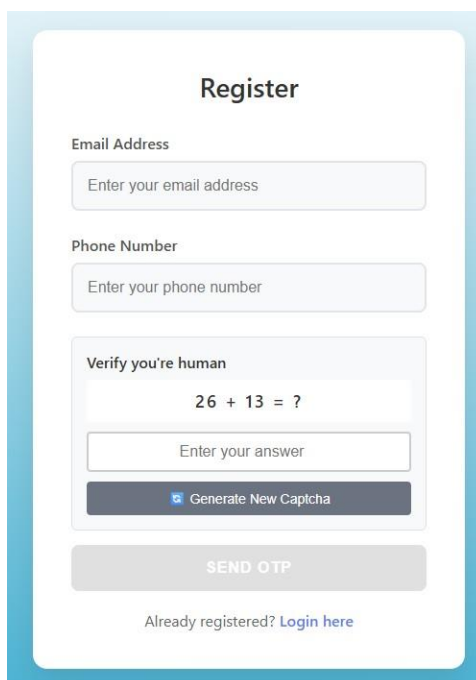


41st DAE Safety & Occupational Health Professional Meet (DAE-SOHPM)

Portal Submission Procedure for Nomination and Contributory Papers

Step 1: Registration:

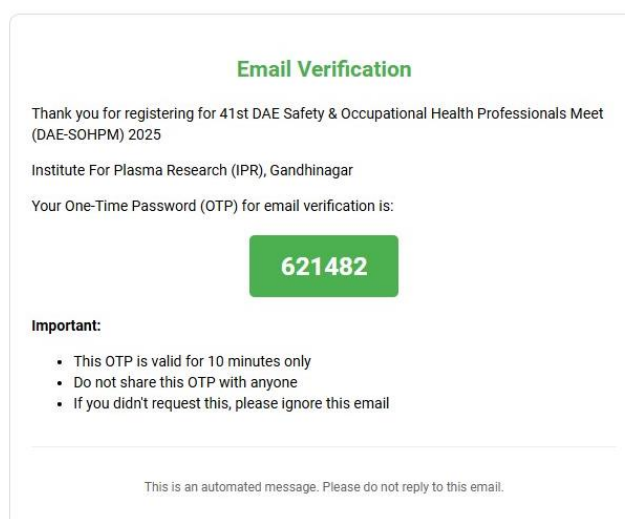
Enter the details in below Registration form.



The registration form is titled "Register" and is enclosed in a light blue border. It contains the following fields and elements:

- Email Address:** A text input field with the placeholder "Enter your email address".
- Phone Number:** A text input field with the placeholder "Enter your phone number".
- Verify you're human:** A section containing a math problem $26 + 13 = ?$, an input field for the answer with the placeholder "Enter your answer", and a button labeled "Generate New Captcha".
- SEND OTP:** A large, light gray button.
- Already registered?** A link labeled "Login here" in blue text.

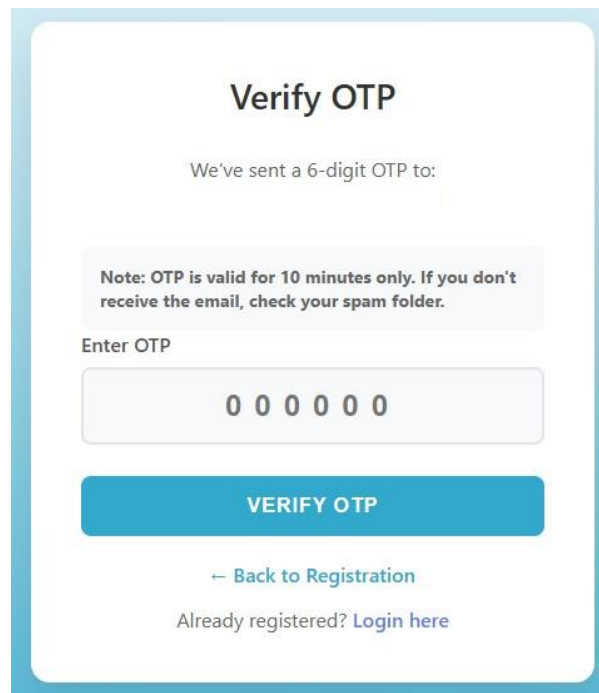
Step 2: you will receive OTP on registered email ID.



The email verification message is titled "Email Verification" in green. It contains the following text and elements:

- Thank you for registering for 41st DAE Safety & Occupational Health Professionals Meet (DAE-SOHPM) 2025**
- Institute For Plasma Research (IPR), Gandhinagar**
- Your One-Time Password (OTP) for email verification is:**
- 621482** (displayed in a green box)
- Important:**
 - This OTP is valid for 10 minutes only
 - Do not share this OTP with anyone
 - If you didn't request this, please ignore this email
- This is an automated message. Please do not reply to this email.

Step 3: Submit the OTP:



Verify OTP

We've sent a 6-digit OTP to:

Note: OTP is valid for 10 minutes only. If you don't receive the email, check your spam folder.

Enter OTP

0 0 0 0 0 0

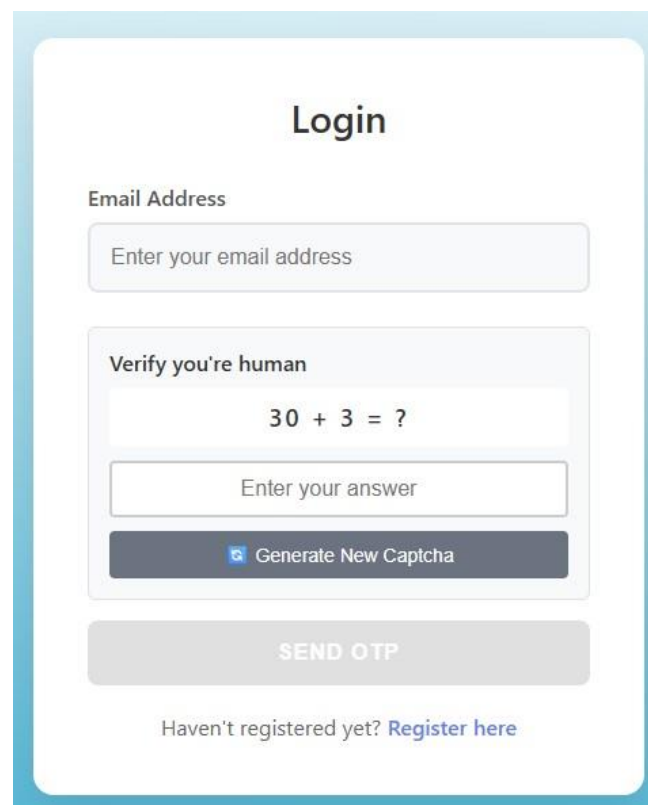
VERIFY OTP

[← Back to Registration](#)

Already registered? [Login here](#)

Step 4: After Successful registration, you will redirect to Login Page:

Enter the details in below Login form.



Login


Email Address

Enter your email address

Verify you're human

30 + 3 = ?

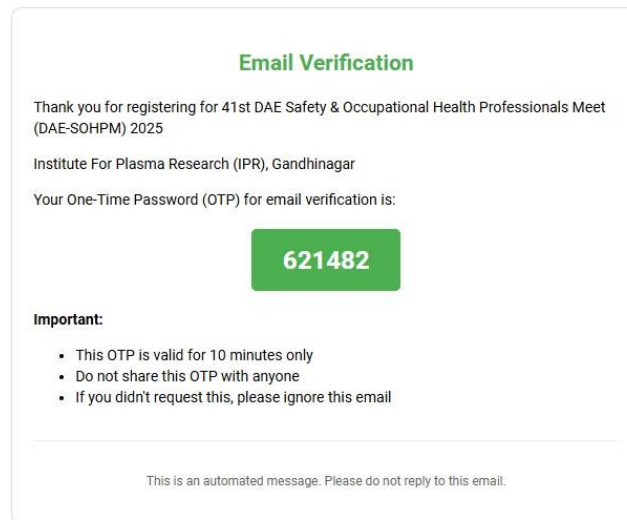
Enter your answer

 **Generate New Captcha**

SEND OTP

Haven't registered yet? [Register here](#)

Step 5: you will receive OTP on registered email ID.



Step 6: Submit the OTP:

Verify Login OTP

We've sent a 6-digit OTP to:

Note: OTP is valid for 10 minutes only. If you don't receive the email, check your spam folder.

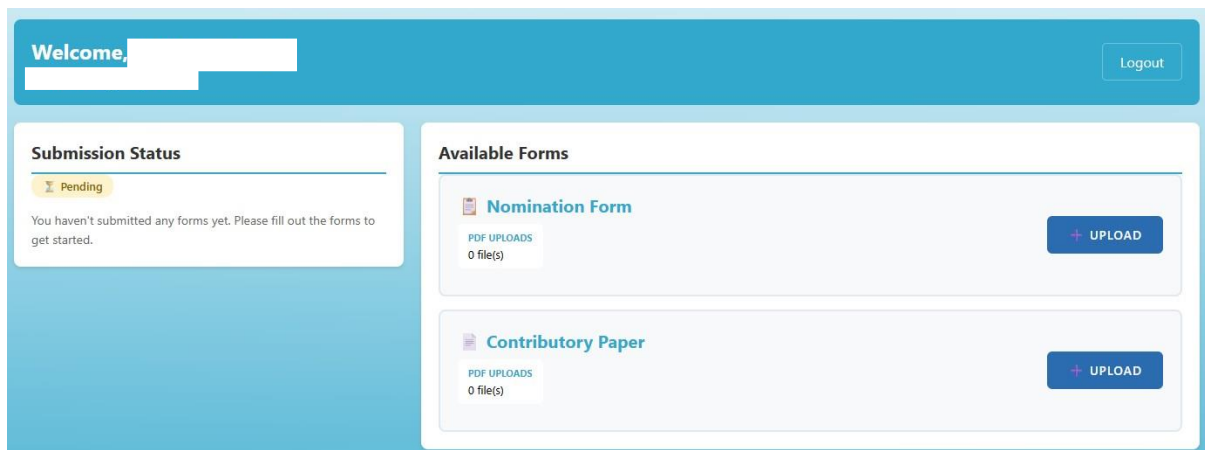
Enter OTP

0 0 0 0 0 0

VERIFY OTP

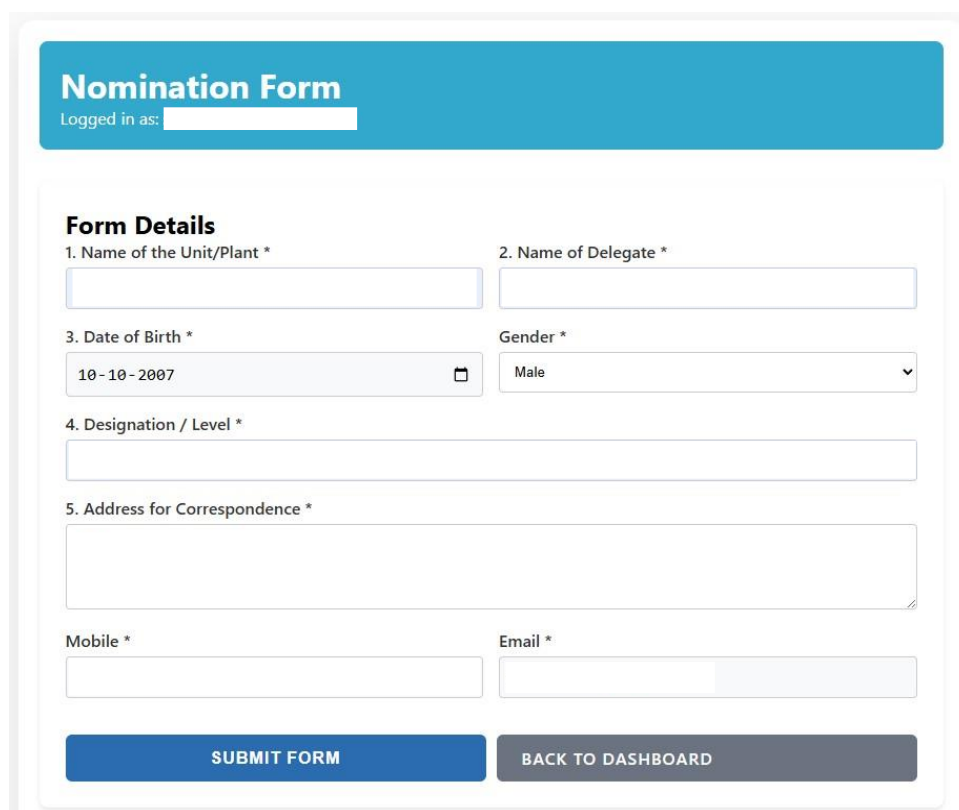
[← Back to Login](#)

Step 7: After successful login you will redirect to Dashboard.



The dashboard features a blue header with a 'Welcome, [redacted]' message and a 'Logout' button. Below the header, there are two main sections. The 'Submission Status' section on the left shows a 'Pending' status with a clock icon and a message: 'You haven't submitted any forms yet. Please fill out the forms to get started.' The 'Available Forms' section on the right lists two forms: 'Nomination Form' and 'Contributory Paper'. Each form entry includes a PDF upload icon, the text 'PDF UPLOADS 0 file(s)', and a blue '+ UPLOAD' button.

Step 8: Submit the Nomination Form



The 'Nomination Form' page has a blue header with the title 'Nomination Form' and a 'Logged in as: [redacted]' indicator. The form is titled 'Form Details' and contains several fields: '1. Name of the Unit/Plant *' (text input), '2. Name of Delegate *' (text input), '3. Date of Birth *' (date picker showing '10-10-2007'), 'Gender *' (dropdown menu showing 'Male'), '4. Designation / Level *' (text input), '5. Address for Correspondence *' (text area), 'Mobile *' (text input), and 'Email *' (text input). At the bottom, there are two buttons: a blue 'SUBMIT FORM' button and a grey 'BACK TO DASHBOARD' button.

Note: Click on Submit Form/ Update Form Button.

Step 9: Print the Form by clicking Print Form Button.

Nomination Form

Logged in as:

Form Details

1. Name of the Unit/Plant *

2. Name of Delegate *

3. Date of Birth *

12-10-2007

Gender *

Male

4. Designation / Level *

5. Address for Correspondence *

Mobile *

Email *

UPDATE FORM

PRINT FORM

BACK TO DASHBOARD

Step 10: Upload the duly signed Nomination Form from Unit Head.

Upload nomination form duly signed by unit head (PDF)

Maximum file size: 1MB | Only PDF format allowed

Choose File 1758609359.pdf

File size: 0.11 MB - OK

UPLOAD PDF

Step 11: Submit the Contributory Paper:

Contributory Paper

Logged in as:

Conference form updated successfully!

Form Details

1. Name of the Unit/Plant *

2. Name of Delegate *

3. Date of Birth *

Gender *

Male

4. Designation / Level *

5. Address for Correspondence *

Mobile *

Email *

UPDATE FORM

BACK TO DASHBOARD

Note: Click on Submit Form/ Update Form Button.

Step 12: Upload the Contributory paper.

Upload Contributory Paper (PDF)

Maximum file size: 10MB | Only PDF format allowed

Note:

- Paper once uploaded can not be changed.
- Author of the selected contributory paper will be informed separately on their registered email for filling nomination form.

Choose File

1758609359.pdf

File size: 0.11 MB - OK

UPLOAD PDF

Step 13: Check the Status and Logout.

Welcome,

Logout

Submission Status

✓ Completed

Both Forms

DELEGATE NAME

UNIT/PLANT

LAST UPDATED

Available Forms

Nomination Form

PDF UPLOADS

1 file(s)

UPLOAD

Contributory Paper

PDF UPLOADS

1 file(s)

UPLOAD