

NATS 2.0 Portal

General student registration manual.

(For Diploma/ Graduate Pass-out students)

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INTRODUCTION:

The **NATS 2.0 Portal** is a centralized digital platform designed to facilitate the implementation and management of apprenticeship training across India. The portal enables students, establishments, and government authorities to interact within a unified system for apprenticeship engagement and related processes.

Students who have completed **Diploma or Graduate level education** from recognized institutions can register on the portal as **General students** to participate in apprenticeship opportunities offered by establishments under the National Apprenticeship Training Scheme.

As part of the student registration process, the portal integrates **e-KYC with UIDAI** to authenticate the student's **Aadhaar number** and verify their identity. Additionally, the portal is integrated with **APAAR**, enabling the retrieval of **verified academic documents from Digi Locker**, thereby ensuring authenticity of student credentials.

Further, the implementation of **e-KYC** removes the requirement for students to provide bank account details during registration.

BASIC REGISTRATION:

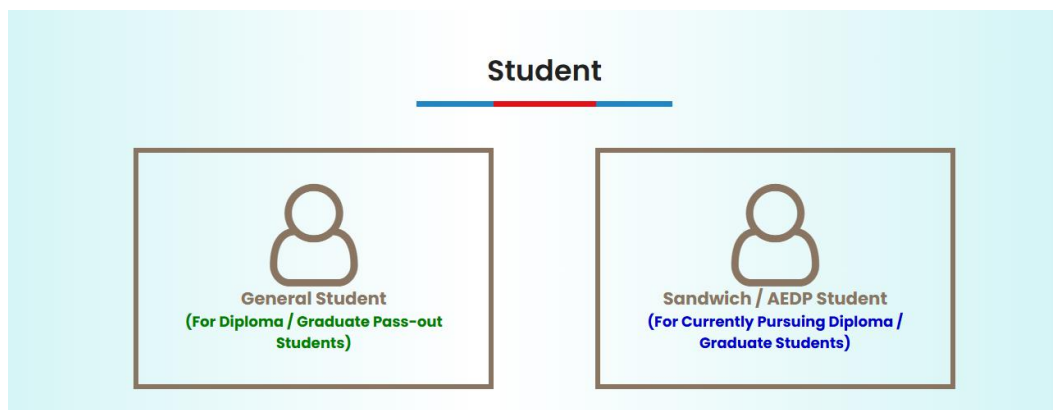
Step 1: Visit the NATS 2.0 portal by searching for NATS Portal (or) using the URL: <https://nats.education.gov.in/>

On the home page, click on the **Student** button located on right top.

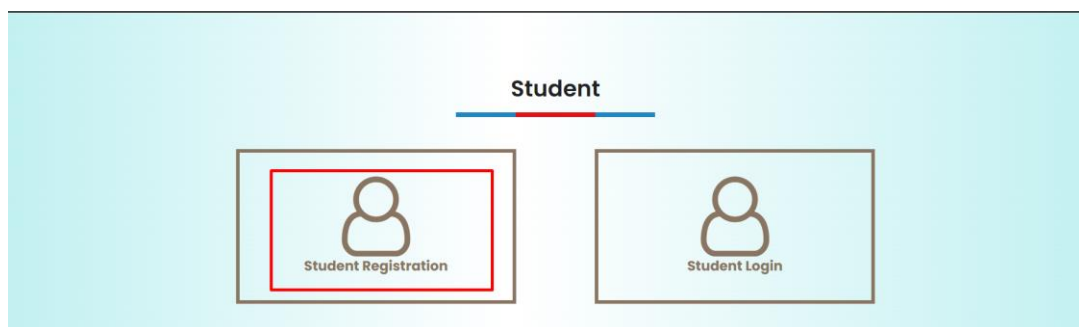


Step 2: Select the **General student** tab having the prompt (*For Diploma/ Graduate pass-out students*)

Note: If you are still pursuing diploma/ graduate, opt for Sandwich/ AEDP. Refer to that particular manual available on the footer of the NATS 2.0 home page.



Step 3: Click on the **Student Registration** tab.



Step 4: Portal will ask to ensure the mandatory data, and documents are readily available. Click on the **Yes**, if you have the data to enrol.

1. Valid personal email ID (will be required to activate account and login)
2. Mobile number.
3. Aadhaar number for e-KYC.
4. Qualifying Degree/ Provisional certificate in PDF format, and size less than 1 MB.
5. APAAR ID.

Dear Student,
Please ensure that the following documents are kept ready for enrolling in the portal

S.No	Document type	Mandatory
1	Valid Personal Email ID (will be required to activate account and Login)	Yes
2	Mobile number	Yes
3	Aadhaar Number for e-KYC Verification	Yes
4	Qualifying Degree / Provisional Certificate, Format: PDF, Size: Less than 1 MB	Yes
5	APAAR ID 1. If you dont have an APAAR ID, create one from ABC portal click here: Create APAAR ID . 2. In the ABC portal while creating APAAR ID, if you don't find your Institute name, search for the university to which your college is affiliated to. 3. Video guide on how to create APAAR ID. https://youtu.be/5z8BXutpsSI	Yes

Do you have above data to Enroll ?

No Yes

APAAR ID creation guide:

1. If student doesn't have an APAAR ID, create one from ABC portal click here: [Create APAAR ID](#) .
2. In the ABC portal while creating APAAR ID, if you don't find your Institute name, search for the university to which your college is affiliated to.
3. Video guide on how to create APAAR ID. <https://youtu.be/5z8BXutpsSI>

Step 5: Provide Mobile number & Email for OTP verification.

Enter the mobile number and email ID, and verify the captcha. Click on the **Send OTP** button.

STEP 2: Mobile & Email Verification

Mobile *

3 - 3 Refresh

Email (Will be used as a Username for Login Purpose)*

Send OTP

Once the OTP is sent. The portal will confirm through a popup about the same.

Register

STEP 2: Mobile & Email Verification

Mobile *

Mobile OTP*

Email (Will be used as a Username for Login Purpose)*

Email OTP*

Verify OTP
Resend OTP
04:57

✓

OTP Sent on your email and Mobile:
surlayrao780@gmail.com
(9470253331)

Step 6: Enter the OTPs received in respective fields and click on the **Verify OTP** button.

One can use the resend OTP option, if OTP is not received within said time.

Register

STEP 2: Mobile & Email Verification

Mobile *

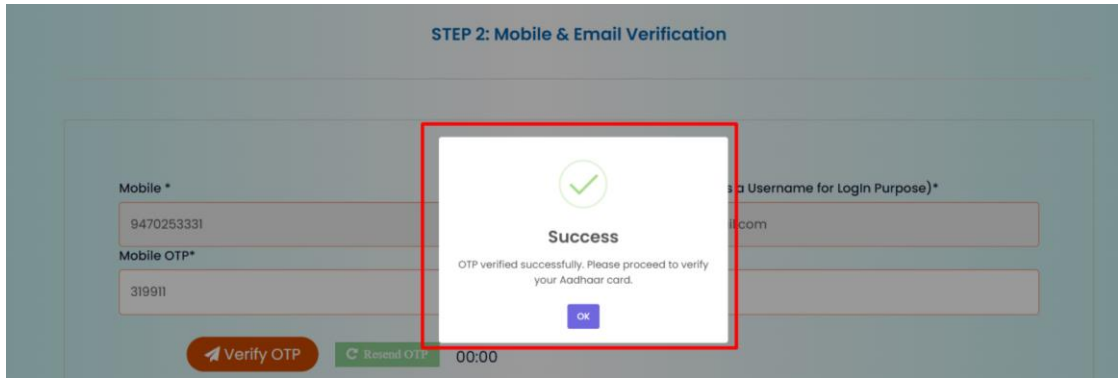
Mobile OTP*

Email (Will be used as a Username for Login Purpose)*

Email OTP*

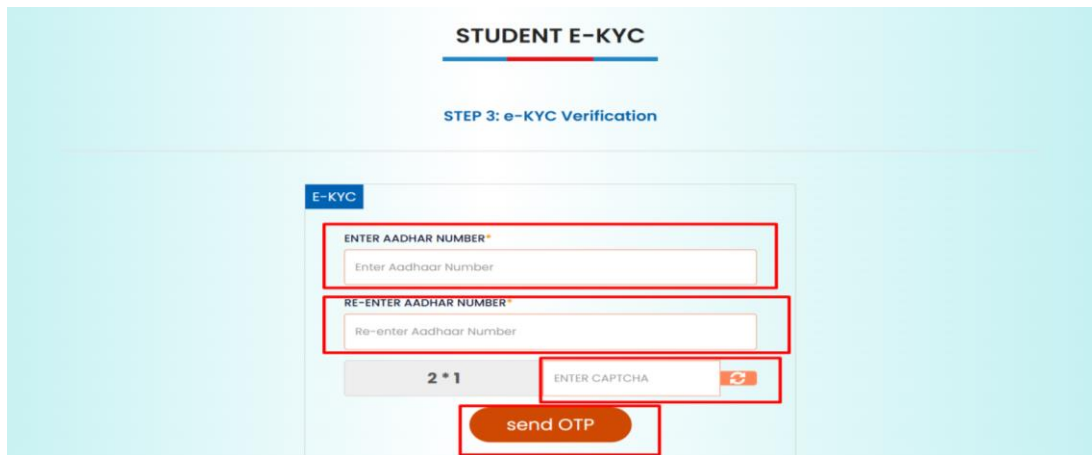
Verify OTP
Resend OTP
01:29

If the correct OTPs are entered, a success message will be displayed. Click on the **OK** to continue with e-KYC verification.

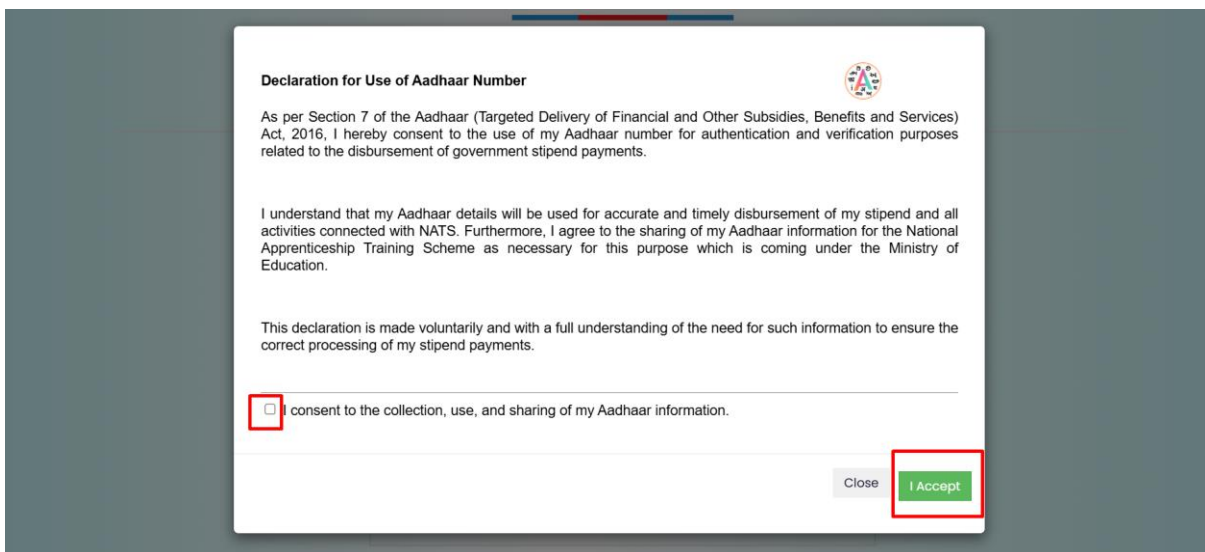


Step 7: e-KYC verification.

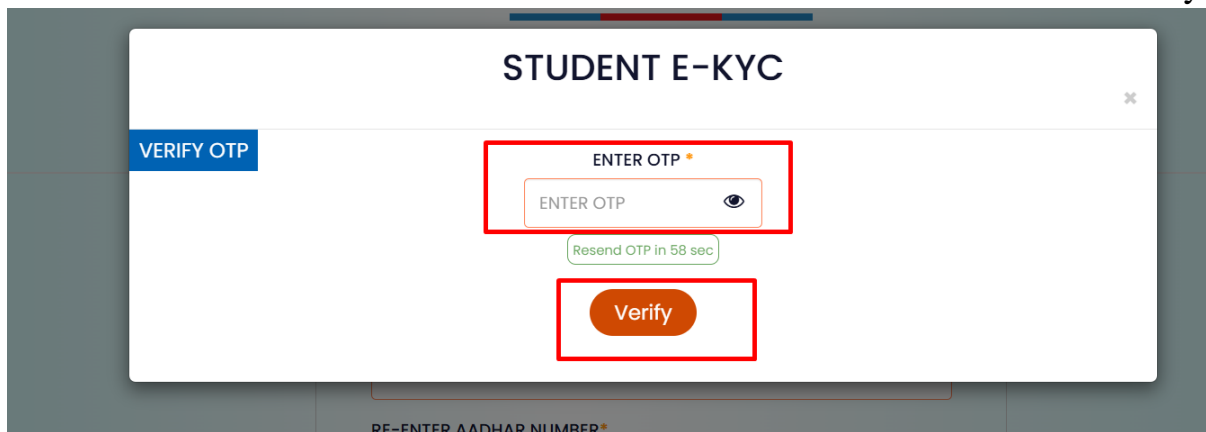
Enter 12 digit Aadhaar number, and again re-enter aadhaar number for confirmation. Verify the captcha, and click on the **Send OTP** button.



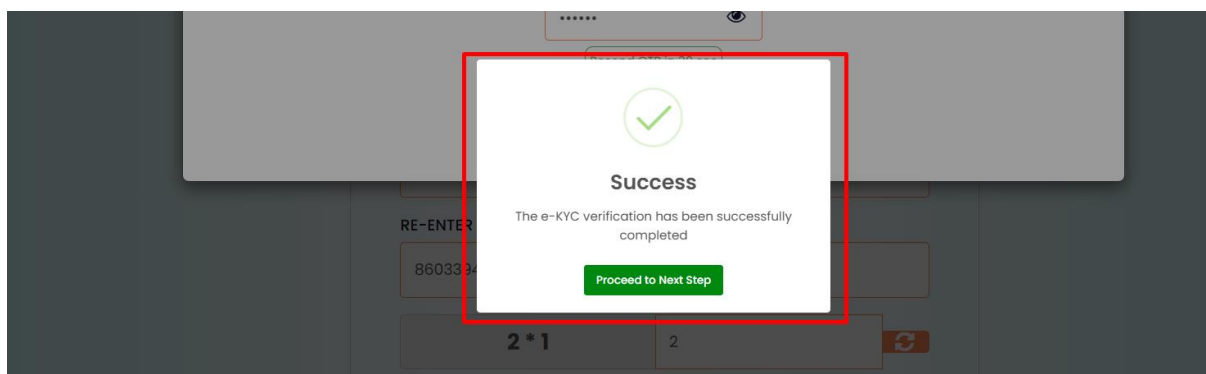
A declaration for usage of Aadhaar Number will be asked. Read the declaration which is available in multiple Indian languages. Provide your consent by clicking on the radio button, confirm through the **I Accept** button.



Enter the OTP received on aadhaar linked mobile number and click verify.



Once OTP is verified, a success pop-up message will be displayed. Click on **Proceed to Next Step** button, to access **STUDENT Registration form**.



Step 8: Filling student registration form

The student registration form will be pre-filled with a few basic details auto-populated from UIDAI, like student name, Date of Birth, Gender, Masked Aadhaar number.

The remaining fields should be manually filled by the student, including details of his previous work experience. The student should not ideally have any Previous work experience to be eligible for registration & apprenticeship training.

Following it are the Educational details which are to be selected from dropdown values like Institute name, its state & district. Which education background either graduate or diploma, the course & specialisation details.

The password to profile should also be set before final submitting the registration.

Student Register

Have you undertaken any previous training as part of the apprenticeship programme (except sandwich apprenticeship)

SELECT

Do you have any work experience of one year or more

SELECT

Have you passed out through

SELECT

Name * (As per Aadhar UIDAI)

SURLAY RAD

Date of Birth * (As per Aadhar UIDAI)

2004-04-17

Gender*

MALE

Category *

SELECT COMMUNITY

Aadhar Number*

XXXX XXXX 8161

State to Which Institute Belongs *

SELECT STATE

District to Which Institute Belongs *

SELECT DISTRICT

Institute Name (if institute name not appearing in drop down , please [Contact Us](#))*

SELECT INSTITUTE

Select Graduate in Engg. /Tech in case of B.E./B.Tech/B.Pharma/B.Arch/B.HMCT/B.Lib/B.E.Agri/B.E.Dairy/B.E.Biotech/B.Food/B.Fashion Degree/BCA/BFA/BBA/BBS/BEM/BD/BPA/BSW/BA/BCCM/BSC/BscAgri/BscDairy/BscBiotech/BscFood
 Select Graduate in General Stream in case of General Bachelor
 Select Diploma in Engg./Tech in case Polytechnic - Engg/Pharma/Arch/HMCT/Lib/Agri/Food/Fashion/MoP/Secretarial/MLT

Education Type (Pass Out)*

SELECT LAST PASSED OUT

Course Name*

SELECT COURSE

Specialization *

SELECT STREAM

Student ID (Unique Registration/Roll Number)*

STUDENT ID (ENROLMENT NUMBER)*

Year of Passing *

SELECT YEAR OF PASSING

Month of Passing *

SELECT MONTH

Percentage * (For CGPA, convert into Percentage according to University formula)

PERCENTAGE

Email (Will be used as a Username for Login Purpose)*

surlayrao780@gmail.com

Mobile No*

9470253331

Password*

Create password

Confirm Password*

Confirm password

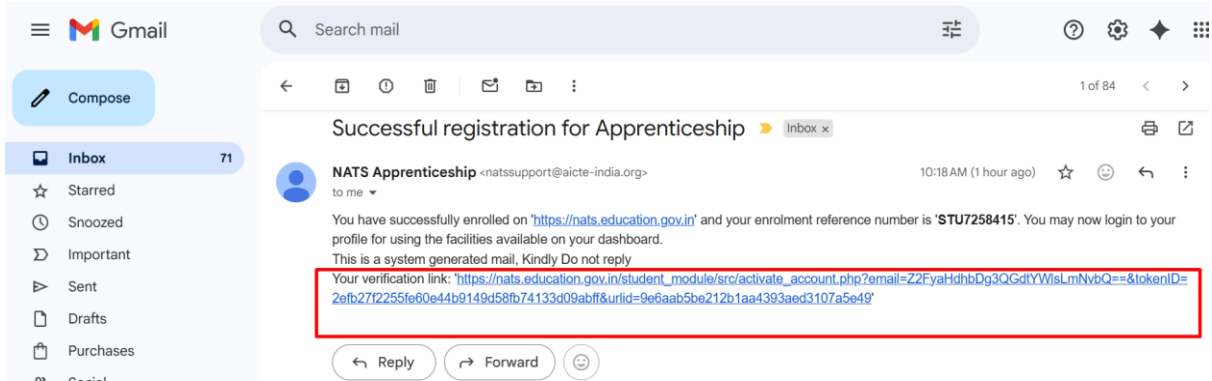
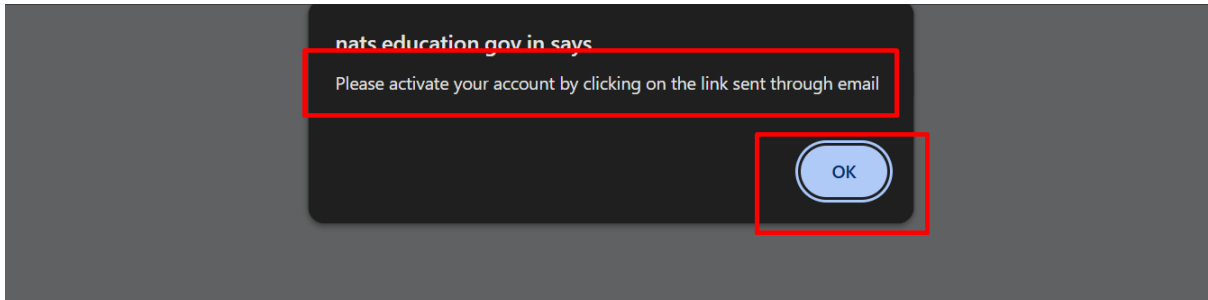
Show Password

5 - 4

Refresh

Submit

Once the registration form is submitted, an email will be sent to the registered email with a verification link. The student has to mandatorily verify from the email to activate their account.



Once the verification is done. You will be redirected to the portal with a message showing **activated** will be displayed. Now, you need to log in using your registered email ID.



The student will now be able to login to the portal and is now eligible to complete his profile.

LOGIN & PROFILE FILLING:

Students can log-in two ways:

1. Using the registered email ID & password.
2. Login with Aadhaar e-KYC.

Student Login

Login with Email Login with Aadhaar

Login with Email

Email
E-mail

Password
Password

Show Password

9 - 6 Refresh

Forgot Password Register Now

Login →

Step 1: Basic details.

The basic details step has the information pre-filled from the registration form, where only a certain field are editable.

Basic Details

Photo (Fetched from UIDAI-Aadhaar)

Name of Student *
SURLAY RAO

Date of Birth *
17 APR 2004

Gender *
MALE

Category *
OTHERS

Mother's Name *
MOTHERS NAME

Father's Name *
FATHER NAME

Aadhaar Number *
XXXX XXXX 8161

Minority *
SELECT

Person with Disability *
SELECT

Email *
surlayrao780@gmail.com

Mobile *
9470253331

Save and continue

The profile photo fetched from UIDAI is auto-uploaded on the portal. Whereas if the student desires to update any details fetched from UIDAI, they have to update the details in UIDAI, and perform re e-KYC on the portal to fetch the latest details.

Step 2: Educational details.

In the educational details step, the details filled related to the institute & course details are auto-filled from registration form. The student can edit these details if required.

EDUCATIONAL DETAILS

State to Which Institute Belongs *	District to Which Institute Belongs *
DELHI	EAST DELHI
Institute Name *	Education Type (Pass Out)*
DIET KAKARDOEM DELHI6546	GRADUATE IN ENGINEERING / TECHNOLOGY
Course Name*	Specialization *
BACHELOR/BE/BTECH	3-D ANIMATION AND GRAPHICS
Student ID (Enrollment Number) *	Year of Passing
987898A	2024
Month of Passing	Percentage * (For CGPA, convert into Percentage according to University formula)
AUGUST	99

The portal asks to upload the provisional certificate/ Passed certificate.

Where there is option to fetch the issued certificate from Digi locker using APAAR (or) Upload the certificate in PDF format.

If the certificate is fetched from Digi locker, the contract approval will be faster then when it is uploaded manually.

Upload Provisional / Passed Certificate (PDF < 1MB) *

Note : It is recommended to fetch the 'Educational documents' from DigiLocker for faster apprenticeship contract approval. Manual uploading of documents will require more time for approvals.

APAAR ID:

How to fetch provisional certificate from Digi locker:

Click on the button **Fetch by APAAR**, as shown in below screenshot.

Upload Provisional / Passed Certificate (PDF < 1MB) *

Note: It is recommended to fetch the 'Educational documents' from DigiLocker for faster apprenticeship contract approval. Manual uploading of documents will require more time for approvals.

Fetch By APAAR Manual Upload

Fetch From APAAR

APAAR ID:

GRADUATE IN ENGINEERING / TECHNOLOGY Joint after *

Diploma Higher Secondary (10+2) High School(10th) ITI

After being redirected to the official Digi locker login page, enter the 12 digits APAAR ID, then click on the **Continue**.

शिक्षा मंत्रालय
MINISTRY OF
EDUCATION

APAAR
ONE NATION. ONE STUDENT ID

Digital India
Power To Empower

Login or Create Your Account

APAAR ID is a 12-digit unique identifier given to every learner in India under the "One Nation, One Student ID" initiative. [Know More](#)

Enter your APAAR ID

Continue

By continuing, I agree to [Terms of Service](#).

Don't have APAAR ID? [Create Now](#).

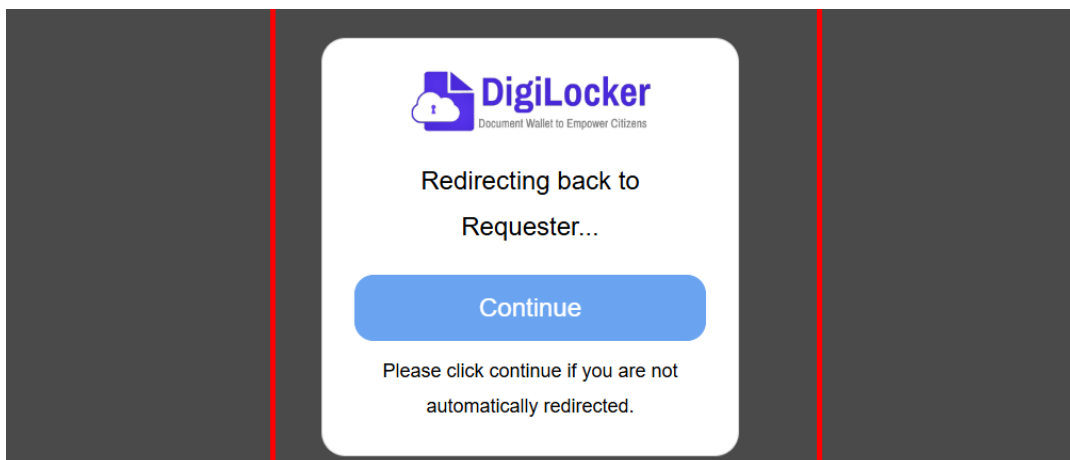
If the student doesn't have an APAAR ID, they can create one with the option available in the same page. (Refer to the above screenshot).

Enter the OTP received on linked mobile number and then click on the **Continue**.



Once OTP verification is successful, relevant data of the candidate will be fetched from Digi Locker.

NATS 2.0 portal will allow to upload only verified certificates to be uploaded from Digi locker. Like the student should have their provisional certificate issued from a verified issuer i.e. their institutes. Documents which are uploaded by themselves on the Digi locker drive are to be uploaded through the manual upload option provided.



Uploading provisional certificate manually:

Click on **Manual Upload**, then click on the input field 'Choose File'. Choose the relevant document from local and upload.

Upload Provisional / Passed Certificate (PDF < 1MB) *

Note: It is recommended to fetch the 'Educational documents' from Digilocker for faster apprenticeship contract approval. Manual uploading of documents will require more time for approvals.

Fetch By APAAR **Manual Upload**

Choose File No file chosen

Fetching APAAR ID:

APAAR ID is a mandatory field. Students have to fetch their APAAR ID using the fetch APAAR option provided. Which will authenticate the student's APAAR through Digi locker.

APAAR ID:

 Fetch Apaar ID

If you don't have APAAR ID, create new one from here. [Create Apaar ID](#)

Video guide on how to create APAAR ID. <https://youtu.be/5z8BXutpsSI>

APAAR ID creation guide:

1. If student doesn't have an APAAR ID, create one from ABC portal click here: [Create APAAR ID](#) .
2. In the ABC portal while creating APAAR ID, if you don't find your Institute name, search for the university to which your college is affiliated to.
3. Video guide on how to create APAAR ID. <https://youtu.be/5z8BXutpsSI>

Step 3: Communication details.

Fill in the address details in both the sections of permanent and present address. **Save & continue** for next step.

1 Basic Details
2 Education Details
3 Communication Information
4 Training Preferences

If you don't know your area pin code please click <https://www.indiapost.gov.in/vas/pages/findpincode.aspx> to find

Permanent Address

Pin Code *

Post Office *

District*

State/UT*

Address *

Present Address same as Permanent Address

Present Address

Pin Code *

Post Office *

District*

State/UT*

Address *

Save and continue

Step 4: Training preferences.

Fill in the location & field preferences, if any.

Training Preferences

Location Preference

Preferred State - 1

Preferred District - 1

Preferred State - 2

Preferred District - 2

Preferred State - 3

Preferred District - 3

Field Preference

Preferred Field -1

Preferred Field -2

Preferred Field -3

Save and continue

Step 5: Preview profile & final submit:

The student can preview all the details filled from step 1 to step 4, and has provision to edit them, if required.

Once the preview is completed, the profile shall be final submitted with the option available at the end of this page.



Fill all the field to check Eligibility

Name of Student *

SURLAY RAO

Date of Birth *

17 APR 2004

Gender *

MALE

Category *

OTHERS

Mothers Name *

TEST MOTHER

Father Name *

TEST FATHER

Minority *

NO

Person with Disability *

NO

Email *

surlayrao780@gmail.com

Mobile *

9470253331

Aadhaar Number *

XXXX XXXX 8161

 e-KYC Verified

EDUCATIONAL DETAILS

State to Which Institute Belongs *

DELHI

District to Which Institute Belongs *

EAST DELHI

Institute Name *

DIET KAKARDOEM DELHI6546

Education Type (Pass Out)*

GRADUATE IN ENGINEERING / TECHNOLOGY

Course Name*

BACHELOR/BE/BTECH

Specialization *

3-D ANIMATION AND GRAPHICS

Student ID (Enrollment Number) *

987898A

Year of Passing

2024

Month of Passing

AUGUST

Percentage * (For CGPA, convert into Percentage according to University formula)

99

View Provisional / Passed Certificate*

[View Certificate](#)

Higher Secondary (10+2) Diploma High School(10th) ITI

School/Institute State*

DELHI

School/Institute District*

EAST DELHI

School/Institute Name*

CBSE DELHI

School/Institute Board Name*

CBSE

Student ID (Enrollment Number)

8984999

Percentage * (For CGPA, convert into Percentage according to University formula)

89

About your Self *

TESTTESTEST

General Skills (Add comma separated values)

TESTTEST

Languages Known (Add comma separated values)

TESTTESST

Permanent Address

Pin Code *

110084

Post Office *

BURARI SO

District*

CENTRAL DELHI

State/UT*

DELHI

Address *

NEW DELHI

Present Address

Pin Code *

110084

Post Office *

BURARI SO

District*

CENTRAL DELHI

State/UT*

DELHI

Address *

NEW DELHI

Training Preferences

Preferred State - 1

SELECT

Preferred District - 1

SELECT DISTRICT

Preferred State - 2

SELECT

Preferred District - 2

SELECT

Preferred State - 3

SELECT

Preferred District - 3

SELECT

Field Preference

Preferred Field -1

SELECT PREFERRED FIELD 1

Preferred Field -2

SELECT PREFERRED FIELD 2

Preferred Field -3

SELECT PREFERRED FIELD 3

I Surlay Rao son / daughter of test mother hereby declare that the above statements are true and correct to the best of my knowledge.

I also declare that I am an Indian Citizen, and will sincerely abide by the rules and regulations of the Apprentices ACT monitored by BOATs/BOPT

* By clicking this box I agree to the above Terms and Conditions

Edit

Print

Final Submit

ACCESSING STUDENT DASHBOARD:

Now the student has been registered successfully & filled the profile. The student enrolment ID is generated, and now eligible to apply for apprenticeship opportunities, and obtain an apprenticeship training.

The screenshot displays a student dashboard with a blue header containing navigation links: Dashboard, Profile, Change Request, Application Management, and Help. A Logout button is located in the top right corner. Below the header, a light blue banner area features a red-bordered box with the text "Welcome, SURLAY RAO!". To the right of this banner are two buttons: "AI Apprenticeship" and "Edit Profile". Below the banner is a white-bordered box containing student details: Enrollment ID: ADLCD6794124, Email: surlayrao780@gmail.com, Contact No: 9470253331, and Date of Birth: 17-Apr-2004. At the bottom, there are five colored cards representing application statistics: "Applied against advertisements" (0, teal), "Shortlisted" (0, red), "Interview Calls" (0, green), "Selected" (0, blue), and "Rejected" (0, orange).

Enrollment ID	Email	Contact No	Date of Birth
ADLCD6794124	surlayrao780@gmail.com	9470253331	17-Apr-2004

Applied against advertisements	Shortlisted	Interview Calls	Selected	Rejected
0	0	0	0	0