : Integrated audio & video |
| Ports | : Parallel port, Serial Port, PS/2 keyboard, PS/2 mouse, more than 2 USB ports |
| Network Interface | : 10/100 Ethernet –RJ 45(integrated card) |
| PCI Interface | : 2 |
| SATA Interface | : 4 |
| Cabinet with SMPS | : Micro ATX Chassis with 2-External 5.25 Bay, 1 External 3.5 bay, 1 Internal 3.5 bay with SMPS having Proper Cooling. SMPS operating Voltage Range 120 V- 300 V and In build EMI/RFI Filter. |
| Mouse | : Optical mouse |
| Keyboard | : Keyboard |
| Monitor | : LCD TFT 17" with support for 1280x1024 |
| Operating System | : Windows XP Professional with SP-2 with media |

QUOTE FOR AS UNDER:

Price per unit with 1 (one) year warranty

Price per unit with 3 (three) years warranty

Price for 160 GB HDD SATA in lieu of 80GB HDD SATA may also be quoted.